FINE ARTS ENDORSEMENTS

Name _____ District _____ School _____ SAEP Acceptance Letter Date _____

E-mail _____ Phones: (w) _____ (h) _____ (c) _____

SS#/CACTUS # _____ Major: _____ Minor: _____

You must have a current license with an Elementary or Secondary area of concentration.

_____For Endorsement (must complete all requirements) OR

_____For State Approved Endorsement Plan (2 Year) (must have current license, be currently teaching in the endorsement area and have 9 semester credits toward endorsement).

Date Received:_____ Date Reviewed:_____

- **Types and Levels of Endorsement**

***Choose One Type*:**

Dance: ____ Music: _____ Theatre: _____ Stagecraft: _____ Visual Arts: ____ Photography: _____

Choose One Level:

Elementary I: ____ Elementary II: _____ (K-6 Specialist) Secondary: _____ (6-12 Specialist)

Elementary Endorsement Levels

Level I. For educators who desire to develop expertise in teaching what is required in the Art, Music, Dance, or Drama Core Curriculum for K-6 students. Teachers must fulfill pre-requisites and obtain approval of principal and district to get accepted into the program.

Level II. For educators who desire to be hired as a Specialist in Art, Music, Dance, or Drama for K-6 students.

Secondary Endorsement Levels

For licensed educators who desire to be hired as a specialist in Art, Music, Dance, or Theatre for 6th through 12th grade students. Applicant may have an elementary license if serving only through the 8th grade, but must have a secondary license to serve 9th through 12th graders.

- **Send the highlighted transcript with completed endorsement portfolio and $45 fee** (for the SAEP application the fee is to be paid by the district or charter school) to:

Utah State Office of Education
Teaching and Learning - Endorsements
250 East 500 South
P O Box 144200
Salt Lake City, Utah 84114-4200

9/2012

For more information contact:
Cathy Jensen, Fine Arts Specialist, (801) 538-7793, cathy.jensen@schools.utah.gov
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USOE USE ONLY

Applicant has successfully completed all requirements.

_____

Authorized Signature Position Date

Annual progress reports: _____

_____

_____

Portfolio Instructions

Overview.

The portfolio application is designed to be a vehicle for your development as a professional arts educator and it will be added to as you continue through the endorsement process. Successful completion of the portfolio SAEP is your exit from the endorsement program.

Portfolio Preparation and Submission.

Complete the evidence column of the Endorsement Checklist form. In a separate narrative and following the sequence of that form, state your rationale for using the evidence cited in the form and placed in the portfolio. Highlight the entries to which you refer on the official transcripts. Choose an established specialist or qualified artist to write any letters of evaluation concerning art form competencies. These letters must be dated. Cite evaluator's qualifications, and date the work completed under his or her supervision. Demonstrated competency evaluations must be performed by USOE-approved university professors. Contact State Fine Arts Specialist Carol Ann Goodson (cgoodson@usoe.k12.ut.us) with questions you may have in the preparation of your portfolio. Submit your completed portfolio and processing fee to: Sheri Lowry, USOE Licensure; 250 E. 500 South; P.O. Box 144200; SLC, UT 84114-4200.

What Happens to the Submitted Portfolio?

Portfolios are received by the licensure office and then evaluated by USOE Arts Endorsement Consultants. Consultant recommendations include: (a) full endorsement, (b) citation of deficiencies and the development of an SAEP with temporary authorization to teach, and (c) identification of work needed before applying for an endorsement. Sufficient technical skill in any art form is generally a pre-requisite to being in an arts endorsement program, because such skill demands many years of development. No plan is approved that will require more than three years to complete. Acceptable progress within the plan must be reported in writing each year in order to remain in the endorsement program and to receive continued authorization to teach.

Secondary Stagecraft Theatre Endorsement Portfolio Checklist

I. STAGECRAFT CONTENT

Required of all teachers seeking a Stagecraft Endorsement

Approx. Credit	*Requirements*	*Evidence or Proposed Plan*	*Date Evidence Accepted*
3* sem. hrs.	**Introduction to design concepts**, especially the integration of sets, backdrops, costumes, props, lighting, special effects, make-up/hair, and sound.		
3* sem. hrs.	**Stagecraft/technical theatre skills**, including blueprints and floor plans, set construction, fly system/rigging, painting, electrical, special stage effects, costume construction, make-up implementation, hair needs, and amplification.		
3* sem. hrs.	**Operational mastery of the overall performance facilities**, installed and mobile equipment, permanent features like curtains, fly systems, sound and light booths, storage, paint room, stage elevators/pits, etc.		
	Competency out observation by a university or professional technical director		

II. PEDAGOGY

Required of all teachers seeking a Stagecraft Endorsement

Approx. Credit	*Requirements*	*Evidence or Proposed Plan*	*Date Evidence Accepted*
3 sem. hrs.	**Knowledge of Students**. (Coursework Recommended) 1. A practical understanding of the emotional, intellectual, social, aesthetic, and physical characteristics of the secondary student. 2. A comprehension of how theatre stagecraft experiences develop Life Skills. 3. A knowledge of students' skills, knowledge, interests, cultural heritage, and varied approaches to learning.		
3 ** sem. hrs.	**Methods of teaching stagecraft/technical theatre** and applying these methods to play production (with a focus on safety). Demonstration of instructing skills and professional responsibilities: 1. Communicating clearly and accurately: directions, procedures; oral and written language. 2. Providing feedback to students, that has quality, and is accurate, constructive, specific, and timely. 3. Demonstrating flexibility and responsiveness. 4. Producing quality student theatre performances relevant to technical aspects. 5. Communicating with families: information about instructional program, individual students, and engagement of families in instructional program. 6. Contributing to the school and district in relationship with colleagues, service to school, participation in school and district projects. 7. Showing professionalism through service to students, advocacy, and decision making.		

RESTRICTED ENDORSEMENT

Only for applicants working in a declared necessarily existent small school.

Individuals assigned to teach three or more subjects in small schools identified as rural, alternative high schools, etc., may qualify for an endorsement with a minimum of nine semester hours of college or approved course work in:

3 sem. hrs.	**Stagecraft and Technical Theatre skill. (See details above)**		
3 sem. hrs.	**Operational mastery of the overall performance facilities. (See details above)**		
3 sem. hrs.	**Methods for teaching theatre.** (Problems of teaching dramatic principles and presenting theatrical productions in the secondary school)		

No Child Left Behind Designations For Teachers

Highly Qualified (HQ) Not Highly Qualified (NHQ)

1. Designation is based upon degree Teaching In Field Or Outside of Field	2. Appropriate Endorsement Completed	3. Currently on SAEP
□ In Field	HQ	NHQ
□ Outside Field	NHQ	NHQ
Outside Field with Major Equivalency (30 Approved Semester Hours)	HQ	NHQ

- A teacher is teaching "In Field" when he or she has a major in Dance.
- A teacher is deemed to have "Major Equivalency" when he or she has 30 semester hours of approved course work that meets current USOE endorsement guidelines.

Subject	Recommended Endorsement	Required Endorsement
Dance, Music, Theatre, Visual Art		
K-6	Level I or Level II	None
6-8 (MS)	Level IV	Level III
6-12 (Jr-Sr HS) 7-9 (JHS) 9-12 or 10-12 (HS)	Level IV	Level IV

Old endorsement equivalents:

Level I = Dance, Music, Theatre, Visual Art (K-6)
Level II = Dance, Music, Theatre, Visual Art (K-6) (Have a degree)
Level III = Dance, Music, Theatre, Visual Art (5-9)
Level IV = Dance, Music, Theatre, Visual Art (K-12 or 6-12)