STATE SPECIAL EDUCATION ADVISORY PANEL AND INTERAGENCY COORDINATING COUNCIL



PROVIDING PUBLIC INPUT

- · E-MAIL
- WRITTEN
- VERBAL

2011

PURPOSE

The purpose of the State Special Education Advisory Panel and Interagency Coordinating Council (ICC) is to provide policy guidance to the State Education Agency (SEA) or Lead Agency (LA) with respect to special education programs and related services for infants, toddlers, children, and youth with disabilities in the State.

MEETINGS

The Panel and ICC meet periodically to discuss critical issues impacting the practice and services for children with disabilities. The Panel and ICC are made up of stakeholders throughout the State. The majority of the Panel consists of individuals with disabilities and parents of children with disabilities. These individuals represent all stakeholders throughout the State. These groups provide advice to the State Education Department or Lead Agency and would like your ideas and input.

PUBLIC INPUT

The Panel and ICC agendas include a time when the public can comment issues and priorities they would like the Panel or ICC to hear. It is important to receive comments and suggestions from parents and other interested

individuals. Your ideas and suggestions could improve special education services throughout the State.

Public input can be delivered in several ways:

E-mails: Directed to SEA/LA or Chairperson Written: Directed to SEA/LA or Chairperson

Verbally at the meeting

GUIDELINES FOR INPUT

- Know the time on the agenda when public input is received.
- Have a sign in sheet for individuals who like to provide public comment.
- Provide them a copy of the ground rules for public comment.
- Limit comments to no more than five minutes.
- Be factual and objective; please do not mention a student and/or school staff by name.
- If appropriate, comment on positive things that are happening.
- Provide comments on things that need to improve; offer suggestions on how they can be improved.
- Be factual and respectful.
- Respect confidentiality.

Situations involving individual children or disagreements with your child's special education program should be resolved at the school level or through mediation, a State complaint, or due process. Ask your school or Parent Information Center about these options.

INFORMATION

For more information on how and when you	
can provide public input by e-mail, in written	
form, or verbally, please contact	
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This document was developed by the Technical Assistance for Excellence in Special Education (TAESE) Center, the technical assistance division of the Center for Persons with Disabilities, a University Affiliated Program at Utah State University.

The content of this document does not necessarily reflect the position or policy of the U.S. Department of Education or USU and no official endorsement should be inferred. This document is not intended to provide legal advice; always check with your school attorney.

This information could be made available in alternative format, including large print, Braille, audio tapes, or CD.

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