

USBE Assistive Technology Accommodation Request Form for Assessment

Instructions

If a student with a disability requires an assistive technology (other than the use of a scribe) accommodation for participation in the statewide assessment as outlined in the student's educational plan (i.e., IEP, 504 Plan, Plan for Student Learning English), this request form must be completed and emailed to [Jessica Wilhelm](mailto:Jessica.Wilhelm@schools.utah.gov) (Jessica.Wilhelm@schools.utah.gov) at the Utah State Board of Education (USBE). Please send the form at least 3–4 weeks prior to testing to ensure a timely response. Keep a copy of this form in the student's file (i.e., IEP, school).

Testing Year:

What school year is this accommodation for? (Example 2022-2023)

Contact Information:

District/Charter Name Date

School Name Student State ID (SSID

School Telephone Student's Grade

Type of Assistive Technology Being Requested (*e.g., zoom software, communication software, alternative computer input technology, etc.*)

Name of Assistive Technology Being Requested (*e.g., PCEye Mini, BigKeys Keyboard, Trackball, ZoomText Magnifier, etc.*)

Give a detailed description about how the assistive technology accommodation has been used for classroom instruction.

Form continues on page 2

Indicate Type of Plan

IEP

504 Plan

Accommodation for an EL Student

Subject(s) Requiring AT be Enabled (check all that apply)

To request a scribe accommodation for RISE needs to be submitted through TIDE. Please see detailed instructions in the [RISE TIDE User Guide](#).

Utah Aspire Plus Reading

Utah Aspire Plus Mathematics

Utah Aspire Plus English

Utah Aspire Plus Science

Assessment(s) Requiring AT be Enabled (check all that apply)

Summative

Benchmarks

By signing and submitting this form to USBE for consideration for approval, the principal/designee and LEA assure that:

- This accommodation is documented on the student's educational plan.
- This accommodation is used regularly and with fidelity for routine class instruction and assessment.
- This accommodation has been used in training/practice tests to assure the assistive technology works appropriately for the student before the assessment session.

Principal/Designee Signature

Date: