

Teacher Salary Supplement Program (TSSP)

Bonus Program Qualifications

Educators must create an account in the TSSP system at <https://tssp.schools.utah.gov> and confirm their email. Once confirmed, the application will be visible for the current program year.

TSSP Assignment Bonus

To meet the current TSSP program eligibility, teachers must meet **all** the following requirements:

1. **A current Utah Teaching License:** This requirement can include Associate, Professional, or local education agency (LEA)-Specific License.
2. **Degree or Experience Equivalency:**
 - A teacher must have a bachelor's, master's, or doctoral degree* with a **major to match the specific subject area** in Mathematics, Computer Science, Information Technology, Computer Information Technology, Chemistry, Physics, Physical Science, General (Integrated) Science, Deaf Education, or Special Education *posted in Comprehensive Administration of Credentials for Teachers in Utah Schools (CACTUS)*.

OR

- Meet the "Qualifying professional background" requirements showing that the educator has held the same TSSP-approved assignment in **Utah** LEA for at least 10 years. Experience years need not be consecutive. (See *FAQs Educator/Applicant* for additional information.)

Please note that teaching multiple subject areas may require a degree major for **each subject.*

3. **Appropriate Endorsement:** Educator must hold a valid endorsement(s) for the classes they teach in the qualifying subject area. Associate or LEA-Specific endorsements may qualify the educator in that program year.
4. **Qualified Course Assignment:** A teacher must have a current assignment posted in CACTUS to teach in the qualifying subject area.
5. **Satisfactory Performance Rating:** Educator must classify as a "new" employee or received satisfactory ratings on the teacher's three most recent evaluations.
6. **Completion of Contract:** Contract status is verified by the LEA based on the current term or program year.

For first-time participants, applications can be submitted between **October 1st and April 30th the first eligible program year**. Once the account has been set up and confirmed, the educator can then submit the application and elect one of the following payment terms based on their LEA's preference.

For returning participants, they no longer need to apply each program year, but will need to verify their TSSP account information and payment term, or elect a new one, **between October 1st and April 30th:**

- Semester **
- Trimester **
- Annual

*** The Trimester or Semester payment cycle is **only** available if the LEA participates in one of these school schedules. Check with your Human Resources Department to confirm this cycle is available. Please note that educators selecting Trimester or Semester payment cycle without LEA election will be defaulted to an Annual payment cycle.*

Educators are encouraged to **check the status and accuracy of their CACTUS and TSSP information throughout the program year**, as assignments, percentages, and Full-Time Equivalency (FTE) can change at any time by the LEA. **Review the application THOROUGHLY!** It is the Educator's responsibility to confirm that all eligibility criteria have been met before the funding deadline(s).

Approval of the TSSP bonus is subject to employment verification in CACTUS by the LEA and the Utah State Board of Education's Program Specialist under authority of the State Superintendent.

In the unlikely event that the TSSP legislatively allocated funding balance is insufficient to cover all eligible participants, the TSSP bonus is subject to a pro-rated value.