| CACTUS Educator Categories – 4/6/2012 | | |
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| *The following terms are USOE operational definitions of educator categories and subcategories in terms of the individual's assignment or assignments in CACTUS. The only assignment codes valid for educators and not included in these categories are: 24-08-00-00-001 Fellowship-Sabbatical and 24-08-00-00-080 Military Leave.* | | |
| **Category** | **Definition** | **CACTUS assignment codes** |
| **Guidance Counselors** | Licensed educators who provide career, school and personal guidance to students. This work occurs in classrooms, small groups and one-on-one. Classroom instruction is provided on guidance curriculum and support is given to teachers and instructional teams in connection with student achievement goals. | 24-05-00-00-024 Counselor (K-6)<br>24-05-00-00-026 Counselor (7-12) |
| **LEA Administrators** | Local Education Agency or LEA is a term used in Board rule and federal regulations. These positions generally require an Administrative/Supervisory area of concentration and involve the management and leadership of multiple schools/programs. Typically based in a district office, not in a school. | **Superintendency:**<br>All codes beginning with 21-01 District Superintendent<br>**Other LEA Admin:**<br>21-02-00-00-040 Director, Assistant<br>21-02-00-00-050 Director, Associate<br>21-02-00-00-060 Director, Certified Personnel<br>21-02-00-00-090 Director, School Lunch<br>21-02-00-00-100 Supervisor, K-12<br>21-04-00-00-090 Director (Supervisor/Coordinator)<br>21-04-00-00-100 Other Administrative Assignment |
| **LEA Instructional Coordinators, Supervisors, and Specialists** | District/Charter based licensed educators who provide specialized support to teachers and other support personnel in order to promote student achievement. They do not provide face-to-face instruction with students in schools as part of their daily work. | 21-04-00-00-030 to 21-04-00-00-080 Other Administration Assignments<br>21-02-00-00-070 Director, Multi-Cultural/Bilingual<br>21-02-00-00-080 Director, Pupil Personnel<br>21-02-00-00-095 Director, Special Education<br>24-04-00-00-160 LEA-based Education Specialist<br>24-06-00-00-040 LEA Mentor Coordinator |
| **Librarians and Media Specialists** | Most Utah librarians or media specialists are paraprofessionals; however, some districts utilize licensed media specialists. These educators maintain, acquire and update library collections, provide for checkout and tracking of materials, and instruction that supports reading and research. | 19-01-00-00-001 Library Media (K-12) |
| **Paraprofessionals** | Unlicensed classified personnel who assist regular or Special Education teachers in classrooms, or who have primary assignments as media specialists. Paraprofessional entry into CACTUS is required only for Title I schools. For all other schools paraprofessional entry and maintenance is optional. | Unlicensed educator counts are not collected from CACTUS<br>24-07-00-00-010 – Paraprofessionals<br>19-01-00-00-010 – Library Paraprofessionals |
| **Preschool Teachers** | Licensed educators who have early childhood degrees and work specifically with students in preschool settings. Preschools are often housed in schools serving high numbers of students who live in poverty or schools who house specific special education programs. Students in these preschools may also be served by paraeducators who are not licensed educators. Preschools in high school settings are served by CTE endorsed teachers. | Pre-K regular Ed = all assignment codes beginning with 22-04<br>Pre-K Special Ed = all assignment codes beginning with 23-03 |

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| **Regular Classroom Teachers** | Licensed educators employed by a Utah LEA who carry a full or part-day classroom assignment in a regular, alternative, youth in custody, or career and technical setting. | **Kindergarten** = all assignment codes beginning with 22-02 except where columns 7 and 8 are 23<br>**Elementary** = all assignment codes beginning with 22-01 Core Subjects except where columns 7 and 8 are 23, and:<br>02-01-00-00-010 Art (K-5)<br>02-02-00-00-001 Dance (K-6)<br>02-03-00-00-050 Drama (K-6)<br>02-04-00-00-015 Music (K-6)<br>04-01-00-00-020 Health Ed. (K-6)<br>04-02-00-00-081 Physical Ed. (K-6)<br>06-01-00-00-060 Elementary Reading<br>**Secondary** = all assignment codes beginning with 01-00 to 10-02 Core Subjects except those included above as elementary, and 30-01 to 41-00 CTE except where columns 7 and 8 are 23, and:<br>24-04-00-00-010 Detention Center Teacher<br>All Codes Beginning 15 – General Education |
| **School Administrators** | Licensed educators, which hold an Administrative/Supervisory area of concentration, who serve as formal leaders at each school site. Duties include items such as school safety, budget, building operations and maintenance, teacher quality, student achievement, parent and community relations, core instruction, and extracurricular activities. Principals, assistant principals and administrative interns are included in this definition. | All assignment codes beginning<br>with 21-03 Building Administrators<br>21-04-00-00-020 Administrative Interns |
| **School Based Specialists** | Licensed educators who provide specialized support for students and teachers (i.e. Reading Specialists, Math Specialists) assigned to a school setting. Educators in this category can serve multiple schools, but have a high frequency of interaction with students. This category also includes educators assigned as full time mentors who are assigned to a particular school setting to help new or struggling teachers succeed. | 24-04-00-00-150 School-based Education Specialist<br>24-06-00-00-020 to 24-06-00-00-030 Various Mentor Assignments<br>24-04-00-00-005 Bilingual<br>24-04-00-00-030 Drivers License Examiner<br>24-04-00-00-035 English as a Second Lang.<br>24-04-00-00-080 Student Advisor<br>24-04-00-00-090 Teacher of Homebounds & Hospitalized<br>24-06-00-00-001 Information Technology Specialist<br>All Codes beginning 25-02 – Various Student Advisors |
| **Special Education Teachers** | This is a subgroup of regular classroom teachers who work with students identified under Individuals with Disabilities Education Act (IDEA). Typically, special education teachers are assigned a smaller ratio of students but work in regular classrooms as well as small group and one-on-one instruction. While special education teachers spend the bulk of their day instructing students with disabilities, they also have significant paperwork and assessment responsibilities per federal law [IDEA]. | All assignment codes beginning<br>with 23-01 Special Education Classroom, and<br>Assignment codes that have 23 in columns 7 and 8 |

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| **Student Support Services** | Licensed Educators who provide highly specialized services that are essential to the success of certain students in the educational environment. This includes audiologists, school psychologists, school social workers, and speech-language pathologists. Detailed descriptions of each of these subcategories can be found in the definition appendix to this document. | **Audiologists** = 23-02-00-00-001 Audiology<br>**School Psychologists** = 24-05-00-00-080 School Psychologist (K-12)<br>**School Social Workers** = 24-05-00-00-090 School Social Worker (K-12)<br>**Speech-Language Pathologists** =<br>23-02-00-00-010 Speech-Language Pathology<br>23-02-00-00-020 Speech-Language Therapy |
| **USOE Professional Personnel** | | 24-08-00-00-098 USOE Curriculum Specialist<br>24-08-00-00-099 USOE Professional Personnel |

# Appendix A – Definitions

**Audiologist –** Licensed educators who work in small groups and one-on-one with deaf and hard of hearing students to support achievement in the classroom. Audiologists have highly specialized skill sets that include conducting student hearing assessments and teaching techniques to augment achievement of deaf and hard of hearing students.

**Intern –** Any assignment in CACTUS can be indicated as an intern assignment. Typically, educators listed as interns have a class assignment consistent with the definition of a regular classroom teacher but they haven't completed their university preparation program. Typically, an intern assignment is a paid teaching position (typically .58) for a full year and the internship takes the place of student teaching.

**School Psychologist –** Licensed educators who work in small groups and one-on-one with students to assess, provide recommendations for interventions, or provide tutoring in appropriate social behaviors. The students working with psychologists are likely being recommended for services or have individualized education plans (IEP) in accordance with IDEA.

**School Social Worker –** These are licensed educators with social work degrees, who work hand in hand with a school's special services team, to assist children and their families with school success. Their work includes group instruction on appropriate social skills, conducting home visits, and providing direct assistance to students and their parents. They are the district's or school's liaison to the community, especially focused around health and human services needs.

**Speech-Language Pathologist -** Licensed educators who work in small groups and one-on-one with students to assist in acquisition of language skills and remedy speech impediments. Services from speech pathologists are required under IDEA, if the child's disability demands such help.