

**R277. Education, Administration.**

**R277-607. Absenteeism and Truancy Prevention.**

**R277-607-1. Authority and Purpose.**

(1) This rule is authorized by:

(a) Utah Constitution Article X, Section 3 which vests general control and supervision over public education in the Board;

(b) Subsection 53E-3-401(4), which allows the Board to make rules to execute the Board's duties and responsibilities under the Utah Constitution and state; and

(c) Section 53G-6-206, which directs educational entities and parents working on behalf of children to make efforts to resolve school attendance problems of school-age minors who are or who should be enrolled in an LEA.

(2) The purpose of this rule is to direct an LEA to create policies for truancy procedures and compulsory education.

**R277-607-2. Definitions.**

(1) "Absence" means the same as that term is defined in Subsection 53G-6-201(1).

(2) "Notice of truancy" is a citation issued consistent with Section 53G-6-203.

(3) "Truant" means the same as that term is defined in Subsection 53G-6-201(7).

(4) "Unexcused absence" means a student's absence from school for reasons other than those deemed a valid excuse.

(5) "Valid excuse" means the same as that term is defined in Subsection 53G-6-201(9).

**R277-607-3. Absenteeism and Truancy Policy Requirements.**

(1) An LEA shall:

(a) develop an absenteeism and truancy policy that encourages regular, punctual attendance of students, consistent with Section 53G-8-211 and Title 53G Public Education System -- Local Administration, Chapter 6 Participation in Public Schools, Part 2 Compulsory Education;

(b) review the LEA's absenteeism and truancy policy regularly;

(c) create and operate an attendance review team as described in Subsection (3);  
(d) review attendance data annually and consider revisions to the absenteeism and truancy policy to encourage student attendance; and

(e) make the absenteeism and truancy policy available for review by parents or interested parties.

(2) An LEA may issue a notice of truancy to a student consistent with the LEA's absenteeism and truancy policy and Section 53G-6-203.

(3) An LEA's attendance review team shall:

(a) consist of:

(i) administrators including those responsible for:

(A) academic instruction;

(B) health and wellness;

(C) student support services; and

(D) attendance data;

(ii) where possible, community agencies; and

(iii) may include the LEA's multi-disciplinary team;

(b) review attendance data to inform actions and tiered interventions development at least monthly;

(c) create a systematic LEA and school level response for the LEA's absenteeism and truancy policy including:

(i) practice improvement; and

(ii) prevention and intervention strategies; and

(d) promote shared accountability and continuous improvement related to an LEA's absenteeism and truancy policy including a school level attendance plan developed at the end of the previous school year.

#### **R277-607-4. Compulsory Education Procedures.**

(1) An LEA shall develop compulsory education procedures as part of the LEA's absenteeism and truancy policy described in Section R277-607-3.

(2) The compulsory education procedures shall:

- (a) provide a process for notice to parents about the absenteeism and truancy policy;
  - (b) require notice to parents regarding the progress of a student's discipline and consequences for violation of the truancy policy;
  - (c) provide an appeals process to contest:
    - (i) a notice of truancy; or
    - (ii) any disciplinary actions against a student pursuant to the absenteeism and truancy policy or;
  - (d) establish definitions not provided in law or this rule necessary to implement the absenteeism and truancy policy and compulsory education procedures;
  - (e) include definitions of:
    - (i) "approved school activity" under Subsection 53G-6-201(9)(c); and
    - (ii) "any other excuse" under Subsection 53G-6-201(9)(e);
  - (f) include criteria and procedures for preapproval of extended absences consistent with Section 53G-6-205; and
  - (g) establish programs and meaningful incentives which promote regular, punctual student attendance.
- (3) An LEA shall publish the appeals process described in Subsection R277-607-4(2)(c) for use by a student or the student's parents.

**KEY: compulsory education, truancy**

**Date of Enactment or Last Substantive Amendment: August 12, 2020**

**Notice of Continuation: June 5, 2020**

**Authorizing, and Implemented or Interpreted Law: Art X Sec 3; 53E-3-401(4); 53G-6-206**