

Utah State Board of Education

Minutes - April 17, 1998

Minutes of the meeting of the State Board for Applied Technology Education and the State Board of Education held April 17, 1998, at the Utah State Office of Education, Salt Lake City, Utah. Meeting commenced at 10:00 a.m. Board Chairman Katharine B. Garff presided.

Members present were: Chairman Katharine B. Garff, Vice Chairman John L. Watson, Member Linnea S. Barney, Member Neola Brown, Member Janet A. Cannon, Member Cheryl Ferrin, Member Lynn Haslem, Member Susan C. Henshaw, Member Boyd F. Jensen, Member Jill G. Kennedy, Member Kay McDonough, Member Joyce W. Richards, Member Marilyn Shields, Member Waynette Steel. Member C. Grant Hurst was excused.

Also present were: Executive Officer Scott W. Bean; Deputy Superintendent Laurie A. Chivers; Associate Superintendent Steven O. Laing; Associate Superintendent Jerry P. Peterson; Executive Director, USOR, Blaine Petersen; Public Information Officer, Eileen Rencher; Board Secretary Twila B. Affleck. Associate Superintendent Robert O. Brems was excused.

Also present for portions of the Board meeting were: . . .

. . . Members of the Press: Kelly K. Bogdanowicz, Standard Examiner; Marjorie Cortez, Deseret News; Kathy Kapos, Salt Lake Tribune;

. . . [*Others:*] Brian W. Dahle, Utah Independent Living Council; Johnnie B. Johnson, Citizen; Billie Telford, Eagle Forum; Sherrie Westover, Citizen; Kara Staheli, Citizen; Lee Robinson, Superintendent, Utah Schools for the Deaf and the Blind; Gary Ricks, LFA; Bernice M. Foerster, Citizen; Janice McCullough, Utah Independent Living Council; Herbert Royce, Utah Community Center for the Deaf; Shannon Bittler, SBE/SBR Joint Liaison Committee; Lynn H. Bentley, Citizen; Connie Staley, Carbon School District; Gary Staley, Rehabilitation Advisory Council; Members, State Office of Education Staff; Pat O'Shara, Agency Services Division; Marv Johnson, Applied Technology Services Division; Mary Shumway, Applied Technology Services Division; Nate Taggart, Agency Services Division

. . . *Members, State Office of Rehabilitation Staff:* Bill Young, Program Director, Rehabilitation Administration; Diane Russell, Program Director, Independent Living and Assistive Technology; Don Uchida, Director Rehabilitation Services

The Board repeated the Pledge of Allegiance. Board Member Joyce Richards offered a reverence. Board secretary Twila B. Affleck recorded the minutes.

Introduction of Staff

Associate Superintendent Steven O. Laing introduced staff members from Law and Legislation and Certification Sections of the Planning and Project Services Division. (For complete details, see General Exhibit No. 7922.)

Executive Officer Report

Superintendent Scott W. Bean presented the following items of information:

School-To-Careers Media Spots - Eileen Rencher, Public Information Coordinator presented media clips on School-To-Careers.

Superintendent Bean expressed appreciation to the Board members who had attended the Utah School Boards Association Regional Meetings.

March Superintendents Association Meeting - A portion of the inservice was provided by a group called Work Keys. They gave some statistics and indicated things they could do to help on School-To-Careers. Their projection on

lifetime salaries was that in about five to seven years salaries for individuals who receive associate degrees will eclipse salary projections of those who have four year baccalaureate degrees.

Volunteer Conference - Dr. Bean reported that he had attended the Volunteer Conference and was interested to see different groups such as VISTA, Serve America, and other groups of students who are working on college degrees and get involved in these programs. One of the primary focus areas for those groups is Reading by 3. The VISTA Volunteers and AmeriCorps Volunteers are serving as tutors in schools, especially in the Salt Lake District. This is a great program for young people to volunteer before and after school.

Defensive Driving Course - Dr. Bean reported that staff has to take a defensive driving course, as well as an updating course. During this updating course they had a few new questions and some areas that were not included before dealing with car thefts and hotel/motel safety, and using telephones in automobiles.

Federal Block Grants - Proposed Senator Gorton Amendment - Dr. Bean indicated that an amendment is being proposed in the Senate regarding the block granting of federal funds to local school districts rather than through the State Office or State Board of Education. The problem with this is it represents a way to reduce federal funds for education without negative encounters from people in states. Also, the Utah State Constitution gives the Utah State Board of Education authority for the general control and supervision of the public education system. The federal government has no right to bypass this constitutional authority. He suggested that the Board Chairman and Vice Chairman send a letter to Senators Hatch and Bennett indicating our displeasure with any kind of amendment that would do that. He further suggested that the letter be faxed because this amendment may come up in the Senate the first of the week.

Motion was made by Vice Chairman John L. Watson and seconded by Member Boyd F. Jensen that the Chairman write a letter as recommended by Superintendent Bean. Motion carried unanimously.

Legislative Education Interim Committee - There are some interim education items that the Interim Committee will be looking at this next week. Dr. Bean indicated that the Education Interim Committee will be meeting from 2:00 p.m. to 5:00 p.m. on Wednesday, April 22, 1998. They will consider the items they are going to study through the interim. The categories they have identified are: Higher Education, which will include the higher education master planning and ATC Credit, ATC and Community College Needs, and Status and Governance of post-secondary education. We feel the last three on ATCs should be blocked into a group. Dr. Bean reported that if they have a joint meeting in July, it will be in Cedar City, and this will be the agenda. Other categories are innovation and reform, two areas we have suggested are school facility extended use and truancy reduction. The third category is middle school, professional development, school finance, and school fees.

Superintendent Bean indicated that the Committee co-chairs may suggest some different ways to operate and may suggest that some of the members of the interim committee actually work with some of these task forces that are working on these areas.

U.S. Department of Education Region 8 Equity Conference - This conference is in progress yesterday and today at the Delta Center and Wyndham Hotel, and tomorrow at Cottonwood High School. Norma Cantu, U.S. Department of Education Assistant Secretary for Civil Rights is attending the conference. He indicated Dr. Cantu is an extremely bright young woman who obtain a Law Degree from Harvard University at the age of 22. She has good common sense answers to questions people ask.

Huntsman Award - Tonight is the Huntsman Award presentation. Dr. Bean indicated that he hoped many Board members were planning to attend. This is a positive situation for public education. He recommended that the Board a letter to Jon and Karen Huntsman thanking them for their sponsorship of those awards.

Motion was made by Member Janet A. Cannon and seconded by Member Jill G. Kennedy to send a letter to the Huntsman§s as recommended. Motion carried unanimously.

Motion was made by Member Neola Brown and seconded by Vice-Chairman John L. Watson to send a letter to Mr. Roger Peters for his contribution to the entrepreneur program. Motion carried unanimously.

Principles for Equity - Associate Superintendent Steve Laing distributed a copy of the finished product ○Principles for Equity.○

Superintendent Bean reported that there were representatives from the State Superintendents in most of the other Region 8 states, including Wayne Sanstead from North Dakota. Superintendent Sanstead is the senior member of the Council of Chief State School Officers, serving as State Superintendent for 14 years. Dr. Bean indicated he had been the Utah State Superintendent for about six years and he is fifth in the top ten for seniority in the organization.

Board Chairman Report

Chairman Garff indicated that at the Young Entrepreneur Program, the first and second place winners both came from Murray High School. She indicated that these students were outstanding and deserving of the honor bestowed upon them.

Chairman Garff suggested a change in the June Board meeting date, from Friday, June 12 to Wednesday, June 10th.

Chairman Garff shared a letter from Gary Carlston inviting the Board to ceremonial bill signing of HB 125, Schools for the 21st Century, Monday, April 20, 1998 at 9:00 a.m. during a student assembly at Brighton High School Auditorium. Chairman Garff asked Board members if they were interested in attending to contact Twila because we needed to RSVP a count.

Member Linnea Barney reported that she had attended the NASBE Board meeting in Washington, D.C. They participated in interviews of NASBE membership and board members on what they think about NASBE and what direction they would like to see NASBE go. This will be continued by telephone to states who were not in attendance at the Legislative Conference or Board meeting.

Member Janet Cannon reported that she and Marilyn Shields attended the NASBE Legislative Conference in Washington, D.C. They had appointments with the Utah Congressional Delegation except Senator Hatch. She had put together a booklet to give to each of the Congressmen which included information about the State Board, Information on School Trust Lands including the sheet from NASBE informing other states about trust lands, federal programs in Utah and overview information on public education in Utah. Member Cannon reported on the individual visits with the Congressional Delegation.

Member Cannon reported that in talking with the President of NASBE who is from New York he indicated that they have a staff that work only on federal legislation and getting money for the State of New York. Several other states also have this type of setup in working to get more federal dollars into their state education system.

Member Cannon reported on the NASBE Governmental Affairs Committee Meetings where they talked about President Clinton's new program on class size reduction. The formula they are going to use is based on Title I formula. They will also siphon these dollars away for competency testing for new teachers, teacher training, etc. The initial estimate for Utah under this formula is we would get less than \$5 million. To reduce class size in Utah by one student it would cost \$30 million, K-12. She felt that we need to get the word back to our congressional delegation indicating class size reduction is needed in Utah, but this formula will not work. The Committee also looked at teacher training and specialists from the Department of Education provided information on the lighthouse partnerships for teacher training. This was not well received by the Committee members. Most of the committee members felt that having the money for teacher training go to state agencies and then be disbursed to the colleges and universities who provide the programs is not the way to do it. The Committee passed a Resolution supporting this legislation.

Member Cannon reported that the luncheon speaker at the Legislative Conference was the Assistant Secretary of Education, Jerry Tirozzi, who talked about school reform. He said we know there are things we should do, why don't we do them. One of the things was why do we start high schools so early in the morning when we know students would do so much better if we started later. She felt that there is a growing acknowledgment this would be better for students.

Superintendent Bean reported that Deputy Superintendent Laurie Chivers is our federal liaison representative. We are aware of problems with funding, nearly all are based on Title I funding. We have one percent of the student population in the nation we still only get around one-half percent on these formulas.

Dr. Bean also commented that the larger states like Michigan, New York, California, Pennsylvania, etc. have full time representatives that stay in Washington, D.C. and work on legislation. This is because of their high interest in funding and the funding that is reflected in Title I. These states have large pockets of poverty. Dr. Bean indicated that we have had some changes in the funding formula. Dr. Chivers worked on changing funding formulas when she worked in Senator Hatch's office.

Member Marilyn Shields commented that she felt it was valuable to network with other states at these meetings and to meet with the congressmen.

Member Shields reported that in the Administration, Finance and Legislation Committee meeting there was a motion that the Board be more proactive in seeking out and visiting our congressmen while they are in Utah. The Committee will go forward with that and touch bases with them. She indicated that they seemed to be very interested to know what is going on.

Member Shields reported on her attendance at the NASBE Accountability Study Committee. The committee heard presentations from Kentucky, Maryland, and New York. These presentations provided the committee with meaningful discussion material. She reported that she is meeting with Barbara Lawrence after this meeting to formulate information that she can take to the next meeting on what is being done in Utah.

Member Shields reported on attending the National School Boards Association Conference and was impressed with keynote speakers such as Secretary Riley and others. She attended sessions on charter schools, home schools, middle schools, and some workshops on accountability.

Member Susan Henshaw reported on attending the National School Boards Association Conference and one session was story tellers. A man had gone into a nursing home and they had taught the people there how to use computers and they communicated with an elementary school through EMAIL. The children were able to visit the nursing home and meet the people they had been corresponding with. This was a very touching story.

Utah State Office of Rehabilitation Performance Report

Blaine Petersen, Executive Director of the State Office of Rehabilitation reported that each year the Utah State Office of Rehabilitation is required to produce certain performance reports. The 1997 Rehabilitation Services Advisory Council Report, the 1998 Consumer Satisfaction Report and the 1997 USOR Annual Report. Each of these reports were reviewed by various members of USOR staff and clients. (For complete details, see General Exhibit No. 7923.)

Gary Staley Chairman of the Rehabilitation Services Advisory Council reported on the activities of the Rehabilitation Services Advisory Council. Mr. Staley indicated that these are unique programs that allow individuals with disabilities opportunities to gain independence, growth and employment. Mr. Staley shared outcomes of what the Committee is doing.

Mr. Staley indicated the Council has concerns with the status quo as they now see rehabilitation services. He indicated that a few years ago the Board saw fit to create and provide greater autonomy for the Division of Rehabilitation Services. This autonomy allowed the division to grow and become more autonomous in their service. There is a concern regarding the consolidation of this division. They would like to see the effectiveness and autonomy of this program go on.

William Young, Program Director presented information and results of the Consumer Satisfaction Survey. He reported that the overall clients' satisfaction is up 7% over the 1994 survey.

Don Uchida, Director Division of Rehabilitation Services introduced Lynn Bentley, a recipient of rehabilitation

services. Mr. Bentley reported that because of physical problems he was not able to do his construction management job. After two years in the rehabilitation program he is walking and being productive in supporting his family. Through the program he was able to obtain his General Contractors License and Real Estate License. Mr. Bentley expressed appreciation to the State of Utah, the Vocational Rehabilitation Program for what they have done to improve and enhance his life.

Bill Gibson, Director Division of Services for the Blind and Visually Impaired reported that their program is one of the leading programs for the blind in technology and adaptive technology. Mr. Gibson introduced Chris Hathaway a client who is now teaching a shop woodworking class at the Blind Center. Mr. Hathaway indicated that he had lost his vision about 18 years ago, he has been with the Utah Industries for the Blind, and then into the Business Enterprise Program with his wife. Mr. Gibson indicated that Chris does an excellent job in communicating with the clients he serves.

William(Rusty) Wales, Director Division of Services for the Deaf and Hard of Hearing introduced Herb Royce and their interpreter Kammy. Mr. Royce is the President of Utah Deaf Senior Citizens. Mr. Royce indicated that he is recently retired and moved to Utah from California and is very happy with the Deaf Center. There is a good staff there and most of the people enjoy the association with each other. He indicated that there are 75 senior citizens who socialize, work and share thoughts together at the Center.

Diane Russell, Program Director Independent Living and Assistive Technology Programs indicated that the Independent Living and Assistive Technology Program is about enjoying independence, living around the state and inclusion in the community. She reported that the Utah State Office of Rehabilitation provides funding that allows them to work with the four Independent Living Centers around the state, working with individuals who need and require assistive technology in order for them to maintain their independence and full inclusion in the community. As with many programs, the demand is greater for assistive technology than the resources are available to provide. This past year they were successful in getting legislation passed to provide additional funding for assistive technology.

Ms. Russell introduced Bernice Foerster a consumer and recipient of help from Independent Living and Assistive Technology. Ms. Foerster indicated she is an arthritis patient, she is legally blind, a breast cancer survivor, and has MS. She indicated that the Independent Living has provided her with a better quality of life. The people in the program treat her like a real person. She is now a hospice volunteer. She expressed appreciation for the program.

Blaine Petersen, Executive Director, indicated that this is a different way to share their annual report, but they wanted to show the individuals they work with on a day-to-day basis, and why it is so rewarding to work in this field.

Member Neola Brown expressed appreciation and congratulations to Mr. Petersen on progress that has been made in this program in the past 15 years.

Member Lynn Haslem commented that his program is giving people a life. This is very rewarding to hear these types of things and the independence it provides to these people. He indicated that this is a tremendous program, and expressed appreciation for the leadership.

Member Kay McDonough commented that she is a former recipient of the vocational rehabilitation program. She was able to go to college and get a degree through the help of this program. The program is as effective as it has been presented.

Motion was made by Member Lynn Haslem and seconded by Member Waynette Steel to receive the reports. Motion carried unanimously.

Board Member Reports cont.

Member Cheryl Ferrin reported she had also attended the National School Boards Association Conference. She attended a presentation by Bill Bradley and Bill Ingram and their focus was on student achievement, that we must really zero in on making sure our students achieve in America. She commented that it is nice to go to these conferences because you always come home feeling good about Utah.

Member Ferrin reported that she also attended a home school session. There are a lot of different views on what is going on across the country. In Bakersfield, California the wpu for the home school students goes to the state. The state provides a supervisor and two full time teachers that go to the home. They also pay for seminars and how-to sessions to work with the home schoolers. The system pays for itself through the wpu that comes to them. Students participate in all the tests provided. In Alaska they have connected all home schoolers with computers, Internet access, and the school system.

Member Kay McDonough reported that she had attended the Resolutions Committee for NASBE. Some of the Resolutions they are working on for NASBE to consider deal with alternative schools, middle schools, charter schools, and national testing.

Board Committee Reports

Administration, Finance, Planning and Legislation Committee

Member Jill G. Kennedy, Chairman of the Administration, Finance, Planning and Legislation Committee presented the following recommendations from the Committee:

USOE Internal Audit Procedure, R277-116

The committee reviewed suggested amendments to Rule R277-116, USOE Internal Audit Procedures. These amendments clarify the relationships and responsibilities of the Board's Internal Auditor. (For complete details of the rule, see General Exhibit No. 7924.) The Committee made one small change in the language under Section D line 5, Internal Auditor may "conduct" rather than may *provide*.

The Administration, Finance, Planning and Legislation Committee approved the amendments to Rule R277-116, USOE Internal Audit Procedure on first reading.

Motion from the Committee that the State Board of Education approve the amendment on second reading. Motion carried unanimously.

Member Janet Cannon questioned the definition of who made up the audit committee. It was noted that the Audit Committee is the Chairman, Vice Chairman and the three Standing Committee Chairs of the Board. It was requested that this definition clarifying the membership be included in the rule.

Goals 2000 New and Continuation Subgrants Update

The committee reviewed the history and accomplishments of the consortia of school districts and institutions of higher education using federal Goals 2000 funds. These funds have been targeted toward teacher inservice and professional development, with special emphasis placed on reading, accommodating and remediating English deficiencies, and overcoming the educational disadvantages of low socio-economic status. (For complete details, see General Exhibit No. 7925.)

The committee recommends the continuation of the emphasis on teacher development, and moves the Board approve the recommended subgrants as presented. It is also recommended the minutes reflect the Board's appreciation to Jan Tyler, specialist in charge of the Goals 2000 program, and her assistant, Roxanne Graham for all of the work that goes into reviewing the applications for these funds.

Member Janet Cannon commented that in years past Goals 2000 has been presented as an information item. She questioned why the Board was now being asked to approve these grants.

Superintendent Bean responded that there is a change because when we first received the Goals 2000 legislation it required a committee. We asked the legislature to set up the strategic planning task force as the Goals 2000 committee. This committee approved these grants originally. That requirement is no longer in the legislation and we feel it is

proper that the State Board of Education have oversight over these funds.

Motion carried unanimously.

Certification Committee Agenda

The Committee reviewed the recommendation from the Utah Professional Practices Advisory Commission in Case No. 95-367. The Commission concurs in the recommendation of the hearing panel following a hearing for reinstatement of certificate that the certification of Robert Devoe Lisota, a former school psychologist in the Alpine School District, be reinstated. It was previously suspended as a result of an alleged drug offense.

Motion from the Committee that the certificate of Robert Devoe Lisota, a former school psychologist in the Alpine School District be reinstated. Motion carried unanimously. Motion from the Committee to approve the requests for temporary authorizations as presented in the agenda, noting the four denials as presented in the agenda. Motion carried unanimously.

Member Kennedy expressed appreciation to Ron Stanfield for his work in reducing the number of teachers without certification. It has gone from approximately 200 down to 40.

(For complete details of the Certification Committee Agenda, see General Exhibit No. 7926.)

Curriculum and Instruction Committee

Member Cheryl Ferrin, Chair of the Curriculum and Instruction Committee presented the following recommendations from the Committee:

Education for Homeless and Emancipated Students and State Funding for Homeless and Economically Disadvantaged Students Rule R277-616, (Revised)

Staff presented revisions in this rule which will provide additional clarification in determining student residence for purposes of school enrollment. A change in the method of distributing funds is also necessary for consistency with language in the Minimum School Program Act.

The Curriculum and Instruction Committee amended Section 1E with an additional category for Other which will become (6) and move the former (6) to (7). The Committee approved Rule R277-616 Education for Homeless and Emancipated Students and State Funding for Homeless and Economically Disadvantaged Students on first reading. (For complete details of the rule, see General Exhibit No. 7927.).

Motion from the Committee that the State Board of Education approve Rule 477-616, Education for Homeless and Emancipated Students and State Funding for Homeless and Economically Disadvantaged Students on second reading. Motion carried unanimously.

Gang Prevention and Intervention Programs in the Schools, R277-436

Staff presented changes in this rule which will allow for a single district-wide application for one or more schools within the district and will provide for an abbreviated application for previously funded schools. (For complete details of the rule, see General Exhibit No. 7928.)

The Curriculum and Instruction Committee amended section 3D to change the date to read by June 30" instead of by July 1" and approved Rule R277-436, Gang Prevention and Intervention Programs in the Schools on first reading.

Motion from the Committee that the State Board of Education approve Rule R277-436, Gang Prevention and Intervention Programs in the Schools as amended on second reading. Motion carried unanimously.

Utah Education Network Report

Staff from the Utah Education Network presented statistics on web site filtering activities in Utah school districts. They also provided an update on the Universal Service Fund for Education (E-Rate) established by the Telecommunications Act of 1996. (For complete details, see General Exhibit No. 7929.)

Motion from the Committee to receive the report. Motion carried unanimously.

Applied Technology and Rehabilitation Committee

Member Susan C. Henshaw, Chair of the Applied Technology and Rehabilitation Committee presented the following recommendations from the Committee:

ATC/ATCSR Membership Hour Accounting, Rule R277-907

Dr. Marvin Johnson, Management Information Systems Specialist presented the ATC/ATCSR Membership Hour Accounting Rule, R277-907 which defines membership hours for the purpose of allocating funds and documenting and tracking instructional time consistently for ATC/ATCSR students, and establishes procedures for allocating, documenting, and tracking membership hours. (For complete details of the Rule, see General Exhibit No.7930.)

The Applied Technology and Rehabilitation Committee approve Rule R277-907, ATC/ATCSR Membership Hour Accounting on first reading.

Motion from the Committee that the State Board of Education approve Rule R277-907, ATC/ATCSR Membership Hour Accounting on second reading.

Member Janet Cannon noted that the Committee also made a correction to Rule R277-907-9 A2, changing *three* populations to two populations.

Motion with correction noted carried with Members Barney, Brown, Cannon, Ferrin, Henshaw, Jensen, Kennedy, McDonough, Richards, Shields, Steel and Watson voting in favor; Member Haslem absent.

Applied Technology Education Accreditation Standards and Procedures (Revision)

Mary Shumway, Specialist with responsibility for accreditation presented the revised Applied Technology Education Accreditation Standards and Procedures. She reported that staff has been working with the United States Department of Education, ATCs and ATCSRs, and colleges and universities which offer applied technology education programs to update the accreditation process. (For complete details of the revised standards and procedures, see General

Exhibit No. 7931.)

Member Henshaw noted a change made in the Accreditation Schedule. Ogden Weber instead of February 1998 will be November 1998; and Salt Lake Community College previous evaluation date was corrected to (4/91) instead of (3/94).

Motion from the Committee that the State Board of Education approve the Standards and Procedures for Applied Technology Education Accreditation. Motion carried with Members Barney, Brown, Cannon, Ferrin, Henshaw, Jensen, Kennedy, McDonough, Richards, Shields, Steel and Watson voting in favor; Member Haslem absent.

General Board Meeting

General Consent Calendar

Motion was made by Member Waynette Steel and seconded by Member Jill G. Kennedy to approve the General Consent Calendar as presented. Motion carried with Members Barney, Brown, Cannon, Ferrin, Henshaw, Jensen, Kennedy, McDonough, Richards, Shields, Steel and Watson voting in favor; Member Haslem absent.

1. Minutes of Previous Meeting

Minutes of the Meeting of the State Board for Applied Technology Education and the State Board of Education held March 6, 1998.

2. Contracts

The following contracts were approved by the Board:

(A) Centennial Financial, LC. \$57,775.92. 5/1/98-4/30/99 - Fed.

Lease of Vocational Evaluation Services, Salt Lake office located at 2698 South Redwood Road, Units U & V, Salt Lake City.

(B) Valley Mental Health. \$40,000. 5/1/98-4/30/99. - Fed.

Vocational Rehabilitation services through community rehabilitation programs that will result in employment for eligible consumers.

(C) Kamp Data. \$10,000. 2/15/98-6/30/99. - Amend.

Provide software support and perform software modifications and maintenance to accommodate the needs of the Utah Interpreter Program, Division of Services for the Deaf and Hard of Hearing, for its Dynamics accounting software.

(For complete details of the Contracts, see General Exhibit No. 7932.)

3. Ratification of Employment

Robert Vincent was ratified as an Educational Specialist, District Computer Services, Agency Services Division.

Laura G. Hunter was ratified as an Educational Specialist, Internet Trainer, Curriculum and Instruction Division.

Ginger Rhode was ratified as an Educational Coordinator, Services for At Risk Students, Curriculum and Instruction Division.

4. Certificated Staff Salary Increase

It is the responsibility of the State Board of Education to set the salary schedule for the certificated staff of the State Office of Education, including the superintendency and the Executive Director of USOR.

The Board approved the recommendation that the certificated staff pay schedule and the superintendents pay schedule be advanced 2.75%; effective May 2, 1998.

Further, that the administration be authorized to give merit step increases of 2.75% or longevity to all eligible certificated employees, including administration and Board staff, consistent with the legislative appropriation, effective June 26, 1998.

5. List of Applicants for Certificates

The list of applicants for initial and renewal certificates for March, 1998. (For complete details, see General Exhibit No. 7933.)

6. Claims Report

The Claims Report in the amount of \$128,880,082.84, ending March 31, 1998. (For complete details, see

Executive Session

Motion was made by Vice Chairman John L. Watson and seconded by Member Boyd F. Jensen to move into an executive session to discuss personnel issues. The Board was polled and by unanimous consent of those present [Member Haslem absent], the Board moved into executive session at 12:20 p.m.

Motion was made by Member Waynette Steel and seconded by Member Marilyn Shields to reconvene into open meeting. Motion carried. The Board reconvened at 12:35 p.m.

State Textbook Commission

Motion was made by Member Jill G. Kennedy and seconded by Member Boyd F. Jensen to approve the recommendations for the State Textbook Commission as presented. (For complete details of the recommendations, see General Exhibit No. 7935.) Motion carried with Members Barney, Brown, Cannon, Ferrin, Henshaw, Jensen, Kennedy, McDonough, Richards, Shields, Steel and Watson voting in favor; Member Haslem absent.

Recognitions

Senate Youth Program

Board Member Janet A. Cannon presented background on the Senate Youth Program.

Member Cannon reported that the Board is honoring two young people who have been selected as Utah's representatives for the 36th annual United States Senate Youth Program. These two young people have had the honor and experience of spending one week in the nation's capital and received a \$2,000 scholarship to attend a college or university of their choice from the William Randolph Hearst Foundation.

Member Cannon presented Certificates of Excellence from the Board to Ryan S. Keller, Student Body Senate President at Cottonwood High School, Granite School District and Hilary Alyne Stinson, Vice President of the Debate team at Kearns High School.

Light of Learning Awards

The Board presented Light of Learning Awards to Lloyd Frandsen, Utah State House of Representatives and Douglas F. Bates of the State Office of Education.

Motion was made by Member Boyd F. Jensen and seconded by Member Marilyn Shields to adjourn. Motion carried.

Meeting adjourned at 1:15 p.m.