



# IS IT SCHOOL SPONSORED?

Is it an activity, fundraising event, club, camp, clinic, or other event or activity **that is authorized by a specific LEA which supports the LEA or authorized curricular school club, activity, sport, class, or program?**



Is it managed or supervised by an LEA, public school, or an employee of an LEA or public school? *Unless specifically and strictly authorized under 53A-11-1205-1208.*

Does it use the LEA or public school's facilities, equipment, or other school resources?

Is it supported or subsidized, more than inconsequentially, by public funds, including the public school's activity funds or minimum school program dollars?



**YES** *to one or more of the three criteria above, then the activity, event, club, camp, clinic, program is school sponsored and all of the following apply.*

1. All revenue and expenditures follow LEA policies and are accounted for by the LEA, school, or foundation.
2. Risk management of LEA applies.
3. Fee waivers under the Utah Constitution and 53A-12 apply.
4. Transportation may be the responsibility of the LEA or school.

**If NO**



**NO**  
**to all three**  
**criteria**



**It is not school sponsored.**

1. Use of LEA equipment or facilities shall be managed through a facilities use agreement, written agreement, or a contract as established by LEA policy.
2. An employee disclosure statement should be signed if LEA employees are involved.
3. Parental notifications should be retained if LEA students are involved.
4. All donations from individuals, groups, or other organizations will follow the LEA gift and donation policy.