

SELF-CONTAINED RESOURCE ATTENDANCE MANAGEMENT (SCRAM) RECORD

(4) RECORD TYPE "S2=" (Required all updates)

For each batch update, the Clearinghouse will expect an "S2" record for each "SCRAM" student that has been in attendance within a school at any time during the current school year. This record basically identifies the SCRAM membership a student has had within a TIME code. For those students that may have multiple TIME codes during the year, multiple "S2" records should be included in the update.

Field	Length	Data Record		Doc	Short Description
		Start	End		
RECORD-ID	03	001	003	33	S2=
STUDENT NUMBER	10	004	013	33	Student number
DISABILITY TYPE	02	014	015	34	Disability type
TIME	01	016	016	34	Time code
SCRAM ENTRY DATE	08	017	024	34	Scram Entry Date
SCRAM EXIT DATE	08	025	032	34	Scram Exit Date
SCRAM EXIT REASON	01	033	033	35	Scram Exit Reason code
@ SCRAM MEMBERSHIP	03	034	036	35	Scram aggregate membership
@ REGULAR PERCENT ENVIRONMENT	01	037	037	35	Percent in regular setting
ENVIRONMENT	01	038	038	36	Educational environment
* LEA NUMBER	02	039	040	36	LEA number
* SCHOOL NUMBER	03	041	043	36	School number

SCRAM RECORD (DETAILED FIELD DESCRIPTIONS)

RECORD-ID: (Col 001-003 ; Required - ALL updates) The first three characters of a SCRAM record must always contain the record identifier "S2=".

STUDENT NUMBER: (Col 004-013 ; Required - ALL updates) Student numbers will be edited for numeric values, but if your student numbers are less than 10 digits long, please move them into this field left justified with trailing blanks. Don't send in a student record with the student number equal to zero.

Note: For the Clearinghouse to store SCRAM membership, a student "S1" record for each student having SCRAM data must also be present in the update. You must include the same student identification number on this SCRAM update record as you did on the "S1" record. This number will be used as a key to find the student data so this SCRAM membership can be attached.

SCRAM RECORD (DETAILED FIELD DESCRIPTIONS - cont)

DISABILITY TYPE: (Col 014-015 ; Required - ALL updates)

Identifies the type of disability for which the student is receiving Special education and related services.

<u>CODE</u>	<u>MEANING</u>
AU	Autism
BD	Emotional Disturbance
CD	Speech/Language Impairment
DB	Deaf/Blindness
DD	Developmental Delay
HI	Hearing Impairment/Deafness
ID	Intellectual Disability (federal "Mental Retardation")
MD	Multiple Disabilities
OH	Other Health Impairment
OI	Orthopedic Impairment
SL	Specific Learning Disorder
TB	Traumatic Brain Injury
VI	Visual Impairment (Including Blindness)

Constraint: Type 'DD' cannot be used for students older than 7.

TIME: (Col 016 ; Required - ALL updates) Summarizes the amount of time the student is served. This is used to allocate state special education funds. If present for PRE-K, it will be ignored. If a student changes TIME code during the year, an S2 must be sent in for each one.

<u>CODE</u>	<u>MEANING</u>
A	1-59 Minutes of special education and related services for students in grades 1-12, or 1-29 Minutes of special education and related services for students in grade K (Resource).
B	60-179 Minutes of special education and related services for students in grades 1-12, or 30-89 Minutes of special education and related services for students in grade K (Resource).
C	180 min. or more of special education and related services for students in grades 1-12, or 90 minutes or more of special education and related services for students in grade K (Self-Contained).

SCRAM ENTRY DATE: (Col 017-024 ; Required - ALL updates) This is the date the student first began receiving Special education and related services. This date must include the century. The format is **YYYYMMDD**.

SCRAM EXIT DATE: (Col 025-032 ; Optional unless there is a SCRAM EXIT CODE) This is the day *following* the last day the student received special education related services for a particular disability type. This date must also include the century. The format is **YYYYMMDD**. If the student is still receiving special education and related services, please leave this field blank. **Determining inclusion or exclusion of the student for the DEC 1 reports using this date is the same as the school exit date (see "S1" record - field EXIT DATE).** If present, it *must* be within the current school year (July 1 - June 30).

A valid date must be present if SCRAM EXIT REASON is entered

SCRAM RECORD (DETAILED FIELD DESCRIPTIONS - cont)

SCRAM EXIT REASON: (Col 033 ; Optional unless there is a SCRAM EXIT DATE) This code identifies the reason this student exited special education and related services.

<u>CODE</u>	<u>REASON</u>
A	RETURNED TO REGULAR PLACEMENT
D	REACHED MAXIMUM AGE
S	SERVICE CHANGE
X	EXITED SCHOOL
Blank	If SCRAM EXIT DATE is left blank

A valid SCRAM EXIT REASON must be entered if a SCRAM EXIT DATE is entered.

NOTE If SCRAM EXIT REASON is D, HIGH SCHOOL COMPL STATUS must be AO.

SCRAM MEMBERSHIP: (Col 034-036 ; Required at Year End) SCRAM aggregated membership. This field should reflect the total aggregate days of membership within this SCRAM TIME code accurate up to the day you create the Clearinghouse update file. If a Student moves from one SCRAM TIME code to another during the year, then multiple "S2" records should be included in the update, each one reflecting membership in a separate SCRAM TIME code. Membership days should be reported in **180 day equivalent days** (see page 5 for 180 equivalent calculation).

Must be complete (right justify, zero fill), blank is an error. At Year End, must be '000' if 'PVT' or 'HSC' is submitted in the "S1" membership field but it cannot be '000' if "S1" membership is not 'PVT' or 'HSC'. Resource membership cannot be greater than School Membership (S1).

Note: SELF-CONTAINED membership days SHOULD NOT be included in the regular school membership total on the "S1" record. Report SELF-CONTAINED membership days on this "S2" record only.

SCHOOL membership (S1) [+] SELF-CONTAINED membership (S2 and S3) cannot exceed 180 days.
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For Special Ed. (RESOURCE) students, their membership days in school are included on the "S1" record and their membership in the resource program are included on the "S2" record.

@ **REGULAR PERCENT:** (Col 037 ; Required - ALL updates) Summarizes the amount of time the student is in a regular education class. This is used for federal reporting.

<u>CODE</u>	<u>MEANING</u>
1	At least 80% of the day
2	40 to 79% of the day
3	Less than 40% of day
BLANK	Student is pre-K

- CANNOT BE BLANK for all students above pre-k
- MUST BE BLANK for pre-k students

SCRAM RECORD (DETAILED FIELD DESCRIPTIONS - cont)

@ **ENVIRONMENT:** (Col 038 ; Required - ALL updates) Identifies the type of educational setting in which the student receives special education and related services.

If grade is PRE-K, use one of the following settings:

- C** = Early Childhood Special Education (50% or more of students in class are receiving special education services)(federal "Special Class")
- F** = Child attending a regular childhood program at least 10 Hrs per week and receiving the majority of hours of special education and related services in the regular Early Childhood Program
- G** = Child attending a regular childhood program at least 10 Hrs per week and receiving the majority of hours of special education and related services in some other location
- J** = Child attending a regular childhood program less than 10 Hrs per week and receiving the majority of hours of special education and related services in the regular Early Childhood Program
- K** = Child attending a regular childhood program less than 10 Hrs per week and receiving the majority of hours of special education and related services in some other location
- R** = Public Residential
- S** = Public Separate School
- I** = Itinerant (federal "Service Provider Location")
- M** = Home

If grade is K-12, use one of the following settings:

- H** = Homebound/Hospitalized
- R** = Public Residential
- S** = Public Separate School
- T** = Private Residential Facility
- U** = Private Separate School
- V** = Regular School setting
- Y** = Correctional Facility (Youth In Custody)

All of the codes above assume placement by the LEA. If the student was enrolled in a private school at the initiative of the parent, and you track this in your SIS, you should use:

- P** = Parentally placed in private school

NOTE: Students age 3 through 5 with code 'P' will NOT be included in ANY December 1 reports. However, because of the difficulty in collecting complete SCRAM data on 'P' students, the USOE Special Education section will request a count of 'P' students independently of the Clearinghouse. For more information, please contact Paul Petersen, Special Education Data Specialist, at 538-9872.

NOTE 2: "Age" used above is calculated using the December SCRAM processing cutoff date as follows:

- OCTOBER 1** update - Forth coming December
- DECEMBER 1** update - Current December
- YEAR END** update - Prior December

* **LEA NUMBER:** (Col 39-40 ; Required - ALL updates) The actual LEA number. This will be validated using the CACTUS database.

* **SCHOOL NUMBER:** (Col 41-43 ; Required - ALL updates) The actual school number. This will be validated against the schools in the CACTUS database.