

Summary of Allowable Fees by Category		
All fees are subject to the fee waiver provisions of R277-407-8		R277-407-3(2)(b) R277-407-8(1)(a)
No fee may be charged or requested unless the fee has been set and approved by the LEA governing board and fee is equal to or less than established maximum.		R277-407-6(1)(a)(b)
SY2022-23 - LEA may not sell textbooks or otherwise charge a fee for textbooks or the maintenance costs of school equipment; may only charge a fee for a textbook required for an AP or CE (subject to fee waivers)		53G-7-602(3)(a)(i)-(ii);(b)
SY2022-23 - Fee shall be <b>equal to or less than the expense</b> incurred by the LEA in providing for a student the activity, course, or program for which the LEA imposes the fee. Spend plan shall include a list or description of anticipated types of expenditures funded by the fee charged.		53G-7-503(3)(a)
Charge	Payment For	Legal Reference
<b>Fee* - Fee shall be equal to or less than the expense incurred by the LEA. Fees are waivable without exception for those who qualify.</b>		
3rd Party Provider	Payments made to a third party that provides a part of a school sponsored activity class or program; such as admission to a museum, concert, theatre, camp, field trip, activity trips, meals, lodging, instrument rental	53G-7-501(6)(b)(iii)
Admission Charges	Admission charges for student to attend a school sponsored dance, sports event, play etc.	53G-7-501(6)(b)(ii)
Afterschool Prog/Summer Camps	<u>Any</u> school sponsored activity that takes place outside the regular school day <u>regardless of the age or grade level</u> of the student or <u>regardless of the time or season</u> of the activity	R277-407-4(1) R277-407-4(4)
Driver Education	Fee reasonably associated with the costs of driver education that are not otherwise covered by reimbursements and allocations	53G-10-503(7)
Field Trip/Activity Trip	Transportation, food/meals, lodging, admissions charges, team banquets	53G-7-501(6)(b)(ii)
Instructional Equipment	Course related tools/instruments that typically becomes student property upon exit from program/course; such as shears or styling tools, stethoscope, camera, sports equipment: bat, mitt, tennis racket, a band instrument	R277-407-2(8)(a)
Instructional Supply	Consumable or non-reusable supply; such as prescriptive footwear, art supplies, wood, Legos, film, filament for 3D printing, specimen slides, chemicals, food for culinary, hair products for cosmetology	R277-407-2(9)(a)(b)
Insurance - Required	Insurance is required for a student to participate in an activity, class, or program	53G-7-501(6)(c)(iv)
Other Fine	Truancy or tardy fine, return of student confiscate phone	53G-7-501(6)(b)(vi)
Participation - Curricular, Co-Curricular or Extra-Curricular	Registration, officials, choreography/composition, etc. related to participation in a school sponsored curricular, co-curricular, or extra-curricular clubs and/or competitions	R277-407-4
Remediation Courses	Remediation courses or packets that help a student achieve graduation requirements	53G-9-803(6)
Required Group Fundraiser <sup>7</sup>	Required group fundraising activity where the money raised is used for the benefit of the group, team, or organization	R277-407-10(2)(c)(d)
School Activity Clothing	Clothing that meet specific requirements, such as a specific brand, fabric, or imprint that is required to be worn by a student; such as sport uniforms, choir apparel, band uniforms, SBO sweater/jacket, spirit pack, cap and gown for graduation	53G-7-501(6)(b)(v)
School Uniforms - Prescriptive or Expensive <sup>3</sup>	The cost of the school uniform is greater than the average cost of everyday clothing items or not readily available	53G-7-802(4)(a)(b)(i-ii)
School Equipment <sup>9</sup>	Replacement - Proportional share of equipment cost for life cycle replacement; such as football helmet, wrestling mat, microscopes, tackling dummies	53G-7-602(3)(a)(i) R277-407-2(11)(b)
Student Supplies <sup>2</sup>	Pencil, paper, notebooks, crayons, scissors, basic clothing PE or gym classes	53G-7-501(6)(b)(iv) R277-407-3(7)

Textbook- <b>AP/CE</b>	Instructional material (regardless of format) for <b>AP/CE</b> courses <b>only</b> (SY 2022-23+)	53G-7-602(3)(b)
<b>Summary of Unallowable Fees and "Non-Fees" by Category</b>		
<b>Charge</b>	<b>Payment For</b>	<b>Legal Reference</b>
<b>Unallowable</b>		
K-6 Fees During Regular School Day <sup>3 &amp; 8</sup>	No fee may charged in kindergarten through grade six for materials, textbooks, supplies or any class or regular school day activity, including assemblies and field trips	R277-407-3(1)(a)-(d)
Required Individual Fundraising <sup>1</sup>	Fundraising activity where money is raised by each individual student to pay the individual student's fees	R277-407-10(2)(a)
School Equipment <sup>9</sup>	<b>Maintenance</b> -Cost related to storing, repairing or keeping school equipment in good working condition	53G-7-602(3)(a)(i) R277-407-2(11)(a)
Textbooks	Instructional material necessary for participation in an activity, course or program ( <u>Curricular, co-curricular, and extra-curricular</u> ), regardless of the format of the material. Includes hardcopy book or printed pages of instructional material, consumable workbook, computer hardware, software, or digital content, and maintenance cost of school equipment	53G-7-601(5) 53G-7-602(3)(a)
<b>Legally Designated Non-Fee (not subject to fee waivers)</b>		
Fine	Lost, stolen, wasted or damaged private or school property Failing to return school property Improper use of school property including a parking violation	53G-7-501(6)(c)(i)
Fully Refundable Deposit	Fully refundable deposit securing the return of school property	53G-7-501(6)(c)(iii)(B)
Insurance Optional	Insurance <b>not</b> required for participation	53G-7-501(6)(c)(iv)
School Lunch	School nutrition program (lunch/breakfast)	53G-7-501(6)(c)(ii)
School Uniforms <sup>3</sup>	Non-prescriptive school-day uniform	53G-7-801
Voluntary Fundraiser	Sub for Santa, Food Drive, Quarters for Christmas (not required for participation in an activity, class or program); individual or group	Permanent Injunction
<b>Personal Discretionary Charge (not subject to fee waivers unless required for participation in a school sponsored activity)</b>		
Additional Discretionary Project <sup>4</sup>	Materials for a project in lieu of or in addition to projects required for a course	R277-407-3(5)(b)
Advanced Placement (AP) Test	AP test fees	R277-407-2(13)(a)(ii)(B)
Bus Pass	Daily transportation to and from school - Charter schools only	
Concurrent Enrollment (CE) Registration	CE registration with college, college admission	R277-407-2(13)(a)(ii)(A)
Early College (EC) Costs	College (rather than high school) credit costs	R277-407-2(13)(a)(ii)
Non-Curricular Club Charges	Non-curricular club are not considered a school sponsored activity	53G-7-701(11)
Personal Consumable Items <sup>5</sup>	Logo wear, letterman jacket, class rings, Yearbook, class pictures or similar	R277-407-2(13)(a)(iii)
<b>Other</b>		
Parent Volunteer Hours <sup>6</sup>	Required hours may be perceived as mandatory	53G-5-404(2) R277-407-7(1)(b)

Footnotes	
<sup>1</sup> May provide but not require, optional individual fundraising opportunities for student to offset the cost of student fees.	R277-407-10(2)(b)
<sup>2</sup> Items which are the personal property of a student which, although used in the instructional process, are also commonly purchased and used by persons not enrolled in the class or activity in question and have a high probability of regular use in other than school-sponsored activities. "Student supplies" does not include items if the requirement from the school for the student supply includes specific requirements such as brand, color, or a special imprint in order to <b>create a uniform appearance</b> not related to basic function. Elementary student <b>MAY NOT</b> be charged fees for student supplies nor be required to provide/bring student supplies.	R277-407-2(21)  R277-407-3(1)
<sup>3</sup> Becomes a "fee" if overly prescriptive or expensive	53G-7-802(4)(a)(b)(i-ii)
<sup>4</sup> Becomes a "fee" if requires or requests a student do an additional project as a condition for enrolling, completing, or receiving the highest grade in a course. May also become a "fee" (waivable) if authorization of a high-cost additional discretionary project results in pressure on other students to complete similar high cost projects.	R277-407-3(5)(b-c)
<sup>5</sup> Becomes a "fee" if it is required or requested to be purchased by the school or is an essential component of a school sponsored activity, class, or program	R277-407-2(13)(a)(iii)
<sup>6</sup> Becomes a "fee" if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.	R277-407-7(1)(b)
<sup>7</sup> <b>MAY NOT</b> prohibit a student membership (but may restrict participation) on a team or group or in an activity based on the student non-participation in a required group fundraiser.	R277-407-10(2)(d)
<sup>8</sup> May charge a fee to a student in grade 6 if the student attends a school that includes any of grades 7-12, and grade 6 students follows a secondary model of delivering instruction.	R277-407-3(3)
<sup>9</sup> May charge a fee for school equipment for life cycle replacement. In the event of an audit replacement funds are tracked accordingly. <b>Formula used to determine amount and use of fee must be fully disclosed on the spend plan.</b> <b>MAY NOT</b> charge a fee for maintenance costs of school equipment.	53G-7-602(3)(a)(i)
* A school "fee" is any charge (regardless of name or form of payment) that is a condition to a student's full participation in an activity, course, or program (whether curricular, co-curricular, or extracurricular) that is sponsored by the LEA. Fees are waivable without exception for those who qualify.	53G-7-501(6) R277-407-8 (1)

**Utah Code Annotated**

- 53G-7 Part 5 School Fees
- 53G-7 Part 6 Textbook Fees
- 53G-7 Part 7 Student Clubs
- 53G-7 Part 8 School Uniforms
- 53G-9 Part 8 Dropout Prevention and Recovery and Remediation Programs

**Utah Administrative Code**

- R277-407 School Fees

**Additional Resource and Guidance Documents on School Fees Webpage**