



Meeting Minutes

Utah State Board of Education

A regular Utah State Board of Education meeting was held on November 7, 2024. Chair Moss presided. As Utah Code 52-4 authorized, this meeting was held at the state board offices, 250 E. 500 S, Salt Lake City, Utah. The public can view the discussion through live [YouTube](#) streaming.

Members Present

Board Chair James Moss
First Vice-Chair Molly Hart
Second Vice-Chair Jennie Earl
Member Kristan Norton
Member Brent J. Strate
Member LeAnn Wood
Member Sarah Reale

Member Emily Green
Member Cindy Davis
Member Christina Boggess
Member Randy Boothe
Member Joseph Kerry
Member Matt Hymas
Member Carol Barlow Lear

Members Online

Member Natalie Cline

Executive Staff Present

Sydnee Dickson, State Superintendent
Sarah Young, Chief of Staff
Patty Norman, Deputy Superintendent
Scott Jones, Deputy Superintendent

Minutes were taken by:

Cybil Prideaux, Executive Assistant

Public Participants

Julie Cluff,

Renee Pinkney,

Chair Moss called the meeting to order at 9:14 AM.

Opening Business

Pledge of Allegiance

Member Lear led the pledge of allegiance.

Board Member Message

Member Reale shared the November board member message. Principal Collins shared the board member's message.

Education Highlight

Kelsey James, Board Communications Coordinator
Benjamin Carrier, Youth in Care (YIC)

STEM Community Alliance Program - Providing high-quality science and arts classes, workshops, and mentorship opportunities to justice-impacted youth in Utah

STEM Community Alliance Program (STEMCAP)

- Andy Eisen, PhD
- Mollie Hosmer-Dillard, MFA

Employee Recognition

Superintendent Dickson introduced the Employee of the Month, Louise Frey.

Public Comment for USBE

- The public may sign up to share public comments at publiccomment@schools.utah.gov.
- The public may send written public comments to the Board at board@schools.utah.gov
- Public comments are limited to 2 minutes per person.

- A comment can express support or dissent for regulatory action.
- Individuals should not use public comment to complain about personnel issues or attack or defame an individual.
- Speakers making a highly detailed or complex comment should also consider providing a written outline of their words to the Board.
- Please remember that children may hear your comments. Be thoughtful and professional.
- Keep your comments appropriate for a general audience. If you have material with explicit language or content, submit such material in writing to the Board at board@schools.utah.gov

The board heard from the following individuals:

Julie Cluff, Utah PTA,

Renee Pinkney, Utah Education Association (UEA) President,

Chair Moss passed the gavel to Vice-chair Hart.

Law and Licensing Committee Report/Recommendations – (Items duplicated from the October 4, 2024, meeting.)

R277-113, LEA Fiscal and Auditing Policies (Amendment)

MOTION was made by Member Hymas that the Board approve R277-113, LEA Fiscal and Auditing Policies, Draft 2, on the second and final reading.

MOTION was made by Member Hymas and seconded by Member Boggess that the Board defer action of R277-113, LEA Fiscal and Auditing Policies, to the November 8, 2024, Law and Licensing Committee meeting.

The motion passed unanimously.

In favor: Members Green, Lear, Reale, Wood, Cline, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Strate, Davis, and Norton.

Vice-chair Hart passed the gavel to Chair Moss.

Weber School District - West Field High School Waiver Request (New)

MOTION was made by Member Hymas that the Board approve Weber School District – West Field High School’s request for a waiver from R277-419(4) for the 2024-25 school year.

The motion carried.

In favor: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Davis, Strate, and Norton.

Opposed: Member Cline.

R277-316, Professional Standards and Training for Non-licensed Employees and Volunteers (Amendment & Continuation)

MOTION was made by Member Hymas that the Board continue and approve R277-316, Professional Standards and Training for Non-licensed Employees and Volunteers, Draft 1, on second and final reading.

The motion carried.

In favor: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Davis, Strate, and Norton.

Opposed: Member Cline.

MOTION TO AMEND was made by Member Boggess and seconded by Member Green that the Board add:

(c) Section 53G-11-402, which requires an LEA to conduct background checks for:

- (i) non-licensed employees
- (ii) contract employees
- (iii) volunteers; and
- (iv) Charter school governing board members

(d) An LEA shall require a background check for a parent or parent’s designee present in the classroom pursuant to Subsection 53G-7-203(6)(c).

MOTION TO AMEND THE AMENDMENT was made by Member Cline and seconded by Member Davis that the Board insert:

“for the purpose of aiding in toilet training” after classroom.

(1)(d) An LEA shall require a background check for a ~~parent or~~ parent’s designee present in the classroom for the purpose of aiding in toilet training pursuant to Subsection 53G-7-203(6)(c).

The motion carried.

In favor: Members Green, Cline, Wood, Earl, Hart, Boggess, Boothe, Strate, Davis, and Norton.

Opposed: Members Hymas, Moss, Reale, Lear, and Kerry.

MOTION TO AMEND was made by Member Davis and seconded by Member Boggess that the Board: strike “parent or” (without objection)

Above Member Boggess motion to amend, as amended:

(1)(d) An LEA shall require a background check for a ~~parent or~~ parent’s designee present in the classroom for the purpose of aiding in toilet training pursuant to Subsection 53G-7-203(6)(c).

MOTION TO POSTPONE was made by Member Davis and seconded by Member Kerry that the Board defer (1)(d) An LEA shall require a background check for a ~~parent or~~ parent’s designee present in the classroom for the purpose of aiding in toilet training pursuant to Subsection 53G-7-203(6)(c) to a December committee along with the amendments to [R277-631: Student Toilet Training Requirements](#).

The motion carried.

Opposed: Member Lear.

Finance Committee Report/Recommendations – (Items duplicated from the October 4, 2024, meeting)

R277-752, Special Education Intensive Services Fund (Amendment)

MOTION was made by Member Norton that the Board approves R277-752, Special Education Intensive Services Fund, Draft 1, on first reading and forward to the Board for approval on second and final reading.

MOTION TO AMEND was made by Member Davis and seconded by Member Norton that the Board change “Uniform School Fund” on Lines 101 and 104 to “Superintendent for future use as requested by the Board and determined by the Legislature.”

The motion carried.

In favor: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Strate, Davis, and Norton.

Abstained: Member Cline.

MOTION, AS AMEND

The motion carried.

In favor: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Strate, Davis, and Norton.

Abstained: Member Cline.

Standards and Assessment Committee Report/Recommendations – (Items duplicated from the November 7, 2024, meeting.)

Annual Core Standards Rubric Review

MOTION was made by Member Boothe that the Board directs staff to begin the standards revision process for Drivers Education and Physical Education.

The motion carried.

13 In favor: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boothe, Davis, Strate, and Norton.

2 Opposed: Members Boggess and Cline.

Revision of Child Sexual Abuse and Human Trafficking Prevention Minimum Guidelines

MOTION was made by Member Boothe that the Board approve the minimum guidelines for Child Sexual Abuse and Human Prevention materials, as amended.

MOTION TO AMEND was made by Member Earl and seconded by Member Hymas that the board make the following revisions to the Parent/Guardian, Elementary Student, and Adult Serving Youth Minimum Guidelines for Child Sexual Abuse and Human Trafficking Prevention Materials documents draft 3:

1. In Section I add R277-630 "Child Sex Abuse and Human Trafficking Prevention Training and Instruction" instead of "Instructional Materials Review Generic Rubric."
2. Remove the "Myths" from the documents (*ex. pages 12, 18, & 19 of the parent/guardian document*)
3. Remove the additional resources (*ex. the "additional resources" and accompanying 7 bullet points from page 25 of the Parent/Guardian document*)

MOTION TO AMEND THE AMENDMENT was made by Member Cline and seconded by Member Boggess that the Board amend the document to prohibit use of the additional resources in implementation of the materials.

The motion failed.

1 In favor: Member Cline

14 Opposed: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Strate, Davis, and Norton.

MOTION TO AMEND was made by Member Kerry and seconded by Member Wood that the Board move SafeUT from the Additional Resources list to the Prevention Resources list on the Resources for Sexual Abuse and Human Trafficking.

The motion carried.

8 In favor: Members Wood, Kerry, Moss, Hart, Hymas, Boothe, Strate, and Norton.

6 Opposed: Members Cline, Earl, Green, Lear, Reale, and Boggess.

MOTION TO DIVIDE was made by Member Strate and seconded by Member Lear that the Board divides #3. from #'S 1. and 2.

The motion to divide carried.

10 In favor: Members Lear, Reale, Wood, Kerry, Moss, Hart, Boothe, Davis, Strate, and Norton.

4 Opposed: Members Earl, Hymas, Boggess, and Green.

1 Abstained: Member Cline.

FIRST DIVIDED MOTION

1. In Section I add R277-630 "Child Sex Abuse and Human Trafficking Prevention Training and Instruction" instead of "Instructional Materials Review Generic Rubric."
2. Remove the "Myths" from the documents (*ex. pages 12, 18, & 19 of the parent/guardian document*)

The motion passed unanimously.

SECOND DIVIDED MOTION

3. Remove the additional resources *from page 25 in each of the minimum guidelines documents.*

The motion carried.

10 In favor: Members Green, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, and Davis.

4 Opposed: Members Reale, Norton, Lear, and Strate.

1 Abstained: Member Cline.

MOTION, AS AMENDED:

The motion carried.

13 In favor: Members Green, Lear, Reale, Wood, Kerry, Earl, Moss, Hart, Hymas, Boothe, Norton, Strate, and Davis.

2 Opposed: Members Cline and Boggess.

The Board Chair passed the gavel to Vice-chair Hart.

Executive Session (closed in accordance with the Utah Open and Public Meetings Act)

The motion was made by Member Strate and seconded by Member Davis that the Board move into executive session for the purpose of

- a person’s character, competence, or health;
- pending or imminent litigation;
- certain matters regarding the acquisition or sale of real property, including water rights or shares;
- the deployment of security personnel, devices, or systems;
- an investigation of alleged criminal conduct;
- the receipt or review of an ethics complaint if the public body is the Independent Legislative Ethics Commission;
- certain matters under the jurisdiction of a legislative ethics committee; and
- certain deliberations and decision making involved in the procurement process.

Upon voice vote of Members Reale, Boothe, Boggess, Davis, Green, Kerry, Hymas, Hart, Wood, Lear, Norton, Strate, Earl, and Moss, the Board went into closed session at 2:00 PM.

The above members and the following individuals were present: Sydnee Dickson, Cybil Prideaux, Kelsey James, Scott Jones, Ashley Biehl, Michelle Beus, Nicholas Renzo, and Ben Rasmussen.

MOTION was made by Member Boggess and seconded by Member Kerry that the Board come out of executive session at 3:29 PM.

USB E Appointment

MOTION was made by Member Norton and seconded by Member Reale that the Board appoints Elisse Newey as the Deputy Superintendent of Policy.

The motion carried.

11 In favor: Members Lear, Wood, Kerry, Earl, Moss, Hart, Hymas, Boothe, Strate, Davis, and Norton.

2 Opposed: Members Boggess and Cline.

Absent: Members Green and Reale.

Utah School for the Deaf and the Blind (USDB) Board Meeting

Medicaid Claim's Reimbursement

MOTION was made by Member Kerry and seconded by Member Boothe that the Board approve the additional \$693,000 for a Medicaid reimbursement and direct staff to work with the legislator to ensure transfer between USB E to USDB.

The motion passed unanimously.

Absent: Members Green and Reale.

Utah High School Activities Association Annual Report

The presented discussed the required annual documents from the Utah High School Activities Association (UHSAA).

The UHSAA Board approved the 2024-2025 budget of Trustees in a meeting held on August 22, 2024. The 2023-2024 audit was approved in the August 22, 2024 meeting.

The schedule of UHSAA events is for the 2024-2025 school year.

The Handbook Items are policy updates that the Board has approved of Trustees since the 2023 UHSAA Report to the USBE. These updates are included in the current UHSAA Handbook.

Monthly Budget Report

Monthly Budget Report

Scott Jones, Deputy Superintendent of Operations

Deborah Jacobson, Assistant Superintendent of Operations

In accordance with the Money Management Act and the Budgetary Procedures Act, the Utah State Board of Education receives a report on the status of funds in its internal budgets.

Discretionary Funds Report

Scott Jones, Deputy Superintendent of Operations

Deborah Jacobson, Assistant Superintendent of Operations

The Utah State Board of Education maintains a Discretionary Funds account. In accordance with the Money Management Act and the Budgetary Procedures Act, the Board is provided with the status of the funds. This is a perpetual action item to facilitate motions by board members to utilize available funds in a consistent and allowable manner.

Federal COVID-19 Relief Funding Closure Update

This presentation provides an update on federal COVID-19 relief funding status to support Utah K-12 schools and communities. It will also include the status of reimbursements to the field and a report on existing COVID-19 relief funding state projects.

FY25 Oct 1 Headcounts and FY26 Enrollment Projections

Staff presented outcomes from the recent October 1 headcounts and potential financial impacts as part of the Midyear Update process, as funding is adjusted according to LEA enrollments as of October 1. Staff will also discuss the recent Common Data Committee process, which is critical to creating the base budget for public education going into FY26.

Vice-chair Hart passed the gavel to Chair Moss.

2025 General Session Legislative Preparation

Greg Connell, Policy Analyst

Requests for Statutory Changes

MOTION was made by Member Davis and seconded by Member Earl that the Board direct staff to work with legislators on potential amendments to the Utah Code as proposed below:

- 1) Amend Section 53G-6-402 to allow early enrollment applications to be accepted through the third Friday in February to mirror the early enrollment application window listed in Section 53G-6-401.

The motion carried.

11 In favor: Members Davis, Norton, Strate, Wood, Earl, Hart, Kerry, Boggess, Moss, Hymas, and Boothe.

1 Opposed: Member Lear.

1 Abstained: Member Cline.

2 Absent: Members Green and Reale.

MOTION was made by Member Wood and seconded by Member Boothe that the Board direct staff to work with legislators on potential amendments to the Utah Code as proposed below:

- 1) provide a repository outside of USBE for access to those students' records who attended closed private schools which are now closed to obtain copies of their records, including transcripts and diplomas.

The motion carried.

9 In favor: Members Lear, Wood, Kerry, Moss, Hart, Norton, Strate, Boothe, and Hymas.

2 Opposed: Members Earl and Boggess.

2 Abstained: Member Davis and Cline.

2 Absent: Members Green and Reale.

MOTION was made by Member Hymas and seconded by Member Boggess that the Board directs staff to revise the Board's legislative funding request priorities for the 2025 legislative session as follows:

- that charter-based funding and NESS funding are added to the list as was presented to Public Education Appropriation (PEA)

The motion carried.

12 In favor: Members Lear, Wood, Kerry, Earl, Moss, Hart, Hymas, Boggess, Boothe, Davis, Strate, and Norton.

1 Abstained: Member Cline.

2 Absent: Members Green and Reale.

Draft Joint Statement – Postponed to November 8, 2024, board meeting

General Consent Calendar

Member Boggess pulled the meeting minutes.

MOTION was made by Member Hymas and seconded by Member Norton that the Board approve the consent calendar, minus the minute’s agenda item.

The motion carried.

11 In favor: Members Moss, Davis, Kerry, Strate, Lear, Boothe, Wood, Norton, Earl, Hymas, and Hart.

2 Opposed: Members Cline and Boggess.

2 Absent: Members Green and Reale.

Contracts/Agreements for Approval

MOTION: That the Board approves the monthly Consent Calendar.

The motion carried.

11 In favor: Members Moss, Davis, Kerry, Strate, Lear, Wood, Norton, Earl, Boothe, Hymas, and Hart.

2 Opposed: Members Cline and Boggess.

2 Absent: Members Green and Reale.

Approval of Meeting Minutes

MOTION was made by Member Boggess and seconded by Member Kerry that the Board approve the minutes.

The motion passed unanimously.

12 In favor: Members Moss, Kerry, Strate, Lear, Wood, Norton, Earl, Hymas, Hart, Cline and Boggess.

Absent: Members Green, Moss, Reale, and Davis.

Executive Session (closed in accordance with the Utah Open and Public Meetings Act)

The motion was made by Member Hymas and seconded by Member Boggess that the Board move into executive session for the purpose of

- a person's character, competence, or health;
- pending or imminent litigation;
- certain matters regarding the acquisition or sale of real property, including water rights or shares;
- the deployment of security personnel, devices, or systems;
- an investigation of alleged criminal conduct;
- the receipt or review of an ethics complaint if the public body is the Independent Legislative Ethics Commission;
- certain matters under the jurisdiction of a legislative ethics committee; and

- certain deliberations and decision making involved in the procurement process.

Upon voice vote of Members Boothe, Boggess, Davis, Kerry, Hart, Hymas, Wood, Lear, Norton, Strate, Earl, and Moss, the Board went into closed session at 7:00 PM.

The above members and the following individuals were present: Sydnee Dickson, Cybil Prideaux, Kelsey James, Michelle Beus, and Ben Rasmussen.

MOTION was made by Member Boothe and seconded by Member Green that the Board come out of executive session.

The Board came out of the executive session at 7:58 PM.

Vice-chair Hart passed the gavel to Vice-chair Earl.

Educator Licenses

MOTION was made by Member Norton and seconded by Member Kerry that the Board approve the UPPAC consent calendar, minus Case No. EH-62 and 24-2060.

The motion passed unanimously.

MOTION was made by Member Norton and seconded by Member Kerry that the Board accepts UPPAC recommendations for the following cases:

- Case No. 23-1989

The motion passed unanimously.

- Case No. 23-2000

The motion passed unanimously.

- Case No. 23-2033

The motion passed unanimously.

- Case No. 23-2043

The motion passed unanimously.

- Case No. 23-2052 – *no action taken at this time.*

- Case No. 23-2054

The motion passed unanimously.

- Case No. 24-2059

The motion passed unanimously.

- Case No. 24-2078

The motion passed unanimously.

- Case No. 24-2096

The motion passed unanimously.

ADJOURNMENT

MOTION TO ADJOURN was made by Member Boggess and seconded by Member Hart.

The motion passed unanimously.

The meeting adjourned at 8:07 PM.

The executive assistant took the meeting minutes.
The minutes were approved on December 4, 2024.