

School LAND Trust Information

Rules of Order and Procedure (Bylaws)

Required Sections:

- Election process
- Explicitly state the exact number of seats of the community council for all members.
 - The language of "up to, limited to, at least, etc." is not allowable.
 - For High Schools, it should read "There will be 6 parent members and 4 school employee members."
 - All other schools will read "There will be 4 parent members and 2 school employee members."
- How terms are staggered
- A statement of how many positions are open in odd and even years to ensure half of the seats are open each year
- Election process of Chair and Vice Chair
- Reporting process for conflicts of interest
- Removal of members who move away or fails to attend meetings regularly

Suggested Sections:

- Public Comment
- Agenda Items
- Tie-Votes
- Absentee Ballots
- Electronic Meetings
 - Consistent with the policy of the Local School Board
 - Must be in accordance with 53G-7-1203
- Other challenges that might arise and how to address them

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