L-25 Request for Transportation Addendum to Annual Contract

Dedicated FAX number for this form: (202) 464-4853

GED Testing Service
of The American Council on Education
One Dupont Circle, NW,Suite 250
Washington, DC 20036-1163
(202) 939-9490

Official GED Testing Center Information

Request Date: ___ / ___ / _____
mm / dd / yyyy

10-Digit Center ID Number: Contracting Agency:

Official GED Testing Center Name:

Address:

City: State/Province: Zip/Postal Code:

Phone: ( ) - - Fax: ( ) - -

Recommendation for Addendum

I recommend that the center named above be allowed to transport GED Tests to

_____

for the purpose of testing (specify audience): _____

approximately (specify frequency of transportation) ___ times per:_____.

Transportation of tests will be handled by (specify individual)

_____

who is a ☐ Chief Examiner ☐ GED Examiner

By initialing the spaces below, both the Chief Examiner and jurisdictional GED Administrator affirm that the following contractual obligations will be met:

_____ _____ Only GED Tests and Topic Cards will be transported.

_____ _____ A locked container is available to the GED Chief Examiner or Examiner for the exclusive use of the GED Testing Program during test administration.

_____ _____ GED Tests will not be permanently stored at the addendum site.

_____ _____ An area that is free from noise, interruption, and competing programs will be used for testing.

Please note that this request cannot be processed without the approval of the GED Administrator. In addition, the addendum to the contract is not valid until the original signed copy of the contract addendum is received by the GED Testing Service.

_____ _____
GED Administrator's Signature Jurisdiction

GEDTS Use Only

Approved by: Date: ___ / ___ / _____
mm / dd / yyyy

Contract Date: ___ / ___ / _____
mm / dd / yyyy

Addendum ID Number: __