

Attention Licenced Educators:

REPORTING ARRESTS

YOU MUST NOTIFY your principal if you were arrested* for the following:

- ➔ An alleged sex offense
- ➔ An alleged drug-related offense
- ➔ An alleged alcohol-related offense
- ➔ An alleged **offense against a person** (domestic violence, assault, hazing, violation of protective orders, abuse/neglect of a child, reckless endangerment, etc.)

**Arrested means any detention that involves fingerprinting at the initial interaction with police or at a later time.*

REPORTING CONVICTIONS

In addition to the legal requirement to report arrests, you must also report ANY conviction, regardless of the offense, including pleas in abeyance and diversion agreements.

**ARRESTS AND CONVICTIONS
MUST BE REPORTED
TO YOUR PRINCIPAL
WITHIN 48 HOURS.**