UCCYIC MINUTES

Department of Human Services
2:00 p.m. **3/15/12**

ROLL

NAME	REPRESENTING	PRESENT
Albornoz, Tanya	Div of Child & Family Services	X
Alejandre, Eulogio	Ogden SD	
Bird, Todd	Canyons SD	
Butler, Misty	Admin. Office of the Courts	X
Coburn, Trish	DCFS Western Region	
Evans, Malcolm	JJS Rural Programs	
Foster, Chuck	USOE	
Harrell, Ron	JJS Urban Facilities	
Harris, Ray	DCFS Oquirrh Office	
Hollingshead, Mark	DCFS Southwest Region	X
Humphries, Bruce	Community Based Private Providers	
Larsen, Verne	USOE	X
Loamanu, Susan	USOE	X

NAME	REPRESENTING	PRESENT
Lucero, Mary Ann	Office of Guardian ad Litem and CASA	
Marsden, Jody	Jordan SD	X
Mendez, Salvador	JJS Program Director, Urban	X
Ogborn, Terry	Washington SD	
Robinson, Cecil	Juvenile Justice Services	
Rocha Debbie	Juvenile Justice Services	X
Taylor, Darla	DCFS – Eastern Region	X
Thorpe, Laurieann	Dept. of Human Services	X
Vail, Crystal	DCFS Northern Region	X
Voorhies, Leah	USOE	X
Webb, Matthew	Dale Young Community HS	X
Weldon, Dinah	Substance Abuse Mental Health	X
Wilkey, Ron	Dept. of Human Services	
Zelenak, Nancy	Western Region Trainer for UFCF	

Agenda Item	Discussion	Discussion Lead
1. Welcome and Introduction, follow up on assignments from last meeting	• Welcomed Ron Harrell to committee • Welcomed Darla – last meeting with us via phone. Today here in Body. DCFS, Eastern Region Vernal – Blanding. Child Welfare Vernal Office. Women Shelter and some other place else I didn't catch. They are finally fully staffed • Everybody introduced themselves • Laurieann commented on how JJS all congregated on one side of the room • Will be inviting new YIC Director for Ogden to join the group • There was an assignment from Laurieann to send questions for students at monitoring visit. Cecil was the only person that responded. Verne's assignment was to check on the funding following students in unique situations. He reported that Carol Lear thought the Board Rule under Pupil Accounting would cover this: It's located in Exceptions under R277-419-5E(2)(b) **(b) a private school without religious affiliation under a contract initiated by**	LAURIEANN THORPE

	an LEA which directs that the instruction be paid by public funds. Contracts shall be approved by the LEA board in an open meeting. • Laurieann said funds need to go from USOE to JJS, not through school district • Tanya said it's basically a reimbursement to their agency Laurieann thinks it's just a matter of setting things up on USOE end For JJS it's just the Forrest Ridge area (Cinnamon Hills) – about 10 kids a year - $20,000 Verne said it'd be easier to set up one contract at one time rather than a different contract for each child. With USOE to state agency not district.	

ASSIGNMENTS	RESPONSIBLE PARTY
• Clarification from Carol Lear on money trail.	Verne Larsen

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD
2. Supplemental Funding Report	• When we do contracts each year we hold some funding back. Additional funding from San Juan and carry-over funds. • Approximately $390,000 we wanted to get out in supplemental funds. Applications are due the end of this month. • Supplies, materials • Cecil asked if Summer School fell under this • Verne said that some applications are asking for extra days of Summer School. He felt that if was in the best interest of the kids he was ok with that. Asked the committee if they were ok with that. Laurieann thought it was ok for supplemental money to be spent for a few extra days.	VERNE LARSEN

ASSIGNMENTS	RESPONSIBLE PARTY
• Report back to committee if districts don't apply for supplemental. • Report back to committee about what supplemental was awarded. • Follow-up on what happened to kids from Storm Ridge Ranch.	Verne Larsen Verne Larsen Tanya Albornoz

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD
3. Prepare for Budget Approvals, schedule budget meeting	• Going to be reviewing Budget Applications soon • Applications out the end of March and due the end of April • Meeting in May to review • Money out the end of May • Council doesn't usually meet in May, but doesn't want districts to have to wait for approval. • Laurieann asked if the 17th or the 24th of May was better • There was a conference on the 17th • May 24th was the preferred date – noon – 4:00 p.m. Lunch will be provided • At the end of March Verne and Laurieann will meet with the directors and let them know some specific things they'll need 1. Send someone to the meeting 2. Provide their eligibility numbers and we can check against JJS and DCFS numbers – be prepared to look at reports and know if the numbers the districts are reporting are accurate 3. Mentors 4. Paid preps 5. Technology • Tanya's understanding from last year was that we had all these things cleaned up by next budget approval meeting • Verne said he thought the directors were clear on what they were doing • Matt Webb said that direction from Laurieann and Verne on March 22nd will help them fill grants out correctly • How to get organization chart right and reflecting what's in their application • Must be accredited • Provide written justification for any cost over amount exceeding amount they asked for last year • Not pay for Special Education teacher • Not pay for software licenses – may have to talk to directors about this and be willing to be flexible • Laurieann will put together an overview of all districts • Cecil said that he'd meet with John to see if it's possible to get this information – group homes would be easy to get this data – proctor homes, not sure. Cecil will let Laurieann know	LAURIEANN THORPE

ASSIGNMENTS	RESPONSIBLE PARTY
• See if this room is available. • Check to see if there is a room available upstairs • Come prepared with information from JJS telling number of all kids at what location • Come prepared with information from DCFS telling number of all kids at what location	Tanya Dinah JJS DCFS

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD
3. Prepare for Budget Approvals, schedule budget meeting, cont.	• Subcommittee to this committee • Passed around mentoring job description for everybody to look over • Misty – section where student transfer: Who's responsibility is it for registering kids in school? Caseworker Mentor helps facilitate process • New school has responsibility to request records – Mentor will encourage this • Various people over mentor – depends on district • Jody likes the way this paper is layed out • Misty thinks it will improve mentoring in some districts **Motion made by Misty Butler**: We adopt this Mentor Job Description as the statewide standard. **Motion seconded by Tanya Albornoz.** **Motion Passed.**	LAURIEANN THORPE
ASSIGNMENTS		**RESPONSIBLE PARTY**

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD

4. Report from Mentoring Subcommittee	• Mentoring Funding Proposal passed around
	• Every year for past three years we've had supplemental we have to get out
	  1. Would like to increase total amount dedicated to mentoring $100,000 from 8 to 9 to show we support mentoring
	  2. Establish some case load basis – a mentor required to mentor x number of kids
	• Took DCFS report that came out in February that has kids listed – the total number of DCFS, more of these kids than JJS. This would determine the number of mentors
	• Give school district enough flexibility to take that $30,000 to spread over three employees
	• Total Budget $900,000
	• Total allowed caseload 50
	• Average salary for new formula $30,864.20
		LAURIEANN THORPE

	• Pulled any school district that has more than 20 kids or asked for mentoring funds in the past • San Juan probably wouldn't get funded – they only have five kids and this formula wouldn't justify that • Doesn't anticipate Tooele will • Once we provided a funding formula and they figure it's more than they asked for last year, they'll ask for it • We will provide structure – they will do the math • In past we've had zero structure • Last year Davis received $184,146.05 – paying teacher's salary that should be going to mentors • Iron District received 0 last year, but under this they'd get $34,567.90 – Iron got rid of their mentoring because of direction from Travis • Take money from supplemental for this • If you apply for mentoring – this is the structure you should use • Leah Voorhies things this algorithm is a fantastic idea • This gives district flexibility • It was suggested that maybe there should be a minimum • Lee Voorhies said that if it's a kid that needs the mentor that is pushing this program, we need to fund every district • If the service is for third kids, not administration • If it benefits one child, it's worth it • Laurieann will redo the spreadsheet to affect <u>all</u> students • Debbie Rocha said we should hold some money in reserve and leave this rubric like it is – let the small district apply when the need arises • We have 23 school districts that have YIC programs – 19 have mentoring programs • 10 students/threshold • Is committee ok with Laurieann and Verne presenting this to YIC directors? **Motion made by Debbie Rocha**: We agree to the structure of the funding and presenting to YIC directors. **Motion seconded by Jody Marsden.** **Motion Passed.**	
ASSIGNMENTS		**RESPONSIBLE PARTY**

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD
4. Report from Mentoring	• Past few years about rolling up funding and redistribute it to school districts – this	DCFS, JJS, EDUCATION

Subcommittee, cont.	came up again this year, but went nowhere • What is our strategy for when the funding goes away? • Heard some feedback that school districts wouldn't be serving our kids • When you remove the incentive of serving kids – outcome will be very different • DCFS & JJS make sure you have strong, good relationships and good communication with school districts, not just YIC people, but with student service directors, etc. • Misty asked – do we want to be proactive and invite legislators to YIC activities? • Laurieann said yes. If there's a graduation or something they should be invited – the district, JJS, etc., can invite • Misty suggested inviting Juvenile Court into the classrooms • Leah said three groups carry some weight….	
ASSIGNMENTS		**RESPONSIBLE PARTY**

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD
5. Legislative update, HB123	• Cecil said they lost $3M – no specifics yet • DCFS – two bills came out, but they can live with it • No funding changes	DCFS, JJS, EDUCATION
ASSIGNMENTS		**RESPONSIBLE PARTY**
• As you know what impacts will be let Verne and Laurieann know.		Cecil, Salvador

AGENDA ITEM	DISCUSSION	DISCUSSION LEAD
6. Upcoming meeting schedule	• May 24, 2012 – noon – 4:00 p.m.	ALL
ASSIGNMENTS		**RESPONSIBLE PARTY**