



# Vision Screening

May, 2011



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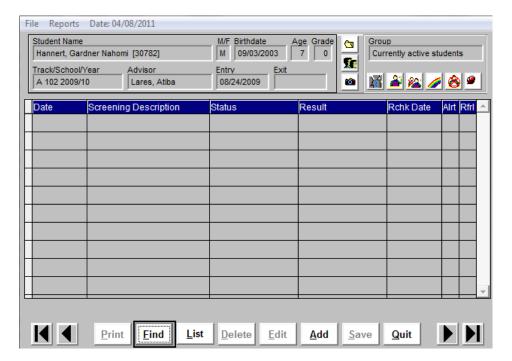
#### **Proof of Vision Screening**

Utah State law requires public schools to screen all pre-kindergarten and kindergarten children each school year and to submit a report and follow up information to the Division of Services for the Blind and Visually Impaired (DSBVI). This report is due 10 days after the start of school.

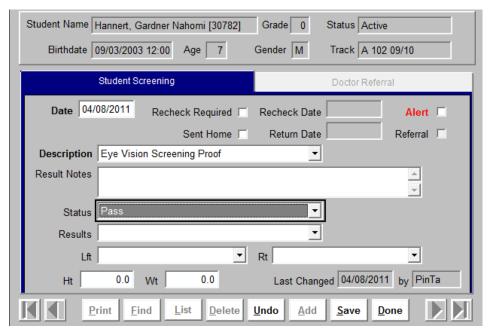
This tutorial will show you how to enter data for the Proof of Screening and run the report. This report is acceptable by Cindey Page.

#### **Entering Data into FoxPro**

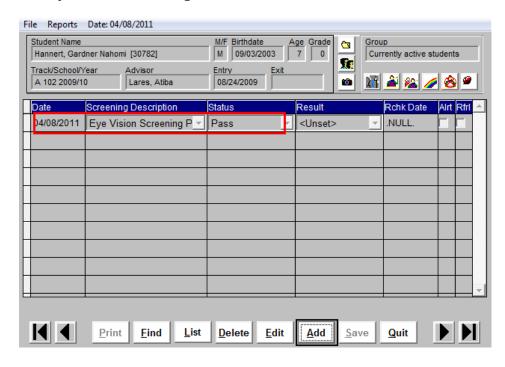
• Go to **Health** > **Screenings** to see the following screen.



- **Find** the student for whom you would like to create a Vision Screening Proof record.
- Once you've located the student, press **Add** and the following screen will display.



- Enter a **Date**. The default will be that day's date.
- In the **Description** drop-down, choose "Eye Vision Screening Proof."
- In the **Status** drop-down, choose the appropriate status. No matter what you choose here, once you've created an Eye Vision Screening Proof record, you will see "Yes" in the report that goes to Cindey Page.
- When you are finished, press **Save > Done**.
- Now when you look up this student in the Screenings module, you will see a row for "Eye Vision Screening Proof", as shown below.





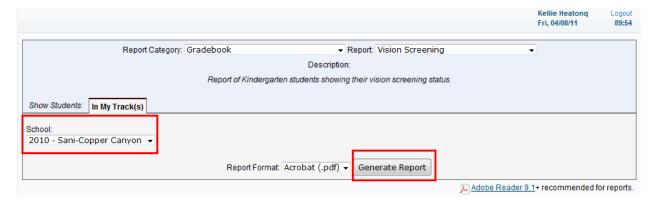
### **Generating the Report**

To generate the report that will be turned in to Cindey Page, go onto SIS on the Web.

Hover your mouse over Reports to see categories.



- Click on Gradebook.
- Select the report called "Vision Screening."



- Select a track.
- Press Generate Report.
- The report shown below will generate.

Start of School Start of 2nd Semester				Sani-Tooele		Country	
	92 Lodestone Way, Tooele 84074			92 Lodestone Way, Tooele 84074		County	
				Sani-Copper Canyon Elementary		District	
Student Name	Birth Date	Gender	Phone	Address	Parent Name	Proof of Screenin	
Bartchelor, Barney J.	07/06/2004	M	(555)000-0000	250 East 500 South, SLC 84111	Gavy Conradsen	Yes	
Bartholmew, Bru M.	11/26/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Jerron Ringger	Yes	
Bickerton, Myriah R.	06/01/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Brandi Auvinen	No	
Brog, Mckette L.	03/05/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Corine Gerbec	No	
Bullough, Peter M.	04/15/2004	M	(555)000-0000	250 East 500 South, SLC 84111	Bronz Santan	Yes	
Cabistan, Tracy G.	10/28/2003	F	(555)000-0000	250 East 500 South, SLC 84111	Lorey Rawles	No	
Cadena, Elena C.	01/20/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Azia Starks	Yes	
Carsia, Erich D.	10/15/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Bryttni Liddiard	No	
Chad, Mandolyn M.	01/04/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Celena Heredia	Yes	
Craythorne, Samieul J.	09/09/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Bunder Latamondeer	No	
Dascomb, Watta L.	07/22/2004	M	(555)000-0000	250 East 500 South, SLC 84111	Tamira Deher	No	
Dautel, Dave J.	12/13/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Koddie Fiqueres	Yes	
Dennis, Maureen J.	02/27/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Charolett Cram	No	
Ferry, Ryland H.	12/20/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Meigan Stowers	No	
Ferstler, Rebecka R.	05/31/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Halahingano Lynde	Yes	
Foor, Javron S.	06/10/2004	M	(555)000-0000	250 East 500 South, SLC 84111	Itziar Ashley	No	
Glick, Callieann N.	07/01/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Tyece Looney	No	
Godina, Alexandru F.	01/17/2004	M	(555)000-0000	250 East 500 South, SLC 84111	Jusdan Eisler	No	
Goimarac, Tymber A.	07/06/2004	F	(555)000-0000	250 East 500 South, SLC 84111	Candi Farland	No	
Guler, Bert J.	12/04/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Koleen Meissner	No	
Halford, Leander C.	08/05/2004	M	(555)000-0000	250 East 500 South, SLC 84111	Takana Dyke	No	
Hannert, Gardner N.	09/03/2003	M	(555)000-0000	250 East 500 South, SLC 84111	Chandi Shroulote	Yes	
Harns, Tiana G.	10/14/2003	F	(555)000-0000	250 East 500 South, SLC 84111	Toniann Frewin	Yes	