# Certificate of Achievement

This certificate is awarded to

_____

For demonstrating attainment of academic proficiencies required for successful completion of

## Adult Basic Education
## ABE 2

_____
Program Administrator Date

_____
Teacher/Instructor Date

ADULT EDUCATION
self-sufficiency
economic impact
community partnerships
UTAH

# Adult Basic Education
## Low Intermediate (ABE 2) Completion

Individual can read text on familiar subjects that have a simple and clear underlying structure (e.g., clear main idea, chronological order); can use context to determine meaning; can interpret actions required in specific written directions; can write simple paragraphs with a main idea and supporting details on familiar topics (e.g., daily activities, personal issues) by recombining learned vocabulary and structures; and can self- and peer-edit for spelling and punctuation errors.

Individual can perform with high accuracy all four basic math operations using whole numbers up to three digits and can identify and use all basic mathematical symbols.

Individual is able to handle basic reading, writing and computational tasks related to life roles, such as completing medical forms, order forms, or job applications; and can read simple charts, graphs, labels, and payroll stubs and simple authentic material if familiar with the topic. The individual can use simple computer programs and perform a sequence of routine tasks give direction using technology (e.g., fax machine, computer operation). The individual can qualify for entry-level jobs that require following basic written instructions and diagrams with assistance, such as oral clarification; can write a short report or message to fellow workers; and can read simple dials and scales and take routine measurements.