CACFP MONTHLY MEAL COUNT SUMMARY

Instructions: revised 12/08

- 1. Write the month, year, and date range for each week in the corresponding areas below.
- 2. Transfer totals of meal counts by **type** (breakfast, am snack, lunch, pm snack, and dinner, and **category** (free, reduced price, and paid) from the "Weekly Meal Count Summary Sheet(s)" to the corresponding row and column on this form.
- 3. For each row, add all weekly totals from columns C-G, and record the monthly total for that meal type and category in column H.

4. Transfer totals in column H to the corresponding monthly "CACFP Site Claim" on the CNPWeb.

MONTH/YEAR:

(A) MEALS SERVED	(B) CATEGORY	(C) WEEK 1	(D) WEEK 2	(E) WEEK 3	(F) WEEK 4	(G) WEEK 5	(H) TOTALS
MEALS SERVED			WEEN 2	MEEVS	MEEN 3	MEEVS	IOIALS
	Dates:		<u> </u>	<u> </u>	<u> </u>		
BREAKFAST	FREE						
(B)	REDUCED						
	PAID						
AM SNACK	FREE						
(A)	REDUCED						
	PAID						
LUNCH	FREE						
(L)	REDUCED						
	PAID						
PM SNACK	FREE						
(P)	REDUCED						
	PAID						
DINNER	FREE						
(D)	REDUCED						
	PAID						

CACFP WEEKLY MEAL COUNT SUMMARY BY AGE / CLASS ROOM

revised 12/08

Instructions:

- 1. Write the week, year and the class number/name in the corresponding areas below.
- 2. Transfer the summarized totals of meal counts by **type** (breakfast, am snack, lunch, pm snack, and dinner) and **category** (free, reduced, and paid) from the "Weekly Record of Meals Served" to the corresponding row and column for each class.
- 3. For each row, add columns C-I and write the total in column J.
- 4. Transfer totals from Column J to the "Monthly Meal Count Summary" sheet .

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
MEALS SERVED	CATEGORY	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6	CLASS 7	TOTALS
CLASS	# OR NAME:								
BREAKFAST (B)	FREE REDUCED								
` ,	PAID								
AM SNACK (A)	FREE REDUCED PAID								
LUNCH (L)	FREE REDUCED PAID								
PM SNACK (P)	FREE REDUCED PAID								
DINNER (D)	FREE REDUCED PAID								

Class:									CA	CFP \	WEE	EKLY	/ RE	COR	D O	F ME	ALS	SE	RVE	D									revis	sed 1	2/08
Instructions: Meal counts must	be recorded	by o	child,	"at t	the po	oint o	f serv	rice."	Enter	r a "B"	for k	oreaki	fast, ".	A" fo	r am s	snacl	r, "L"	for lu	ınch,	"P" fo	r pm	snac	k, and	d "D'	" for c	linner.					
				OND	AY				ESD	AY			WED		DAY				URSI	DAY				RID	AY		TO	TAL	SA	CRO	SS
Month/Year:			TE:_					ΓE:					ΓE:					ΤΕ:					TE:_								
Child's First and Last	Name	В	Α	L	Р	D	В	Α	L	Р	D	В	Α	L	Р	D	В	Α	L	Р	D	В	Α	L	Р	D	В	Α	니	Р	<u>D</u>
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TOTAL (DOWN) (Must equal totals across)	\																														
FREE Meals																															

Two Edit Checks: 1. Totals across in shaded area above equal totals down. 2. Free, Reduced, and Paid totals for each meal, equal totals in shaded areas.

PAGE TOTALS:

REDUCED Meals

PAID Meals

Instructions: Transfer page totals to the "Weekly Meal Count Summary Sheet by Class/Age" or "Monthly Meal Count Summary Sheet"

	Breakfast (B)	Am Snack (A)	Lunch (L)	Pm Snack (P)	Dinner (D)
FREE					
REDUCED					
PAID					

Only 2 meals and 1 snack or 2 snacks and 1 meal may be claimed per child per day.

CACFP MONTHLY MEAL COUNT SUMMARY

Instructions: revised 12/08

- 1. Write the month, year, and date range for each week in the corresponding areas below.
- 2. Transfer totals of meal counts by **type** (breakfast, am snack, lunch, pm snack, and dinner, and **category** (free, reduced price, and paid) from the "Weekly Meal Count Summary Sheet(s)" to the corresponding row and column on this form.
- 3. For each row, add all weekly totals from columns C-G, and record the monthly total for that meal type and category in column H.

4. Transfer totals in column H to the corresponding monthly "CACFP Site Claim" on the CNPWeb.

MONTH/YEAR:

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
MEALS SERVED	CATEGORY	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	TOTALS
	Dates:						
BREAKFAST	FREE						
(B)	REDUCED						
	PAID						
AM SNACK	FREE						
(A)	REDUCED						
	PAID						
LUNCH	FREE						
(L)	REDUCED						
	PAID						
PM SNACK	FREE						
(P)	REDUCED						
	PAID						
DINNER	FREE						
(D)	REDUCED						
	PAID						
EVE SNACK	FREE						
(E)	REDUCED						
	PAID						

CACFP WEEKLY MEAL COUNT SUMMARY BY AGE / CLASS ROOM

Instructions:

- 1. Write the week, year and the class number/name in the corresponding areas below.
- 2. Transfer totals of meal counts by **type** (breakfast, am snack, lunch, pm snack, and dinner) and **category** (free, reduced price, and paid) from the "Daily Record of Meals Served" to the corresponding row and column for each class.
- 3. For each row, add columns C-I and write the total in column J.
- 4. Transfer totals from Column J to the "CACFP Monthly Meal Count Summary" sheet .

			, ,		,	WEEK	YEAR OF:		
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(1)	(J)
MEALS SERVED	CATEGORY	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6	CLASS 7	TOTALS
CLASS	# OR NAME:								
BREAKFAST	FREE								
(B)	REDUCED								
	PAID								
AM SNACK	FREE								
(A)	REDUCED								
	PAID								
LUNCH	FREE								
(L)	REDUCED								
	PAID								
PM SNACK	FREE								
(P)	REDUCED								
	PAID								
DINNER	FREE								
(D)	REDUCED								
	PAID								
EVE SNACK	FREE								
(E)	REDUCED								
	PAID								

Instructions: Meal counts must be recorded by child	1, "	at th	ер	oint	of	serv	ice.	" En	ter a	"B'	' for	bre	akfas	st, "/	4" fc	or am	sna	ick,	"L" f	or lu	ınch	, "P'	for	pm s	nac	k, "L	o" fo	r dir	nner,	and	/ "E'	for e	even	ing s	nack	۲.	
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TOTAL (DOWN) (Must equal totals across)																																					
FREE Meals																																					
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Two Edit Checks: 1. Totals across in shaded area above equal totals down. 2. Free, Reduced, and Paid totals for each meal, equal totals in shaded areas

PAGE TOTALS:

Instructions: Transfer page totals to the "Weekly Meal Count Summary Sheet by Class/Age" or "Monthly Meal Count Summary Sheet"

	Breakfast (B)	Am Snack (A)	Lunch (L)	Pm Snack (P)	Dinner (D)	Eve Snack (E)
FREE						
REDUCED						
PAID						

Only 2 meals and 1 snack or 2 snacks and 1 meal may be claimed per child per day.

Class:

CACFP BI - WEEKLY RECORD OF MEALS SERVED

Instructions: Meal counts must be reco	rde	d k	by c	hild,	"at	the	poir	nt of	serv	ice."	Ent	er a	"B"	for l	Brea	kfas	st, "	L" fe	or Li	unch	n, an	d "P	" foi	r PM	Sna	ck.								revise	d 12/08
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Month/Year:	E	ΑТ	E:		DA [.]	ΓΕ:		DAT	ΓE:		DA ⁻	ΓΕ:		DAT	ΓE:		DAT	ΓE:		DAT	ΓE:		DAT	E:		DA [°]	TE:		D/	ATE:			l		
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REDUCED Meals																																	<u> </u>		
PAID Meals																																			

PAGE TOTALS:

Instructions: Transfer page totals to the "Weekly Meal Count Summary Sheet by Class/Age" or "Monthly Meal Count Summary Sheet"

	BREAKFAST (B)	LUNCH (L)	PM SNACK (P)
FREE			
REDUCED			
PAID			

Two Edit Checks:

- Totals across in shaded area above equal totals down.
- 2. Free, Reduced, and Paid totals for each meal, equal totals in shaded areas.