

Requesting and Accessing IDEA Part B Funds

Each LEA must submit an LEA application as part of the Utah Consolidated Application (UCA), including agency identification and eligibility information, a series of assurances (including Lobbying (34 CFR Part 82); Debarment, suspension and other responsibility matters (34 CFR Part 85); drug free workplace (34 CFR Part 85, subpart F); and IDEA Part B implementation of requirements (IDEA Amendments of 1997/2004/2008), and constitutionally protected prayer, MOE data, and a detailed budget.

Each LEA's allocation is populated in the Utah Consolidated Application (UCA), the application for all federal funding including IDEA Part B flow through. By October 1 the LEAs submit their IDEA program plan and budgets for the upcoming year through the UCA. The program plan and budget in UCA are reviewed by the SEA Special Education Data and Fiscal Specialist and, if appropriate, approved before an award letter is sent to the LEA within 15 days of receipt of the plan. Award letters are also posted on the SEA website.

The UCA contains a Specialist Checklist for plan and budget review. The SEA updates the rubric to reflect changes and further systematize this process. The award letter (C-20) specifies the CFDA number (CFDA 84.027A & B for 611 funds and CFDA 84.173A & B for 619 funds) and the period of availability of the funds: 15 months plus the 12-month Tydings period, or 27 months in all.

LEAs are notified of plans not approved, with details of problems in the program and budget plans. Corrections must be made and resubmitted within 15 days of notification of non-approval. The SEA staff provides technical assistance for this process. Updates to the UCA are enabled for data that may change later in the school year as well as different data due dates on the timeline.