

August 19th ARP ESSER Office Hours for LEAs

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Thursday, August 19th

ADA Compliant 8/19/2021

Can we use ARP ESSER funds for summer school in FY2021?

Yes, the ARP ESSER funds can be used to cover costs for summer learning needs due to COVID-19 that occurred in summer 2021. The ARP ESSER award can be used to cover costs dating back to the start of the national emergency on March 13, 2020, so the prior date is not a problem.

You would want to include that in your ARP ESSER plan that is submitted to your local board and then through the Utah Grants Management system. Once your plan is approved by USBE, you will be able to seek reimbursement for those expenses through that system.

Why are there two different ARP ESSER awards?

The two grant titles are:

1. 21ARPF ARP ESSER 90% Distribution Revised – 2021
 - a. This award speaks to federal allocations to LEAs based on their FY 2019 Title I, Part A awards. This is the required federal award, and is not going to the LEAs that did not receive a Title I, Part A award in FY 2019, and are not eligible for this distribution.
2. 21ARPV ARP ESSER SEA Reserve Base Distribution Revised – 2021
 - a. Some LEAs are eligible to receive up to \$190,750 in ARP ESSER award provided you submit an approved plan. This funding is provided by the Utah State Board as a guaranteed base award to LEAs that did not receive a Title I, Part A distribution.

Do capital projects need to be approved by USBE before an LEA submits their ARP ESSER application in the Grants Management system?

No. An LEA can submit their ARP ESSER application into the Utah Grants Management system before any capital projects are approved.

Does the capital project letter need to be included in the attachments section of Utah Grants along with the ARP ESSER application?

No. Only the ARP ESSER application needs to be included as an attachment in the Utah Grants Management system.

All capital project letters should be sent to Jessica Kjar at jessica.kjar@schools.utah.gov.

The ARP ESSER funds can be used to support capital expenditure needs, but there are few criteria to highlight as requirements for that use case:

1. The project must be clearly due to COVID-19. That rationale would need to be detailed in your ARP ESSER plan.
2. The request would need to be approved by your local school board as a component of your ARP ESSER plan that you are submitting to the agency. They would need to prioritize that need and approve it before USBE would review it.
3. In addition to the plan, as the expense would be over \$5,000, the LEA would need to complete a capital expenditure request for USBE approval. That process is detailed on [our website](#), and I have attached it for your review. This approval is in ADDITION to the ARP ESSER plan approval in Utah Grants Management system.
4. Finally, the project would need to be complete by September 30, 2024. That project would need to be exclusive to the COVID-19 needs. If the project exceeds that date, this funding would not be eligible to cover those costs.

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Our school originally applied for the ESSER II to replace all of the school's HVAC units because that was allowed when we applied. Then the rules changed and we were not able to use the funds for that. We did go ahead and replace all those units using charter school local replacement funds. We can't be reimbursed retroactively with ARP ESSER funds for an expenditure last April for the HVAC units, can we?

Yes, you can use your ARP ESSER funds to support HVAC expenses from the prior year, as the ARP ESSER award can be used for expenses from the date of the National Emergency (March 13, 2020) on forward. A few items I would highlight:

1. This would need to be included in your ARP ESSER Plan that is submitted through the Utah Grants Management system. This plan requires local board approval before submission.
2. If the expenses were over \$5,000 per unit, you would need to seek approval through the capital expenditure approval process.

On the application for the capital expense for ESSER funds I noticed that the project can not start until approval from the committee. We have already started though, does that negate the process and I should not fill out that capital expense form?

Because ARP ESSER funds date back to the start of the national emergency in March 2020, you can use the funds for projects that occurred before the approval process. The LEA will still need to complete the capital project approval process. USBE does not guarantee that previous/existing projects will be approved.

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ARP ESSER Summer and Afterschool Program Updates

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Important Updates for the ARP ESSER Summer and Afterschool Program

As we approach the final days of the grant competition, below are the submission details for the application:

- All application documents must be submitted to the inbox of **Jessica Kjar** (jessica.kjar@schools.utah.gov - **USBE CARES Support Staff**) by **Tuesday, August 24th at 2:00 pm.**
- Once the application documents are received, a confirmation email (from jessica.kjar@schools.utah.gov) will be sent to the person who submitted the application documents.
- Applications **will not** be reviewed to make sure all required documents are submitted.
- Additionally, we encourage applicants to provide a three-year budget, as this grant program goes through September 30, 2024.

ARP ESSER Summer and Afterschool Program Application

Application Checklist

1. Application Questions	PDF Form Fill Can submit a separate signature page
2. Budget Narrative	Can be Word, PDF or Excel documents
3. Gap Analysis	Excel Form Can be Word, PDF or Excel documents Must be a single document under 100 MB) containing the following program operations elements for each program site included in the application for school year and summer programming:
4. Program Site Information	<ul style="list-style-type: none">● Program Site Name● Cost Per Student - amount of funding requested for this site/number of students to be served per year● Proposed Average Daily Attendance● Grades to Be Served● Number of Hours Per Week● Number of Weeks● Weekly Schedule (M-Th. 2:30 to 5:30 & Fri. 2:30 to 5:00)
5. Up to 7 Optional Chart or Graphs	Not required - Can be Word, PDF or Excel documents

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Questions?

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