

School Food Authorities Requesting Exception to the Mealtime Requirement				
Instructions: As per 7 CFR 210.10(l)(1), School Food Authorities may apply to the USBE CNP for mealtime flexibility to allow lunch meal service to occur outside the times of 10:00 AM and 2:00 PM.				
Please complete the fields below and return the form to your specialist. Once approved/denied, a copy, signed by a USBE CNP Coordinator, will be returned to you. For this request to be considered, the time between Breakfast service (including alternative breakfast models) and Lunch service must be at least one hour. Please keep a copy of the signed document with your files. The State agency will also retain a copy. <u>This form is required to be signed and submitted annually to the State agency and is valid for one school year if approved.</u>				
Sponsor Name:		Sponsor #:		
Site (s) requesting exception:				
Days requesting exception				
Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>
Reason for early lunch meal service:				
Desired serving time(s)				
Monday	Tuesday	Wednesday	Thursday	Friday
LEA Representative Signature:			Date:	

Internal Use Only

Approve <input type="checkbox"/>	Denied <input type="checkbox"/>	Comments:
USBE CNP Authorized Signature:		Date