

# Utah State Board of Education Notice of Vacancy/Call for Nominations

Name of advisory committee: Utah Special Education Advisory Board (USEAP)
Date nominations/applications are due: November 10, 2023
<p>Brief background check of what the organization does and the reference in statute or rule establishing the organization:</p> <p>The Utah Special Education Advisory Panel (USEAP) is an advisory committee to the Board created by Board policy and in R277-750 with membership from district and charter school special education programs, educator preparation programs, state agencies serving students with disabilities, and at least 51 percent parents of and individuals with disabilities. The USEAP meets quarterly to review data related to the LEA compliance with R277-750 and also outcomes for students with disabilities.</p>
<p>Who the group advises:</p> <p>The Utah State Board of Education (USBE) and the State Director of Special Education</p>
Number of vacancies: 2-3
<p>Specific representation needed for each vacancy and terms of appointment:</p> <p>1: Higher education representative who prepares special educators or related services providers, 3 year term</p> <p>2-3: Individuals with disabilities or parents of individuals with disabilities</p>

Meetings (specific dates or how often the group meets, where, and for how long):

Up to five (5) meetings per year, generally Thursdays or Fridays from 8 am to 1 pm.

Other information:

USEAP member duties include:

- Advise the Utah State Board of Education (USB E) of unmet needs within the State in the education of students with disabilities.
- Comment publicly on any rules or regulations proposed for issuance by the State regarding the education of students with disabilities.
- Advise the USB E in developing evaluations and reporting on data to the Secretary of the U.S. Department of Education under Section 618 of the Individuals with Disabilities Education Act (IDEA).
- Advise the USB E in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the IDEA.
- Advise the USB E in developing and implementing policies relating to the coordination of services for students with disabilities.
- Review and comment on completed due process hearing findings.
- Advise the USB E on the risk ratio threshold for determining disproportionality.

Contact for questions:

Leah Voorhies: [leah.voorhies@schools.utah.gov](mailto:leah.voorhies@schools.utah.gov); 801-538-7898

Nomination and Bio Submission: Fill out the application on the page below and send the application, along with a brief bio or resume, to Kelsey James, Board Communication Coordinator, at [kelsey.james@schools.utah.gov](mailto:kelsey.james@schools.utah.gov).

Utah State Board of Education  
Vacancy Application

Please briefly answer the following questions on a separate document and send it, and a brief bio or resume to Kelsey James, Board Communication Coordinator, at [kelsey.james@schools.utah.gov](mailto:kelsey.james@schools.utah.gov).

1. Name
2. Contact information:
  - a. Phone
  - b. E-mail
  - c. Mailing address
3. Why do you want to serve on this committee?