

UTAH STATE BOARD OF EDUCATION

MINUTES

July 16, 1996

Minutes of the meeting of the State Board for Applied Technology Education and the State Board of Education held July 16, 1996, at Southern Utah University, Cedar City, Utah. Meeting commenced at 1:00 p.m. Board Chairman Marlon O. Snow presided.

Members present were:

Chairman, Marlon O. Snow
Vice Chairman Linnea S. Barney
Member Daryl C. Barrett
Member Neola Brown
Member Janet A. Cannon
Member Keith T. Checketts
Member Lynn Haslem
Member Boyd F. Jensen
Member Milton Kendrick
Member Kay McDonough
Member Marilyn Shields

Members C. Grant Hurst, Katharine B. Garff, Waynette Steel, and John L. Watson were excused.

Also present were:

Executive Officer Scott W. Bean
Deputy Superintendent Laurie A. Chivers
Associate Superintendent Robert O. Brems
Associate Superintendent Bruce Griffin
Associate Superintendent Jerry P. Peterson
Executive Director, USOR, Blaine Petersen
Public Information Office, Eileen Rencher
Board Secretary Twila B. Affleck

Also present for portions of the Board meeting were:

Members of the Press:
Samuel Autman, Salt Lake Tribune
Marjorie Cortez, Deseret News
Amy K. Stewart, Spectrum

Lee Stephens, Legislative Fiscal Analysts Office
Barbara Willie, Utah PTA
Linda Parkinson, Utah PTA
Barbara T. Sampson, Utah PTA
Shawn Stoker, Utah PTA
Judy Jackman, Utah PTA

Members, Utah State Office of Education Staff:

Max Jensen, Agency Services
Clark Ballard, Agency Services
Robert Anderson, Agency Services
Vicky Dahn, Instructional Services
John Killoran, Instructional Services
Bonnie Morgan, Instructional Services
Steve Kukic, Instructional Services
Julie Baker, Instructional Services
Dale Sheld, Instructional Services

The Board repeated the Pledge of Allegiance.
Board Member Marilyn Shields offered the reverence.

Executive Officer Report

Superintendent Scott W. Bean presented the following items of information:

Draft Position of the Joint Liaison Committee - This position paper is coming about because of the work of the Workforce Development Task Force is doing for that department. They have had several proposals, one of which is to have six to ten or eleven regions. We would prefer that they keep the same number of operational regions that we have in the applied technology regions. It seems likely that Workforce Development would like to organize with fewer regions and we would like to keep our regions as they currently are.

Superintendent Bean recommended that the Board support the position paper for submission to the Joint Liaison Committee for signatures.

Member Daryl Barrett suggested that the first sentence be changed to indicate just the Utah State Board for Applied Technology Education.

Motion was made by Member Boyd F. Jensen and seconded by Member Marilyn Shields to support the resolution. Motion carried unanimously.

Budget Guidelines - Distributed copies of the budget guidelines from the Governor's Office. Dr. Bean indicated that we sometimes submit our budget a little later than asked for in the guidelines because of the Board Meeting dates. Further discussion about the budget will be discussed later in the meeting.

Education Interim Committee Joint Meetings - Our meeting with the Legislative Education Interim Committee and the State Board of Regents will be held on September 13, at the University of Utah. The Board will meet with the Joint Interim Committee beginning at 8:00 a.m. for two hours. The items indicated from the legislature for discussion during that two hour period would be teacher curriculum requirements, technology and staff development, safe schools, hazardous bus routes and equity issues. Following that, the Board will have two hours to tour the UEN facility.

Dr. Bean reported that he and Jerry Peterson had a meeting with Steve Hess and it looks like UEN is getting to the point where 60-70 % of their work is associated with public education. He felt it was critical that the Board have an understanding of this.

Member Janet Cannon suggested that BYU be invited to this because they are doing so much in issuing credit for advanced placement. Superintendent Bean indicated that he will discuss this with the legislature and with Dean Patterson of the College of Education at BYU.

Corrine Hill suggested that all of the superintendents be invited to attend the meeting. She voiced a concern that when the Board of Regents meet with the Interim Committee all of the college presidents attend. Superintendent Bean indicated that he has discuss having the Superintendent's Association officers, Superintendents of ATCs and directors of ATE and Lee Robinson. It was suggested that the Board Chair extend an invite to these people to attend.

Utah Public School Enrollment and State Population Changes - Interesting to note that the fall enrollments do not follow the population changes in the state. (For complete details of the material presented, see General Exhibit No. 7600.) Dr. Bean noted that there have been very few years where the fall school enrollments and the state population changes have been the same. At the present time the population has been increasing while the enrollments have been declining.

Education Strategic Planning Task Force Issues - There are two funding issues and three program issues. At the last meeting they added an additional issue, the group wanted a report on the types of incentive funds districts could receive right now, and a study on whether or not it would be possible to provide incentive funds for districts that have done significant strategic planning and have carried through with that planning.

Joint Resolutions SJR 6 and SJR 17 to be voted on this fall - Deputy Superintendent Laurie Chivers explained that SJR 6 is a bonding issue that gives a Triple A bond rating to every district in the state. The House Joint Resolution enables people to donate funds to the permanent school trust fund.

Dr. Chivers explained the impact of Senate Joint Resolution 17 on Public Education. She indicated that during the USBA Regional meetings it was noted that there is a difference of opinion within the education community. She presented background information relative to the impact this has on the three major sources of revenue: property tax, sales tax and income tax, and how these taxes affect support to the public school system.

Dr. Chivers further explained the problem with the State Constitution and Statutory references. The question arises as to whether or not income tax can be used for higher education. In 1990 an Attorney General's Opinion indicates that income tax can be used for both the higher education and public education system. SJR 17 is a constitutional amendment that indicates that income tax can be used for both public and higher education. The conclusion is that SJR 17 does not alter budgeting process for expenditures in public elementary and secondary schools. (For complete details of the material presented, see General Exhibit No. 7601.)

Superintendent Bean noted that because it is a fund of this nature, it does drive legislative tax policy.

Associate Superintendent Jerry Peterson who is also a member of the USBA Board of Directors reported that the USBA position is more one sided than many of the board of directors thought it should be and at the last meeting they voted to take no position at this time, have it studied further and they may vote on it again in August.

Superintendent Bean indicated that this resolution would open funding for public education from all sources. The way it is now we are restricted to property tax from the state levy and the income and corporate franchise tax. Ultimately we would like to see all earmarking eliminated.

Member Keith Checketts questioned if we could not just get the legislature to remove all earmarkings. Superintendent Bean indicated that the legislature is looking at that as the second step.

Corrine Hill, Education Deputy for Governor Leavitt indicated that the Governor's office will support SJR 17.

Motion was made by Member Keith T. Checketts and seconded by Member Boyd F. Jensen that the Board support the SJR 6 and 17 and the House Resolution on Trust Lands. Motion carried unanimously.

Western Region Rehabilitation Comparison - Blaine Petersen, Executive Director of the State Office of Rehabilitation presented information showing how Utah is doing compared to other vocational rehabilitation agencies. Dr. Petersen indicated that these are only indicators and are not absolutes. (For complete details of the information, see General Exhibit No. 7602.) The Board congratulated Dr. Petersen and his staff on their excellent work.

Education Commission of the State - Senator Dave Steele was voted vice chair of the Education Commission of the States. Dr. Bean indicated that this is an honor for our state. Dr. Bean reported that ECS is always chaired by a Governor. The Board requested that a letter of congratulations be sent to Senator Steele.

Dr. Bean reported that former State Superintendent and Secretary of Education Ted Bell had passed away. He indicated that Secretary Richard Riley spoke at the funeral.

Dr. Bean indicated that he and Cece Foxley met with Secretary Riley prior to the services. Following the services they met with Secretary Riley and the First Presidency of the LDS Church. President Hinckley, President Foust, Elder Maxwell, Elder Ballard, and Elder Eyring. It was an interesting discussion between President Hinckley and Secretary Riley about education. One question was whether or not we are teaching values education. Secretary Riley gave instances of where he felt we had some character education models in the United States.

Superintendent Bean indicated to them that we do have character education which really is values education contained in the Core Curriculum. He felt this was a very positive meeting.

Board Chairman Report

Chairman Snow reported that the NASBE Leadership Conference would be held August 15-17 in Albuquerque, New Mexico, and if he could rearrange his schedule he may be attending that.

Member Daryl Barrett reported on the NASBE Topical Meetings held in Chicago on assessment. She has information she can share with staff. She also attended the NASBE Board of Directors meetings during this conference. She indicated she was delighted to serve on the Board of Directors and it has been very important to have a sense of what is happening and to have our representation there. She has been impressed that we are one of the leaders in the nation.

Member Keith Checketts also attended the NASBE meetings in Chicago and he reported that you come back each time feeling awfully good you are in Utah. Overall we are on top of the issues they are dealing with.

Implementation of NeTel Schoolnet

Max Jensen, the Coordinator of District Computer Services and Clark Ballard and Robert Anderson Education Specialists, District Computer Services, presented the background relative to the District Computer Services and what is provided by the section. They then reported on the implementation of NeTel Schoolnet which is used by districts through this section. (For complete details, see General Exhibit No. 7603.) They also have a data base clearinghouse at the State Office of Education. Clark Ballard provided a demonstration of Schoolnet produced by NeTel. The main users of the program are counselors, administrators, and attendance secretaries.

Motion was made by Member Boyd F. Jensen and seconded by Member Marilyn Shields to receive the report. Motion carried unanimously.

Early Childhood Program Development Concept Paper

John Killoran and Julie Baker Early Childhood Specialists, presented a draft concept paper which describes the needs and benefits of early childhood services and Julie Baker provided a brief overview of the components of effective early childhood programs. (For complete details of the concept paper, see General Exhibit No. 7604.)

John Killoran suggested the following recommendation that the Utah State Office of Education assume a leadership role in the development and implementation of a statewide early childhood initiative including the funding of pilot projects to local school districts which develop and implement early childhood programs addressing the following components: effective instruction within developmentally appropriate contexts and practices; social competence development; promotion of emergent literacy and reading; provision of family wrap around services; family involvement strategies.

Member Daryl Barrett suggested adding to the recommendations interagency collaboration with those working with pre-school and day-care providers.

Superintendent Bean reported that this came about because he was concerned about the early childhood area. The problems we are encountering in school come from children who come to school unprepared in certain areas. He

suggested that before formal recommendations are presented or accept that more research be conducted and then we come back with more specific recommendations. There are two factors in budgeting for this type of recommendations: existing funds and how they are being used and could they be put to better use; look at the FACT Initiative, what should be done in the future. Maybe what it should be is a combination of incentive funds along with restructuring current funding we have.

Bonnie Morgan, Curriculum Director, spoke in favor of the direction to begin with prekindergarten to prepare children to come to school.

Motion was made by Member Keith T. Checketts and seconded by Member Neola Brown to receive the report and refer the concept paper to the appropriate board committee and its staff. Motion carried unanimously.

Basic Sign Language Education, Rule R277-763

Jerry Petersen, Associate Superintendent, reported that the 1996 Utah State Legislature appropriated \$100,000 to assist elementary schools to teach sign language to nondisabled students as part of the regular program of study. Legislators recognized the need for students without hearing impairments to know sign language in order to communicate with those students with hearing impairments who attend special and/or regular classes in regular schools. This funding will assist schools to hire sign language teachers and conduct appropriate sign language classes, facilitating the communication and socialization needs of students whose primary communication system is signing.

Mr. Petersen further reported that funding will be awarded through an application and approval process, and it is anticipated that classes will be conducted during the 1996-97 school year. (For complete details of Rule R277-763, Basic Sign Language Education, see General Exhibit No. 7605.)

Member Keith Checketts suggested an amendment to the definition for elementary school to "Grades K-4."

Motion was made by Member Daryl C. Barrett and seconded by Member Neola Brown to approve the rule on first reading with the amendment suggested by Member Checketts. Motion carried unanimously.

School Counselors, School Psychologists, and School Social Workers Certificates and Programs, Rule R277-506

Jerry Peterson, Associate Superintendent presented Rule R277-506, School Counselors and School Psychologists, and School Social Workers Certificates and Programs. He indicated that the requirements for School Counselors and School Psychologists have been upgraded. The 17 hour requirement for School Counselors (added when the need for school counselors was critical) has been eliminated. Basically, only the wording in the requirements for School Psychologists has been revised in the rule. (For complete details of Rule R277-506, School Counselors, School Psychologists, and School Social Workers Certificates and Programs, see General Exhibit No. 7606.)

Member Neola Brown voiced concern that it is difficult getting the counseling needed, and this change would make it more difficult.

Member Keith Checketts stated that the bigger problem is that we have more than enough counselors trained but not enough resources to hire them.

Superintendent Bean reported that both Lynn Jensen and Roger Mouritsen have indicated that we have enough people prepared. The people who started in those programs on a provisional basis have worked through it and are getting into regular counseling situations with regular training. The problem is funding for counselors not getting counselors prepared.

Member Brown indicated that there is a great concern that there is too much to discourage people from going into counseling. One of the greatest needs in schools is to have a counselor in the school who can just talk with students.

Member Daryl Barrett suggested that the Board wait and look at the Support Services Task Force report prior to

addressing these issues.

Motion was made by Member Keith T. Checketts and seconded by Member Lynn Haslem to approve Rule R277-506, School Counselors, School Psychologists, and School Social Workers Certificates and Programs on first reading. Motion carried unanimously.

Modernizing School Library Media Center Collections, Rule R277-467

Jerry Peterson, Associate Superintendent, presented Rule R277-467, Modernizing School Library Media Center Collections. He indicated that the 1996 Utah Legislature appropriated \$4.5 million for use by school districts to upgrade school library media centers. In particular the desire was to upgrade both the electronic and print resources in school library media centers with the intent to provide a balance in these resources. This funding will assist schools in purchasing updated materials, both print and electronic, in schools.

Mr. Peterson indicated that funding will be awarded to districts according to the formula in the rule for schools to purchase library books and CD ROM-based reference resources. (For complete details of Rule R277-467, Modernizing School Library Media Center Collections, see General Exhibit No. 7607.)

Motion was made by Member Lynn Haslem and seconded by Member Linnea S. Barney to approve the rule on first reading. Motion carried unanimously.

Proposed Instructional Programs at Weber State University

This item was pulled for discussion at another time.

Budget Preparation for 1997-98

Laurie Chivers, Deputy Superintendent presented an outline of the calendar for 1997-98 budget process and the building block and supplemental requests. She indicated that noted on the calendar was that each standing committee will hold its own hearings on its budget area sometime between August 5th and August 30th. (For complete details of the calendar, see General Exhibit No. 7608.) ATE August 5 and 6; August 27th Rehabilitation and ATE; Finance and Administration August 14; Curriculum, August 21.

The Board requested a full day to go through the entire budget prior to approval. Dr. Chivers indicated that most of the October meeting would be for that purpose. It was clarified that hearings would be held in August, the Board Committee will review the budget requests in the September meeting and then the budget would be finalized in October.

Motion was made by Member Boyd F. Jensen and seconded by Member Lynn Haslem to receive the report. Motion carried unanimously.

General Consent Calendar

Motion was made by Member Keith T. Checketts and seconded by Member Linnea S. Barney to approve the General Consent Calendar as presented. Motion carried unanimously.

1. Minutes of Previous Meeting

Minutes of the Meeting of the State Board for Applied Technology Education and the State Board of Education held June 11, 1996.

2. Contracts

The following contracts were approved by the Board:

(a) Dr. Gary M. Clark. \$17,932. 7/12/96-8/30/96. - Fed.

The State Office of Education has a time-limited Federal Grant: Systematic transition for Utah's Disabled Youth Project (STUDY) which ends September 30, 1996. Staff members are seeking other employment. Dr. Clark will assist remaining staff members in completing the federal grant requirements. We have used Dr. Clark on two previous contracts during and for this STUDY Grant. His expertise is needed to complete the federal closeout requirements i.e. evaluation reports and guidelines/products.

(b) Advancement Seminars. \$6,300. 6/9/96-6/16/96.

Bring in National Consultants to provide Evaluator Training of proper techniques to evaluate interpreters for the Deaf.

Contracts c - p are Accounts Receivables dealing with the GED Testing Sites. An explanation precedes these contracts under Tab B(3). The purpose of each contract is for the issuance of GED certificates to clients who pass the GED exams. Each contract is for \$4,999 and is from 4/1/95 to 6/30/98.

(c) Danon Jones, Snow College.

(d) Mark McKnzie, SLCC/Skills Center.

(e) Kathy Mower, Davis ATC.

(f) Arva M. Redden, Uintah Basin ATC.

(g) H. K. Hancock, SE Utah CTR/Cont. Ed.

(h) Craig Mathie, Sevier Valley ATC.

(i) Stephen Alexander, Bridgerland ATC.

(j) Lloyd Loveless, Delta Technical Center.

(k) Bill Olderog, CEU/San Juan Campus.

(l) Carolyn Wyndham, Southern Utah University.

(m) Robert MacGillivray, Central Utah Academy.

(n) Eric Jensen, Utah State University.

(o) Debra Marin, U of U.

(p) David John, Uintah School District.

(q) Rodriguez & Associates. \$10,585. 10/4/95-9/30/96. - Amend #5. - Fed.

To provide services for the audit requirements in order to comply with Federal regulations.

(r) Jensen Barrett & Keddington. \$11,575. 10/4/95-9/30/96. - Amend #6. - Fed.

To provide services for the audit requirements in order to comply with Federal regulations.

- (s) McKay, Reid & Company. \$11,025. 10/4/95-9/30/96. - Amend. #5. - Fed.

To provide services for the audit requirements in order to comply with Federal regulations.

- (t) Bybee & Child. \$9,260. 10/4/95-9/30/96. - Amend. #5. - Fed.

To provide services for the audit requirements in order to comply with federal regulations.

- (u) ABC Cleaning. \$9,000/3 yrs. 8/1/96-7/31/99. - Fed.

Janitorial services for the Division of Rehabilitation Services office located at 270 1/2 North Main, Logan, Utah 84321.

- (v) Granite School District. \$64,862. 7/12/96-6/30/97. - Fed.

The National Council for Exceptional Children Convention will be held April 9-13, 1997 with attendance expected at 6-7,000. CEC Headquarters will need a Local Arrangement Chairperson within Salt Lake City, (hosting state). The role of the LAC will provide a focal point for all pre through post activities, and serve as link between the National CEC Headquarters, convention center, hotels, and local event sites.

- (w) Hither & Yon Editing and Publishing Services. \$16,000. 8/1/96-9/30/97. - Fed.

Editing services for manuals and other publications prepared by the State for Child Nutrition Programs.

- (x) National Computer Systems. \$11,236.80. 7/1/96-6/30/97. - Amend #4.

To provide maintenance for opscan 21 model OMR and transport printer necessary to support student services to the school districts.

- (y) American Graphics, Inc. \$110,000. 7/1/96-6/30/01.

Prepare and trim educational test booklets and test sheets to be processed for the statewide testing program.

- (z) Dept. Of Administrative Services. \$10,000. 7/1/96-6/30/97. - Fed.

Operating and Maintenance Agreement with the Div. Of Services for the Deaf and Hard-of-Hearing located at 5709 South 1500 West, Salt Lake City, Utah.

- (aa) Medical Transcription Specialists, Inc. \$60,000. 7/1/96-6/30/97. - Fed.

Medical Transcription Specialists, Inc. Will provide access to their teledictation system to DDS medical providers for the purpose of dictating medical reports which MTS will transcribe. These reports are used as evidence in adjudicating Social Security disability claims.

- (bb) Easter Seals Society of Utah. \$*. 10/1/95-9/30/96. - Amend. #5. - Fed.

*Current Amendment #5 changes 2 lines Items on budget There are no changes to the total dollar amount. Total of contract & all amendments is \$178,127.

Provide job placement services for Utah State Office of Rehabilitation.

(cc) Utah State University. \$42,662. 7/1/96 - 10/30/96. - Fed. - Receivable

Provide assistive technology services to individuals with disabilities.

(dd) Department of Workforce Services. \$10,000. 7/17/96-6/30/97.

Incorporate Turning Point Program into the Department of Workforce Services.

(For complete details of the Contracts, see General Exhibit No. 7609.)

3. Council of Chief State School Officers Dues

Invoice for the Council of Chief State School Officers Dues and Assessments in the amount of \$19,928, for fiscal year 1997. (For complete details of the dues and assessments, see General Exhibit No. 7610.)

4. Utah School Boards Association Dues

Invoice for the Utah School Boards Association dues in the amount of \$1,500.00, for fiscal year 1997. (For complete details of the dues, see General Exhibit No. 7611.)

5. Approval of District Career Ladder Plans

The following district's and ATC's have met the requirements set by the State Board for their 1996-97 Career Ladder Plans. Each plan was submitted on a standard form and carefully reviewed by the State Career Ladder Review Committee. These districts meet the intent of the statutes governing Career Ladders and the Career Ladder rules set by the Utah State Board of Education. The following districts are recommended for a one year approval: Jordan, Murray, North Sanpete, South Summit, Tintic, Uintah, and the Utah Schools for the Deaf and the Blind. The following districts and applied technology centers are recommended for a three year approval: Duchesne, Nebo, and the Uintah Basin Applied Technology Center. The Washington School District is recommended for a one year waiver. (For complete details, see General Exhibit No. 7612.)

6. Utah State Office of Rehabilitation FY 97 Interim State Plan for Vocational Rehabilitation

Public hearings on the State Plan were held in Salt Lake City and St. George. Participants at these public hearings received a personal copy of the state plan and the plan was discussed in detail. Copies of the State Plan were also sent to other agencies for their review and comment. Comments received discussed various aspects of the vocational rehabilitation program and how it is implemented and, therefore, did not change the plan itself. The Rehabilitation Services Advisory Council also provided consultation concerning the plan. The comments and the agency's response will be included as part of the plan that is sent to the Rehabilitation Services Administration.

7. Applied Technology Center Superintendent Salary Adjustments

In conjunction with State Board of Applied Technology Education discussion and the ATC Superintendent Performance Evaluation process, the following superintendent salaries and bonuses were recommended and approved for the 1996-97 fiscal year: BATC \$84,439/\$2,000 bonus; DATC \$77,837/\$2,000 bonus; OWATC \$84,439/\$2,000 bonus; SVATC \$63,947; UBATC \$68,664.

8. Payroll Changes in the Utah State Office of Education and Utah State Office of Rehabilitation

Payroll changes in the Utah State Office of Education and the Utah State Office of Rehabilitation. (For complete details, see General Exhibit No. 7613.)

9. Financial Statement and Claims Report

The Claims Report in the amount of \$126,295,699.96, and Financial Statement ending June 30, 1996. (For complete details, see General Exhibit No. 7614.)

Executive Session

Motion was made by Member Keith T. Checketts seconded by Marilyn Shields to move into executive session to discuss personnel issues, contractual issues and other personnel or legal issues. The Board was polled and by unanimous consent of those present the Board moved into executive session at 4:10 p.m.

Motion was made by Member Keith T. Checketts and seconded by Boyd F. Jensen to reconvene into open meeting. By unanimous consent of those present, the Board reconvened at 5:10 p.m.

Utah Schools for the Deaf and the Blind Institutional Council

Motion was made by Member Keith T. Checketts and seconded by Member Lynn Haslem to approve the recommendations presented for appointment to the Utah Schools for the Deaf and the Blind Institutional Council: Lori N. Cerar (1 year appointment), Ernest Robison (1 year appointment) Jack Wheeler (4 year appointment) and Beverly Wilcox (4 year appointment).

Meeting adjourned at 5:12 p.m.
