

**MEETING MINUTES  
OF THE UTAH STATE BOARD OF EDUCATION  
ACTING AS THE GOVERNING BOARD FOR THE  
UTAH SCHOOLS FOR THE DEAF AND THE BLIND**

**September 7, 2018**

A meeting of the Utah State Board of Education Acting as the Governing Board for the Utah Schools for the Deaf and the Blind was held September 7, 2018 at the Utah State Board of Education building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided.

**Members Present:**

Chair Mark Huntsman	Member Jennifer Graviet
First Vice Chair Brittney Cummins	Member Linda B. Hansen
Second Vice Chair Alisa Ellis	Member Kathleen Riebe
Member Michelle Boulter	Member Terryl Warner
Member Janet A. Cannon	

**Members Excused:**

Member Laura Belnap  
Member Lisa Cummins  
Member Carol Barlow Lear  
Member Scott B. Neilson  
Member Spencer F. Stokes  
Member Joel Wright

**USDB Staff Present:**

Joel Coleman, Superintendent  
Carolyn Lasater, Associate Superintendent  
Carl Empey, Finance Director

**Others Present:**

Bryan Quesenberry—Attorney General’s Office; Lorraine Austin, Debbie Davis—USBE staff

**Call to Order**

Chair Huntsman called the meeting to order at 12:59 p.m.

**Approval of Meeting Minutes**

**MOTION** was made by Member Hansen and seconded that the Board approve the minutes of the August 3, 2018 meeting.

Motion carried unanimously.

### **Monthly Budget Report**

USDB Finance Director Carl Empey reported on the financials as of August 20, which mostly reflect payroll expenses. He reviewed expected revenues, the donated funds report, and the enrichment fund report.

### **2018-19 USDB Student Count**

Superintendent Joel Coleman reported that USDB has better numbers on student count than in the past because of new systems the school has implemented. At any given time in USDB's direct service (campus or teachers that go to outreach), there are about 1600 students. Over the course of a year USDB has about 2500 of those students total, but the total number of students served throughout the state in some way is 4000.

### **2017-18 USDB Annual Report (DRAFT)**

Superintendent Coleman referenced links to the Annual Report in the Board member information provided. The report will be discussed in detail in the Board's October joint meeting.

### **Superintendent's Report**

Superintendent Coleman reported on the following:

- In next month's joint meeting with the USDB Advisory Council staff will review the annual report and strategic plan. Chair Huntsman also requested that any legislative asks be presented.
- The school's new website has launched, and he gave kudos to the communications team. The web address is [www.USDB.org](http://www.USDB.org).
- He is in the last stages of hiring a construction manager for the Springville project. He is hoping the building can begin and any funding that is short can be dedicated to landscaping and audiovisual. The state Division of Facilities and Construction Management will seek funding during the next legislative session to cover that gap.

- Until the Springville building is ready, he is looking at space in Alpine District. The Utah Developmental Center has some facilities the school may be able to use part-time as an emergency option.
- Superintendent Lasater announced that staff have contacted Utah Correctional Industries (UCI) concerning creating a prison Braille program, and UCI is very interested. This collaboration would provide another resource for obtaining Braille and is a worthwhile endeavor for inmates that will teach a job skill that is in high demand nationwide. The national prison Braille coordinator will be meeting with UCI.
- Superintendent Coleman met this week with Superintendent Dickson and Dean Clark from University of Utah School of Education to discuss the need for producing more teachers who are deaf with American Sign Language (ASL).
- On October 10-12 USDB will be hosting the League of Innovative Schools in Park City. On October 11 superintendents from across the country will meet USDB's Salt Lake campus, and Board members were invited to attend.
- The Opening Institute was held and received very positive feedback.

### **Adjournment**

**MOTION** was made by Member Boulter and seconded that the meeting adjourn.

Motion carried. The meeting adjourned at 1:20 p.m.

Lorraine Austin, Board Secretary  
Minutes approved October 5, 2018