



Core Guide Development Process

Core Guide: provides a description of the core standards, including concepts and skills to master, critical background knowledge, and academic language

Define Need

- STEP 1**
- Staff consults LEAs to evaluate their desire for a Core Guide.
 - If LEAs indicate strong interest, then proceed to Step 2.
 - If LEAs indicate little to no interest, then a Core Guide will not be created.

Develop Standards Implementation Support Guide

- STEP 2**
- The development team (USBE staff and stakeholders) work collaboratively to develop implementation supports for each of the standards.
 - The development team incorporates the following elements:
 - Strand
 - Standard
 - Concepts and Skills to Master
 - Critical Background Knowledge
 - Related Standards:
 - Current Grade Level
 - Future Grade Level
 - Academic Language
 - Assessment Exemplars

- STEP 3**
- Upon completion of the initial draft, the development team will use the Core Guide Review Checklist to ensure the guide meets the criteria.
 - If the Core Guide achieves all review criteria, then proceed to Step 4.
 - If the Core Guide does not meet all the review criteria, then the development team will make necessary revisions.

Public Feedback and Revision

- STEP 4**
- The Core Guide is released to the public with a request for feedback (e.g., additions, deletions, concerns) within 30 days. The development team receives the feedback and use the public feedback template to document their review of the feedback, make necessary changes, and finalize the document. Public feedback template is shared with stakeholders via mass communication system.

- STEP 5**
- The final amended version of the Core Guide is released for use.
 - Concerns related to the published core guides should be brought before the Standards and Assessment Committee for consideration



Core Guide Review Checklist

Review Checklist

Upon completion of the draft, use this Review Checklist to ensure the Core Guide meets the criteria.

Review Criteria 1: Achieves the intended purpose

The intent of a Core Guide is to provide a description of the core standards, including concepts and skills to master, critical background knowledge, and academic language. The Core Guide connects related standards both within and across grade levels or courses. Does the Core Guide achieve this intent?

- YES NO

Review Criteria 2: Alignment with current statute or policy

- The Core Guide is in compliance with code or policy.
- The Core Guide is out of compliance with code or policy.
- Not applicable.

Review Criteria 3: Alignment to standards

- The Core Guide aligns with appropriate grade level/course standards.
- The Core Guide does not align with relevant standards.

Review Criteria 4: Alignment to relevant research or evidence base.

- The Core Guide aligns with current evidence and/or references reliable sources.
- The Core Guide does not align with current evidence and/or references reliable sources.

Review Criteria 5: Accessible without bias, limited or no advertising, or political interest.

- The Core Guide contains content that is free from bias and can be used by all students regardless of gender, race, ethnicity, sexual orientation, or disability, and is free from advertising, e-commerce or political interest.
- The Core Guide contains content that may be interpreted as bias or promoting a commercial or political agenda, or may be considered to treat some groups unfairly.
- The Core Guide contains content that is clearly biased and favors a point of view that may be distracting to the educational experience of students.

