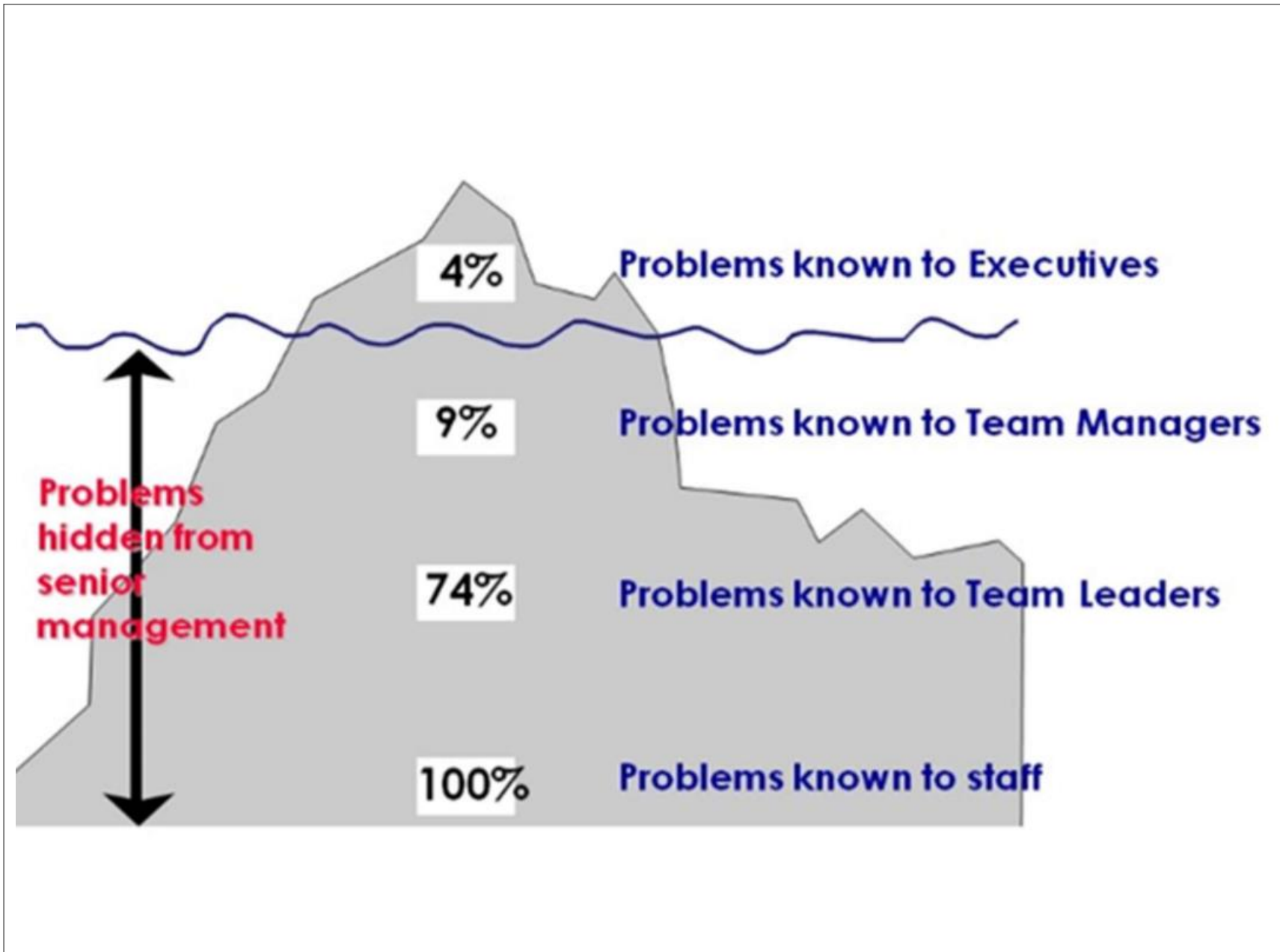




INSTRUCTOR RESPONSIBILITIES



The Iceberg of Ignorance



States with the
Highest School
Bus Accident
Rates
(Beginning with
the highest
rates)

1. Utah
2. Michigan
3. Rhode Island
4. Texas
5. Idaho
6. Indiana
7. Wisconsin
8. Tennessee
9. New York
10. Florida



HEINRICH'S SAFETY PYRAMID



How do you find out what
instruction a driver needs?

DRIVER APPRAISAL

Drivers Name: _____ Bus# _____ Date: _____

Time Started; _____ Time Ended: _____ Weather and Road Conditions _____

Route Sheets on bus Yes No
Pre-Trip Good Fair Poor NA
Post Trip Good Fair Poor NA
Bus Cleanliness Good Fair Poor

Defensive Driving

Space Cushion Good Fair Poor
Mirror Usage Good Fair Poor
Lane Position Good Fair Poor
Intersections Good Fair Poor
Speed Management Good Fair Poor
Brake Use Good Fair Poor
Signaling Good Fair Poor

Student Management

Students Seated Good Fair Poor
Noise Level Good Fair Poor
Good Rapport Good Fair Poor

Student Loading/Unloading

Use of 8-Way Lights Yes No Stopping Distance from Students Yes No



DRIVER
APPRAISAL

Ride-a-long Drive Appraisal



Following the bus in a vehicle.



Monitoring specific roads or stops.



School zone monitoring.



Evacuation monitoring.



Pre-trip monitoring.

Annual Performance Review

| Areas of Performance | Well-Functioning | Needs Improvement |
|--|------------------|-------------------|
| Professional working relationships with others. | | |
| Performs essential functions with minimal instruction. | | |
| Follows directions. | | |
| Uses good judgement and common sense. | | |
| Punctuality, reports where assigned, uses timeclock. | | |
| Organization and prioritization of assigned tasks. | | |
| Observes safety rules and training. | | |
| Follows policies, procedures and directives. | | |

Annual Performance Review

Employee plan of action

- Goals for improvement

Supervisor comments

- Plan of support, instruction needs, potential discipline

ACCIDENT
REVIEWS

