Responsibilities of the Chartering entity specific to the Charter School Credit Enhancement Program

Certify that:

- (1) charter is in place,
- (2) the Applicant is in good standing,
- (3) Applicant is meeting all chartering requirements and criteria established within the charter agreement,
- (4) there are no serious outstanding or unresolved concerns relative to the Applicant,
- (5) there are no outstanding deficiencies as defined within R277-481,
- (6) Applicant's most recent total re-enrollment rate is not less than 80%,
- (7) Applicant's total UCAS score places it in the top 33% of charter schools, and
- (8) Applicant has demonstrated reasonable proficiency in forecasting revenues and expenditures as shown by a comparison of budgeted to actual revenues and expenditures for each of the last three years

Provide:

- (9) an enrollment history for the Applicant since its inception, broken down by grade, and totaled, as well as the numerical limit on enrollment as listed in the Applicant's charter agreement, and
- (10) average enrollment, as calculated by the chartering entity

Sample Letter of Certification

To: Richard Ellis, Chair, Utah Charter School Finance Authority

From: Tim Beagley, Chair, Utah State Charter School Board

Date: May 9, 2013

Subject: Letter of Certification for Wasatch Peak Academy

Certifications

 The Utah State Charter School Board certifies the charter is in place for Wasatch Peak Academy, and was originally approved December 2004.
SATISFACTORY or UNSATISFACTORY

- The Utah State Charter School Board certifies that Wasatch Peak Academy is in good standing. SATISFACTORY or UNSATISFACTORY (See definition, Exhibit A)
- Wasatch Peak Academy meets the minimum criteria outlined in State Board of Education Rule R277-481-3.

SATISFACTORY or UNSATISFACTORY (See discussion, Exhibit A)

- As of the date of this certification, the Utah State Charter School Board does not have any serious outstanding or unresolved concerns regarding Wasatch Peak Academy.
 SATISFACTORY or UNSATISFACTORY (See definition, Exhibit A)
- The Utah State Charter School Board certifies it is not contemplating the termination of the charter or placing the school on probation status as defined in State Board of Education Rule R277-481-3. SATISFACTORY or UNSATISFACTORY
- The Utah State Charter School Board certifies that Wasatch Peak Academy's most recent reenrollment rate is 88.4%.

SATISFACTORY or UNSATISFACTORY (See discussion, Exhibit A)

- The Utah State Charter School Board certifies that Wasatch Peak Academy meets recommended academic standards on UCAS, including the three subject areas.
 SATISFACTORY or UNSATISFACTORY (See discussion, Exhibit A)
- The Utah State Charter School Board certifies that Wasatch Peak Academy has demonstrated reasonable proficiency in forecasting revenues and expenditures since the standard was approved. SATISFACTORY or UNSATISFACTORY (See discussion, Exhibit A)

You request the school responds to the Utah State Charter School Board with any pertinent explanations for items found "Unsatisfactory." This response is considered and included in the letter sent to the Utah Charter School Finance Authority.

Exhibit A

Definition of Good Standing

To maintain a charter to operate a school, U.C.A. 53A-1a-510 requires a charter school to meet the terms of its charter agreement, meet generally accepted standards of fiscal management, and make adequate yearly progress under the No Child Left Behind Act. For the purpose of this letter of certification, the Utah State Charter School Board (SCSB) adopted these three requirements as its definition of "good standing".

Definition of Serious Concern

The SCSB has five minimum standards and nineteen recommended standard in the areas of (1) board performance and stewardship, (2) student attendance and reenrollment, (3) financial performance and sustainability, and (4) student achievement level. Annually, charter schools are monitored for compliance with these standards. A charter school that fails to meet any of the minimum standards or a significant number of the recommended standards may be placed on warning status. If any minimum standard or a significant number of the recommended standards has not been met by an assigned date following designation of warning status the SCSB may place the school on probation for up to one calendar year. For the purpose of this letter of certification, the SCSB identifies "serious concern" as a charter school on warning status or probation.

Minimum standards

Board Rule R277-481-3(B) requires all charter schools to meet five minimum standards:

- (1) charter schools shall have no unresolved material findings, financial condition findings or repeat significant findings in the school's independent financial audit, federal single audit or USOE audits;
- (2) charter schools shall maintain a minimum of 30 days cash on hand or the cash or other reserve amount required in bond covenants, whichever is greater;
- (3) charter schools shall have no violations of federal or state law or regulation, Board rules or Board directives;
- (4) charter schools shall have all teachers properly licensed and endorsed for teaching assignments in CACTUS; and
- (5) charter school governing boards shall ensure all employees and board members have criminal background checks on file.

Enrollment History

As defined in U.C.A. 53A-20b-102, annual charter school enrollment "means the total enrollment of all students...enrolled in a charter school in grades kindergarten through 12, based on October 1 enrollment counts." As another recommended standard, the SCSB reviews the percentage of within year transfers and percentage re-enrollment from one year to the next. Below is the enrollment data for Wasatch Peak Academy.

Table 1: Student enrollment for all operational years, broken down by grade since 2006.

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOT.	MAX.
2005														326	525
2006	52	61	52	51	39	42	36							333	525
2007	51	50	72	49	50	42	33							347	525
2008	48	49	49	70	51	51	44							362	525
2009	49	50	50	50	75	50	50							374	525
2010	50	51	50	52	50	72	50							375	525
2011	51	51	51	50	50	49	73							375	525
2012	50	74	51	51	50	50	49							375	525

Table 2: Enrollment metrics including percent enrolled, percent average membership, percentage of students who leave the school mid-year, and percentage of students reenrolling annually.

Year	Authorized	Enrollment	% Enrolled	Avg. Enrollment	Transfers	Reenrollment
2005	525	326	62.1%			
2006	525	333	63.4%	103%		
2007	525	347	66.1%	97%		
2008	525	362	68.9%	99%		
2009	525	374	71.2%	98%	4.1%	84.9%
2010	525	375	71.4%	99%	2.2%	89.5%
2011	525	375	71.4%	100%	1.8%	93.5%
2012	525	375	71.4%	99%	1.9%	88.4%

Academic Performance:

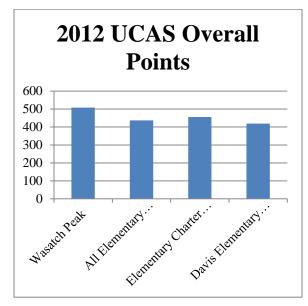
Consistent with the standards set by the Utah Charter School Finance Authority, Wasatch Peak Academy is an elementary school scoring in the top 33% of charter elementary schools. The SCSB determined at its April meeting to review academic performance of charter schools applying for the Credit Enhancement Program to determine if it would or would not certify satisfaction in meeting academic standards. Below is a table describing Wasatch Peak Academy's academic performance in 2011-2012 compared to all elementary schools, charter elementary schools, Davis School District elementary schools, and elementary schools with a similar student population. Z-scores compare Wasatch Peak to the listed group. A positive z-score indicates that Wasatch Peak Academy did better than the comparison group. A z-score close to or over 1 is good. A z-score between 0 and 0.5, while indicating that Wasatch Peak Academy was higher, it is not significant.

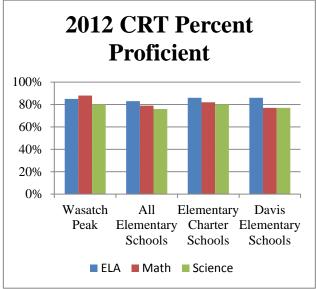
Notes: K-12 elementary UCAS reports were used in the UCAS totals, but were excluded from the CRT subject totals. Medians, not means were used for averages.

Table 3: UCAS overall score represents the points earned in two areas, proficiency and growth. The total points possible is 600. Z-scores provide a comparison between Wasatch Peak Academy and a listed group.

2012	UC	CAS	English Language Arts CRT					
2012	points	z-score	prof.	z-score	growth	z-score		
Wasatch Peak	508	-	85%	-	53.50	-		
All Elementary Schools	437	1.00	83%	0.40	50.00	0.44		
Elementary Charter Schools	455	0.84	86%	0.17	51.00	0.24		
Davis District Elem.	419	1.40	86%	0.27	49.00	0.73		
Similar Demographic Elem.	-	0.86	-	0.11	-	0.33		

2012		Mathema	tics CRT		Science CRT			
2012	prof.	z-score	growth	z-score	prof.	z-score	growth	z-score
Wasatch Peak	88%	-	67.00	-	80%	-	51.00	-
All Elementary Schools	79%	0.87	50.00	0.87	76%	0.51	49.00	0.13
Elementary Charter Schools	82%	0.79	50.25	0.85	80%	1.17	53.00	1.81
Davis District Elem.	77%	1.17	45.00	1.81	77%	0.42	49.00	0.24
Similar Demographic Elem.	-	0.66	-	0.79	-	0.19	-	0.09





Budget:

The SCSB approved a minimum standard for charter school governing board budgets, starting with FY12, which required the statutory budget to be within 5% of actual revenue and expenditures. Annually, Local Education Agencies must submit a budget including projected revenues and expenditures, as well as submit an Annual Financial Report (AFR) including actual revenues and expenditures. In Table 4, Revenue is calculated by subtracting actual revenue (AR) from projected revenue (PR) divided by actual revenue ((AR-PR)/AR) and Expense is calculated by subtracting actual expenditures (AE) from projected

expenditures (PE) divided by actual expenditures ((AE-PE)/AE). The SCSB obtained the numbers used in the formulas from the school's statutory budget and AFR. Below is the budget information for Wasatch Peak Academy.

Table 4: Percent actual revenue and expense was above forecasted revenue and expense for the past three fiscal years.

	Revenue	Expense
FY10	1.76%	(0.02)%
FY11	(7.42)%	(7.48)%
FY12	5.36%	1.69%