

UTAH STATE OFFICE OF EDUCATION

MINUTES

April 11, 1997

Minutes of the meeting of the State Board for Applied Technology Education and the State Board of Education held April 11, 1997, at the Utah State Office of Education, Salt Lake City, Utah. Meeting commenced at 11:45 a.m. Board Chairman Katharine B. Garff presided.

Members present were:

Chairman, Katharine B. Garff
Vice Chairman, John L. Watson
Member Linnea S. Barney
Member Neola Brown
Member Janet A. Cannon
Member Cheryl Ferrin
Member Lynn Haslem
Member Susan C. Henshaw
Member C. Grant Hurst
Member Boyd F. Jensen
Member Jill G. Kennedy
Member Kay McDonough
Member Joyce W. Richards
Member Marilyn Shields
Member Waynette Steel

Also present were:

Executive Officer Scott W. Bean
Deputy Superintendent Laurie A. Chivers
Associate Superintendent Robert O. Brems
Associate Superintendent Steven O. Laing
Associate Superintendent Jerry P. Peterson
Executive Director, USOR, Blaine Petersen
Public Information Office, Eileen Rencher
Board Secretary Twila B. Affleck

Also present for portions of the Board meeting were:

Members of the Press:

Marjorie Cortez, Deseret News
Kathy Kapos, Salt Lake Tribune

Brian W. Dale, Utah Statewide Independent Living Council
Marie L. Hyatt, Utah Statewide Independent Living Council
Fran Stultz, Governor's Office
Paula Plant, Utah PTA

Scott Steorts, Citizen
Kathy Steorts, Citizen
Jason Steorts, Senate Youth Program
Neeta Bidwai, Senate Youth Program
Vanamala A. Bidwai, Citizen
Arun Bidwai, Citizen
Alan Sparrow, Rowland Hall St. Marks High School
Joseph DiLorenzo, Utah Schools for the Deaf and the Blind
Lee Robinson, Superintendent, Utah Schools for the Deaf and the Blind
Debbie Simpson, Utah Eagle Forum
Gayle Ruzecka, Utah Eagle Forum
Steven H. Peterson, Utah School Superintendents Association

Members, State Office of Education Staff:

Jerald L. Mikesell, Agency Services
William Montoya, Instructional Services
Barbara Lawrence, Instructional Services
Linda Alder, Instructional Services
Bonnie Morgan, Instructional Services

The Board repeated the Pledge of Allegiance.
Board Member C. Grant Hurst offered the reverence.
Board secretary Twila B. Affleck recorded the minutes.

Chairman Garff reported on the visit by the Board to the Jackson Elementary School. She expressed appreciation to Marilyn Phillips the Principal and her staff for the wonderful programs they have going in that school for their students.

Recognitions

The Board recognized **Senate Youth Scholarship Winners** Neeta Arun Bidwai, Student Body Secretary, Rowland Hall-St. Mark's High School, Salt Lake City; and Jason Lee Steorts, Senior Class President, Bountiful High School, Davis School District.

Vice Chairman Watson stated that to be eligible to participate in the Senate Youth Program students must be a high school junior or senior, hold an elected student government office, and be a U.S. citizen. Criteria includes performance on a written test, grade point average, school and community service, and ability to discuss current issues. These two outstanding young winners have received an all-expense-paid week in our nation's capital and a \$2,000 college scholarship made possible by a grant from the William Randolph Hearst Foundation.

Vice Chairman John L. Watson presented an Excellence Certificate to Ms. Bidwai and Chairman Katharine B. Garff presented an Excellence Certificate to Mr. Steorts.

Ms. Bidwai and Mr. Steorts introduced their parents and others with them and told of their experiences with the Senate Youth Program in Washington, D.C.

EXECUTIVE OFFICER REPORT

Superintendent Scott W. Bean presented the following items of information:

Exceptional Children National Conference -- He extended greetings to the Council of Exceptional Children National Conference. He indicated that there were approximately 5,000 members of that organization visiting Salt Lake City. Dr.

Bean commented on the impressive Opening Ceremony where they had both the Canadian and United States flags and the National Anthems of each country. Dr. Bean extended thanks to Steve Kukic and his staff who were responsible for bringing the group to Salt Lake City and facilitating and coordinating activities.

Novell Brain Share Conference -- Attended the Novell Brain Share Conference representing the State Office and the State Board of Education in the Certified Network Administrator Program Scholarship. Scholarships were presented to one student each from Heber, Orem, and Nephi. They are looking to increase the number of scholarship recipients. Dr. Bean expressed appreciation for the partnership between the State Board and Novell in this endeavor.

Joint Liaison Committee Meeting -- The Committee focused on two items, first they have formed a subcommittee on teacher education with emphasis on middle schools. It was noted that class size in middle schools is just one problem with certification and others being mentioned. The Committee also recognized Corrine Hill, and introduced Gary Carlson who will now be the Deputy for Education to Governor Leavitt. He indicated that Dr. Carlson brings to the position his experience as the Associate Dean for Education at Utah State University and as a former superintendent in the Logan School District.

School Finance Discussion -- Dr. Bean reported that he and Deputy Superintendent Laurie Chivers have discussed the need to have a school finance session with the legislative education committees. They also discussed the need for inservice for the Board. Some areas identified for Board inservice are: school finance, the process for curriculum development, accreditation, certification, how the professional practices advisory committee works, what colleges of education do and what the State Office and School Districts do, and public relations. He indicated that if there were other areas the Board felt they needed, to please contact him or Twila. He recommended that the inservice sessions for the Board take place for two to four hours on the afternoon preceding the Board meeting. He suggested that Twila do an interest survey relative to this inservice.

Utah School Superintendents Association and USBA Regional Meetings -- Dr. Bean expressed appreciation for the Board's attendance at these regional meetings. He felt that they were good meetings, and that Steve Peterson did a fine job in presenting the material of what went on during the legislative session. The next regional meetings will be held in June and they will deal with legislative concerns to be addressed at the 1998 legislative session. He encouraged Board members to attend and participate in those meetings if possible.

CCSSO Legislative Conference in Washington D.C. -- They visited the White House and Vice President Gore and Secretary Riley discussed the ten points President Clinton had in the State of the Union Address. They also discussed the national testing that the President has proposed. There is not a unified acceptance of that by the superintendents. Some states, like Utah, have a thorough testing process and to add another test would be duplicative. We will look at the test when it is ready. President Clinton was scheduled to meet with them, but he had knee surgery that week so was not able to do so.

BOARD CHAIRMAN REPORT

Chairman Garff reported that Board members had participated in several visits at the ATC and ATCSR sites and other conventions. She indicated that three members had attended NASBE meetings in Washington, D.C. and asked each one to report on their meetings.

Member Linnea Barney reported that she and Janet Cannon and Kay McDonough had attended the **NASBE Legislative Conference and Committee Meetings in Washington, D.C.** She is a member of the Resolutions Committee for NASBE, and they discussed topics of resolutions for NASBE to consider. The main topic they discussed was a resolution on charter schools. The committee received a crash course on what they are and how they function. She indicated that as she listened to reports by other who have implemented charter schools that have been in place for two or three years, she feels that Utah has been very wise in doing this type of thing through the Centennial Schools by allowing the schools the freedoms they need to be innovate and yet retaining some control and having some accountability for the schools. The proposed resolutions for NASBE is more in support of the idea of charter schools as a tool.

Member Barney reported that some other topics that were proposed for resolutions were literacy, implementing technology in media centers; the impact of state boards on education in the state; the NCAA policy and how it affects young peoples education and the kinds of education they get in order to qualify; children's health insurance; and, work skills and the necessity of teaching work skills. She indicated that if the Board or Board Members would like to propose as a resolution for NASBE to consider to please contact her.

Member Janet Cannon reported that at the NASBE meetings she had been approached by Jim Bogden of NASBE who indicated that Daryl Barrett had served on the **Healthy Actions Network Group** and requested that if another member of the Utah State Board was interested in that committee to let him know. She requested that if there was a Board Member was interested in serving on this committee to let she or Twila know so NASBE could be notified.

Member Cannon indicated that the highlight of the legislative conference was the luncheon keynote speaker, Secretary Riley. His message was about early development mental research. He indicated that in the first years of life if mothers home with baby they have documented that some 700,000 positive learning interactions will occur between that mother and baby. If the child is away from the mother the number of positive interactions goes down to about 60,000. This difference has a great impact on learning abilities of children as they grow and develop. Member Cannon felt that this may be something the Board become interested in as we look at new ideas in early childhood education.

Member Cannon reported on her service on the **NASBE Governmental Affairs Committee** was mainly for the **school and institutional trust lands issue**. She reported that she and Margaret Bird had put together a one page information sheet on school trust lands and it included each state and how many acres of trust land was in each states and the value of those lands. The Committee recommended that it printed and sent to all members of NASBE. She indicated that a member of the Kansas Board voiced concern that in Kansas they may be using the trust lands monies to support their public employees health programs.

In January the **Governmental Affairs Committee** determined they would like an overview of public education in the states. They have put together the information they would like to have compiled for all the states. She shared the information on Utah's public school profile. The Board requested that copies of the report be mailed to them.

Member Cannon shared a packet of information which was prepared by Missouri on their Board and programs which was to be used with legislators. She felt that might be something the Board look at for the future.

Member Kay McDonough reported on her participation on the **Standards and Assessment Committee**. She expressed appreciation to Barbara Lawrence for the time she spent with her prior to the meeting which helped her understand the assessment program in Utah. The other committee members were impressed with the material she had shared with them.

The Committee received information on issues of standards and assessments. They looked at the equity of testing trying to get away from high stakes testing. The Committee requested more information on testing **all** kids. The next meeting will be on testing of diverse populations. The Committees ultimate goal is to prepare a manual on implementing quality assessment and standards.

Member Cheryl Ferrin reported that she serves on the **Community Council for Snowcrest Middle School**. They were one of five Centennial Schools who presented information at the **Utah School Superintendent's Association meeting**. They were able to present some of the shining stars that have come out of that program. One of the things they wanted to stress was they had so many ideas and then the centennial program came about which helped fund some of the ideas to make them realities. She indicated that they have most of those funds still available. Member Ferrin explained their Modified Centennial School Program.

Chairman Garff reported that traditionally the Board has held an Evening of Recognition to give out Light of Learning Awards and to recognize those that have been recognized by other educational organizations. The Executive Committee has discussed this and recommends that we **discontinue the Evening of Recognition** - - still provide certificates and a letter to those who have been recognized, but using the Light of Learning Awards at different times during the year as people are recommended.

Member Grant Hurst indicated he agreed that the evening of recognition is something we can dispense with. However, if we are going to **maintain the Light of Learning Awards** that it should be done in a meaningful way. He suggested that it be done at a Board meeting followed by a little reception for the people.

Member Janet Cannon requested that the Board receive the list of those who receive certificates and what they have been recognized for.

The Board was comfortable with the idea of doing away with the Evening of Recognition, but maintaining the Light of Learning Awards at the end of a Board meeting with a reception to follow.

Chairman Garff suggested that if other Board members had other suggestions that they give them to Twila and she could draw up a plan to be presented that the next meeting.

Life Skills Document

Bonnie Morgan, Curriculum Director, presented *Life Skills*, a portrait of what a well-educated person should know and be able to do. Dr. Morgan indicated that the document was accepted by the State Board of Education in April 1995. She reported that use of the *Life Skills* document in the curriculum development process can enable students to successfully compete in a global society and can also help assure Utah of having the best-educated citizenry in the world. (For complete details of the document see General Exhibit No. 7737.)

Motion was made by Member C. Grant Hurst and seconded by Member John L. Watson to receive the report with commendation. Motion carried unanimously.

EXECUTIVE SESSION

Motion was made by Member Janet A. Cannon and seconded by Member C. Grant Hurst to move into executive session during lunch to discuss personnel issues. The Board was polled and by unanimous consent, the Board moved into executive session at 1:20 p.m.

Motion was made by Member Marilyn Shields and seconded by Member C. Grant Hurst to reconvene into open meeting. By unanimous consent, the Board reconvened into open meeting at 1:35 p.m.

OPEN MEETING

Advisory Committee Appointments

Motion was made by Member John L. Watson and seconded by Member Jill G. Kennedy to appoint Superintendents Nancy DeFord and Denis Poulson to the **State Advisory Committee on Teacher Education**. Further to appoint Nadine Rollo to serve on the **State Textbook Commission**. Motion carried unanimously.

GENERAL CONSENT CALENDAR

Motion was made by Member C. Grant Hurst and seconded by Member Janet A. Cannon to approve the General Consent Calendar as presented. Motion carried unanimously.

1. Minutes of the Previous Meeting

Minutes of the Meeting of the State Board for Applied Technology Education and the State Board of Education held March 14, 1997.

2. Contracts

The following contracts were approved by the Board:

(a) Boost, Inc. \$48,155. 10/11/97-10/10/97 - Amend.

To restructure and make operational the Utah Governor's Committee on Employment of People with Disabilities.

(b) National Computer Systems. \$5,000. 2/19/97- 6/30/97.

To provide development of scan tools for applications for the statewide testing documents.

(c) Barbara Guy. \$8,590. 4/2/97-12/31/97. - Fed.

As lead author of the **ABLE Assessment Profile**, Dr. Guy will provide training and technical assistance in strategies for using the ABLE analysis for transition planning with persons with profound disabilities. Using this process as a model, she has also created transition strategies for use with persons with severe disabilities. These skills will meet a broader set of needs of special educators in Utah.

(d) Utah State University. \$50,000. 4/11/97-4/10/98. - RECEIVABLE

To provide sign language interpreter training to eligible individuals to prepare them for state certification.

(e) Sheri Sohm. \$18,000. 3/1/97-3/1/2000. - Fed.

To assist/facilitate with multi-district Service-Learning workshops where teachers learn to identify and implement community service projects with their students. This would involve ten workshops per year plus 20 site-based consultation visits per year at selected sites.

(f) National Computer Systems. D \$1,350,000. 7/1/97- 6/30/2000.

To provide an agreement for purchase of scannable documents for use with the NCS scanner in District Computer Services.

(g) Jensen & Keddington. \$66,851. 4/11/97-9/30/97. - Amend. - Fed.

To provide services for the audit requirements in order to comply with Federal regulations.

(h) McKay, Reid & Company. \$43,404. 4/11/97-9/30/97 - Amend. - Fed.

To provide services for the audit requirements in order to comply with Federal regulations.

(i) Bybee & Company. \$36,954. 4/11/97-9/30/97. - Amend. - Fed.

To provide services for the audit requirements in order to comply with Federal regulations.

(j) Steve Ramirez/Life Long Learning. \$2,000. 4/11/97- 5/13/97. - Amend.

To secure consultant for an additional Utah Principals Academy seminar.

(k) Spectrum Research Technologies, L.L.C. \$22,843.20. 4/11/97-12/31/97. -

Fed.

To determine the reasons why school lunch participation has not kept pace with Utah's population growth, make recommendations for changes and publish an article with the results of the study.

(l) Research & Development Consultants. \$4,000. 1/1/97-12/31/97 - Amend. -

Fed.

Federal regulations require an annual report from the LEAs to the SEA and from the SEA to the Secretary of Education. This report includes statistical information on services provided and an evaluation of the effectiveness of the programs funded. R&D Consultants collect and produce the information required. The scope of work will now include up to 16 days of contracted evaluation & assessment services for USOE's Title I Program.

(For complete details of the Contracts, see General Exhibit No. 7738.)

3. Administrative Rule Review

Under provisions of 63-46a-9, U.C.A. 1953, all administrative rules shall be reviewed every five years. There may be minor nonsubstantive changes within these rules. The following rules were reviewed and approved: (For complete details, see General Exhibit No. 7739.)

R277-913 -- Utah State Custom Fit Training Program
R277-519 -- Educator In-service Procedures and Credit
R277-458 -- 70% Utilization of School Buildings
R277-507 -- Driver Education Endorsement
R277-416 -- Experimental and Developmental Programs
R277-723 -- Child care and Adult Care Food Program Sponsors of

Day Care Homes

R277-503 -- An Alternative Preparation for Teaching Program

4. Utah State Board of Education Rule Repeals

The Utah Legislature repealed the provision in the law that requires rules on the following State Board of Education Rule: (For complete details, see General Exhibit No. 7740.)

R277-452 -- Procedures for Filing Comprehensive Capital Outlay Plan

5. Prohibition of Corporal Punishment in Utah's Public Schools, R277-608

Section R277-608-3 was not reauthorized by the 1997 Legislature and will expire as of May 1, 1997. The nonsubstantive changes in the rule make the rule consistent with the action taken by the Legislature. (For complete details, see General Exhibit No. 7741.)

The State Board of Education approved the rule as modified.

6. Westminster College Teacher Education Program Report

On November 12, 1996, an on-site evaluation of the Teacher Education Program was conducted at Westminster College. In accordance with the evaluation, the on-site team recommends approval of the program upon condition that suggested changes and improvements are implemented or responded to within a reasonable period of time, but not to exceed one year from the date of the visit. (For complete details, see General Exhibit No. 7742.)

The State Board of Education approved the Report of the Teacher Education Program at Westminster College.

7. Ratification of Employment

Hal Sanderson was ratified as an Educational Specialist, Measurement & Evaluation, in the Curriculum and Instruction Division.

8. Certificated Staff Salary Increase

It is the responsibility of the State Board of Education to set the salary schedule for the certificated staff of the State Office of Education.

The Board authorized an increase of 2.75% to eligible certificated employees.

9. Payroll Changes in the Utah State Office of Education and Utah State

Office of Rehabilitation

Payroll changes in the Utah State Office of Education and the Utah State Office of Rehabilitation. (For complete details, see General Exhibit No. 7743.)

10. List of Applicants for Certificates

A summary of the list of applicants for initial and renewal certificates. (For complete details, see General Exhibit No. 7744.)

11. Financial Statement and Claims Report

The Claims Report in the amount of \$129,235,687.94, and Financial Statement ending March 31, 1997. (For complete details, see General Exhibit No. 7745.)

BOARD COMMITTEE REPORTS

Administration, Finance, Strategic Planning & Legislation

Member Marilyn S. Shields, chairman of the Administration, Finance, Strategic Planning & Legislation Committee presented the following recommendations:

Certification Committee Agenda

The Committee heard a report and recommendations from the **Professional Practices Advisory Commission** and moves the following recommended action: Case No. 96-387, to revoke the certificate of Janet S. Ward, a former teacher in the Alpine School District as a result of unprofessional conduct related to a conviction for child abuse. Motion carried unanimously.

The Committee reviewed the requests for **temporary authorization** which have been received for individuals who were hired after November 15th or who began teaching a new subject for the second semester.

Motion from the Committee to approve the temporary authorizations as presented. Motion carried unanimously.

(For complete details of the Certification Committee Agenda, see General Exhibit No. 7746.)

Student Enrollment Options, Rule R277-437

The Board at their March 14, 1997 meeting approved the proposed rule on Student Enrollment Options on first reading. There have been no major changes to the rule since that time. (For complete details, see General Exhibit No. 7747.)

The Committee approved Rule R277-437, Student Enrollment Options, on second reading and moves that the Board approve Rule R277-437 on third and final reading. Motion carried unanimously.

Coalition of Minorities Advisory Committee Report

Delores Riley, Chairman of the Coalition of Minorities Advisory Committee presented a report and recommendations for a Policy on Diversity. (For complete details, see General Exhibit No. 7748.)

Motion from the Committee that the Board accept the Coalition of Minorities Advisory Committee Report -- in response to a Board request for consideration and recommendations for policy dealing with diversity issues. Further, that staff be directed to develop recommendations for appropriate rules for consideration by the Board. Further that the Board be trained in the sensitivities of cultural and ethnic areas. Motion carried unanimously.

Role of Advisory Committees

The Committee reviewed and discussed the role of advisory committees to the Board. (For complete details, see General Exhibit No. 7749.) The Committee provided input and requested staff to incorporate those suggestions into a position statement for Board consideration. The position statement would be used to clarify roles, responsibilities, and expectations for advisory committees serving at the request of the Board. Motion carried unanimously.

Curriculum and Instruction Committee

Member Waynette Steel, chairman of the Curriculum and Instruction Committee presented the following recommendations from the Committee:

Washington District Language Arts Program

Catherine Miles, a member of the Washington Board of Education, and Hurricane Middle School English Chair Jean Anderson reported to the committee on their language arts program and what they have done to increase student achievement. (For complete details of the report, see General Exhibit No. 7750.)

Motion from the Committee that the Board receive the report and direct staff to evaluate the program in terms of how we can be of support. Motion carried unanimously.

School Accreditation

Linda Alder presented a report on the status of accreditation of Utah schools. The report indicated that according to State Board of Education Administrative Rule, all Utah high schools must be accredited with the Northwest Association of Schools and Colleges. Elementary schools, junior high and middle schools, private schools, and supplementary educational programs may choose to be accredited with the Northwest Association. (For complete details of the Report, see General Exhibit No. 7751.)

Motion from the Committee that the Board receive the report. Motion carried unanimously.

Services for Students At Risk Advisory Committee Report

Roz McGee, chair of the Board's Services for Students At Risk Advisory Committee reported on the research the committee has done this year on the issue of "pushout" students -- students who are not receiving educational services due to inappropriate behavior. A video-taped interview with some of these students was presented along with a recent publication which reviews the scope of the problem and suggests some possible (For complete details, see General Exhibit No. 7752.)

Motion from the Committee that the Board receive the report with commendation. It was requested that SSARC study the impact of smaller class size for pushout students, along with the cost, and report back to the Board during a future meeting. Motion carried unanimously.

Discussion ensued relative to how the policy is being administered in the different school districts. Some districts expel students for certain types of activities and others do not. It was felt that this report would help bring to mind what is happening. Superintendent Bean commented that one thing missing from the report is that it does not indicate how long the expulsion is for. In the policy anything over ten days is an expulsion. He further commented that there are some students who are out for a year. He felt that there should not be a standardized policy on discipline but it should be handled by the districts. He said reports such as this are very good because they help districts to see how they compare with others in a general sense. Dr. Bean indicated that in this report there was not enough information to tell what is really happening in a district.

Applied Technology and Rehabilitation Committee

Member Lynn Haslem, Chairman of the Applied Technology and Rehabilitation Committee presented the following recommendations:

Certification Requirements for Interpreters for the Hearing Impaired, Rule R280-203

The rule on certification requirements for interpreters for the hearing impaired has been revised due to changes made in policies and procedures for certification of interpreters for the hearing impaired. The amendments reflect continuing improvement in the process of certifying interpreters for the deaf. (For complete details of the Rule, see General Exhibit No. 7753.)

The Committee approved Rule R280-203, Certification Requirements for Interpreters for the Hearing Impaired on first reading and moves that the State Board of Education approve the rule on second reading. Motion carried unanimously.

Certification of Interpreters for the Deaf, Policy and Procedures Manual

A committee of interpreters, administrators, and consumers has developed and completed the Policy and Procedures Manual for certification of interpreters for the deaf. The manual reflects necessary changes made to the rule on certification of interpreters for the deaf. (For complete details of the Procedures Manual, see General Exhibit No. 7754.)

Motion from the Committee that the Board accept the manual. Motion carried unanimously.

OTHER BUSINESS

Chairman Garff indicated she felt a need to learn more about **board procedures** and suggested that the Board briefly review some board procedures, particularly parliamentary procedures.

The Board discussed board procedures dealing with how to place items on the board agenda, concerns of board

members with items on the agenda, how to deal with issues the board has acted upon that individual board members may have a differing or personal opinion on to the contrary, and how to deal with legislative issues.

Member Grant Hurst presented an **abbreviated parliamentary procedure** as a reminder to the Board of how the it should function.

Member Janet Cannon commented that at a previous Board Meeting the **Board had adopted a position statement on reading**. She had voted against the adoption based on concerns she had from several constituents. The newspaper reported that she was against phonics. She clarified that her profession is devoted to phonics, that she has taught her children in phonics and is very much in favor of phonics in reading education.

Member Cannon presented some material from a group that had contacted her relative to suggestions that may help with the Core Curriculum. Some of the suggestions were (1) Who authored the curriculum so they might be used as resources; (2) a bibliography at the back of the curriculum to show the research that has gone into it; (3) we require local boards to assess the objectives we write, but some of our objectives are not written in a way that can be assessed; and (4) that the Board have an expert in the field critique and give information relative to whether or not the curriculum is based on good research and prudent practices, etc.

Motion was made by Member Janet C. Cannon and seconded by Member C. Grant Hurst to refer the document to the Board for study by the Curriculum Committee for recommendations to the Board. Motion carried unanimously.

Member Lynn Haslem voiced a concern relative to the **vulnerability of funding at each of the ATC's**. He suggested that a different funding formula be developed that is tied to enrollment.

Superintendent Bean indicated that if we use the same funding formula for ATCs as we do for districts of that nature, the funding decreases.

Chairman Garff requested that letters be sent to the Applied Technology Centers that the Board has visited thanking them for their hospitality.

Meeting adjourned at 2:55 p.m.