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## **MEMORANDUM**

**TO:** Members, Utah State Board of Education

**FROM:** Brad C. Smith  
Chief Executive Officer

**DATE:** May 8, 2015

**ACTION:** State Board of Education Advisory Groups

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### **Background:**

There are several groups outlined in statute, Board rule, or put in place by the Board that are established to advise the Board and its entities. The last comprehensive review of Board advisory groups was performed in 1987.

### **Key Points:**

- There are requirements in statute and rule for advisory groups to report to various entities, but there is no formal process in place to receive reports.
- The Board regularly appoints members to its advisory groups and a change to its appointment process is being piloted.
- It is proposed that the Board form a Board task force to perform a comprehensive review of its advisory groups and provide recommendations to the Board including their effectiveness, reporting mechanisms, and the appointment process.

### **Anticipated Action:**

The Board will consider appointing an Advisory Group Review Task Force.

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