

**Utah State Board of Education**  
**Notice of Vacancy/Call for Nominations**  
May 2021

Name of committee: Utah Special Education Advisory Panel (USEAP)
Date nominations are due: June 15, 2021
Brief background check of what the organization does and the reference in statute or rule establishing the organization:  The Utah Special Education Advisory Panel (USEAP) is an advisory committee to the Board created by Board policy and in R277-750 with membership from district and charter school special education programs, educator preparation programs, state agencies serving students with disabilities, and at least 51 percent parents of and individuals with disabilities. The USEAP meets quarterly to review data related to the LEA compliance with R277-750 and also outcomes for students with disabilities.
Who the group advises:  The Board and the State Director of Special Education
Number of vacancies:  7 total vacancies
Specific representation needed for each vacancy and terms of appointment:  5: Individuals/students with disabilities or parents of students with disabilities 1: LEA administration (with special education expertise) 1: Individual representing students who are homeless
Meetings (specific dates or how often the group meets, where, and for how long):  Up to five (5) meetings per year, generally Thursdays from 9 am to 1 pm.
Other information:  USEAP member duties include: <ul style="list-style-type: none"><li>➤ Advise the Utah State Board of Education (USB) of unmet needs within the State in the education of students with disabilities.</li></ul>

- Comment publicly on any rules or regulations proposed for issuance by the State regarding the education of students with disabilities.
- Advise the USBE in developing evaluations and reporting on data to the Secretary of the U.S. Department of Education under Section 618 of the Individuals with Disabilities Education Act (IDEA).
- Advise the USBE in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the IDEA.
- Advise the USBE in developing and implementing policies relating to the coordination of services for students with disabilities.
- Review and comment on completed due process hearing findings.
- Advise the USBE on the risk ratio threshold for determining disproportionality.

Contact for questions:

Leah Voorhies: [leah.voorhies@schools.utah.gov](mailto:leah.voorhies@schools.utah.gov); 801-538-7898

Nomination and Bio Submission: Fill out the attached application and send the application, along with a brief bio or resume, to Board Secretary Cybil Child at [cybil.child@schools.utah.gov](mailto:cybil.child@schools.utah.gov).

Utah State Board of Education  
Vacancy Application

Please briefly answer the following questions on a separate document and send it, and a brief bio or resume, to Board Secretary Cybil Child at [cybil.child@schools.utah.gov](mailto:cybil.child@schools.utah.gov).

1. Name
2. Contact information:
  - a. Phone
  - b. E-mail
  - c. Mailing address
3. Why do you want to serve on this committee?