

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the Administrative Review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary.

Regulations at 7 CFR 210.18(m) requires the state agency to post a summary of the most recent final Administrative Review results for each School Food Authority (SFA) on the state agency's publicly available website no later than 30 days after the state agency provides the final results of the Administrative Review to the SFA. The state agency must also make a copy of the final Administrative Review report available to the public upon request.

School Food Authority Name: Ogden Preparatory Academy

Date of Administrative Review (Entrance Conference Date): 12/10/2019

Date review results were provided to the School Food Authority: 01/11/2020

The review summary must cover access and reimbursement (including eligibility and certification review results), compliance with the meal patterns and the nutritional quality of school meals, results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. Child Nutrition Programs the School Food Authority participates in.

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

This institution is an equal opportunity provider.

2. Special Provisions the School Food Authority operates.

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified below.

A. **Program Access and Reimbursement**

- No Findings

Key areas:

- Certification and Benefit Issuance
- Verification
- Meal Counting and Claiming

Finding details:

Hearing official is same as Determining official. Directly certification hierarchy was not followed. Verification applications on file do not match number reported to the State agency. Notice of adverse action letter did not meet requirements. Benefit issuance document was not updated according to requirements. Review period claim could not be validated by the State agency.

B. **Meal Patterns and Nutritional Quality**

- No Findings

Key areas:

- Meal Components
- Offer versus Serve
- Dietary Specifications and Nutrient Analysis

Finding details:

Field trip meals did not meet the meal pattern requirements. Incomplete meals observed on day of review. Menu signage did not meet requirements. Menu documentation and production records did not meet requirements. Nutrient analysis must be conducted by the State agency.

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C. **School Environment**

No Findings

Key areas:

Food Safety

Local School Wellness Policy

Competitive Foods

Other

Finding details:

Products found on-site that are non-domestic. Potential stakeholders are not made aware of their ability to participate in the Local School Wellness Policy.

D. **Civil Rights**

No Findings

Finding details:

Annual child nutrition civil rights training not completed. Procedures for receiving processing civil rights discrimination complaints does not meet all requirements.