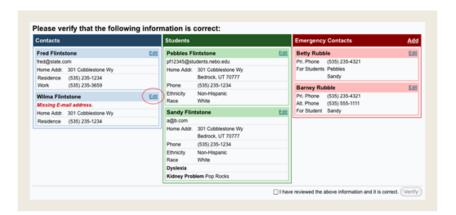# Verify Student Contact Information is Correct

Schools get contact information from SIS2000+. In order for schools to be accurate with the latest information, parents need to verify that this information is correct. (also, see Video Tutorial: "Verify Information is Correct")

1. If the "Verify" Notice is displayed at the top of the screen... Click the Verify Link.
   You will only verify students for which you are the Custodial Contact

⚠ **Please verify that your information and your student's information is correct.**

2. Review all information to check for accuracy
   Note: The Update Student Contact Information can be used to review relationships

3. Click Edit to update information as needed

4. Check the box to indicate you have reviewed the information
5. Click the Verify Button

☑ I have reviewed the above information and it is correct. (Verify)

6. When you have "verified" successfully, the Notice will disappear until it is time to "verify" again.
   Note: The same information is still editable via Update Student Contact Information

Note: Special thanks to the Nebo School District for generously sharing documentation and videos.