



# USBE ASSESSMENT AND ACCOUNTABILITY

## 2024-2025 Assessment Director Resource Guide

### Purpose

The purpose of this guide is to provide LEA Assessment Directors a high-level view of the Utah State Board of Education (USBE) resources and assessments related to Assessment and Accountability.

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### Resources

#### Websites

- [Utah State Board of Education \(USBE\) Assessment & Accountability section](#)
  - (<https://schools.utah.gov/assessment>)

#### Policies

- [Utah State Board Rule R277-404](#)
  - ([https://www.schools.utah.gov/administrativerules/\\_administrative\\_rules/\\_effective\\_rules/R277404EffectiveJuly2022.pdf](https://www.schools.utah.gov/administrativerules/_administrative_rules/_effective_rules/R277404EffectiveJuly2022.pdf))
- [Utah State Board Rule R277-604](#)
  - ([https://www.schools.utah.gov/administrativerules/\\_administrative\\_rules/\\_effective\\_rules/R277604EffectivDecember2023.pdf](https://www.schools.utah.gov/administrativerules/_administrative_rules/_effective_rules/R277604EffectivDecember2023.pdf))
- *Standard Test Administration and Testing Ethics Policy* ([webpage](#) where policy is posted)
  - (<https://www.schools.utah.gov/assessment#Testing%20Ethics>)

#### Communications

- [Monthly meetings for LEA Assessment Directors](#)
  - (<https://schools.utah.gov/assessment/directors>)
- Weekly AD memos shared via email
  - To be included on “the list” to receive the emails please contact Amy Magruder, [amy.magruder@schools.utah.gov](mailto:amy.magruder@schools.utah.gov)
  - Weekly AD memos and other Assessment & Accountability email communications will be sent by Amy Magruder, [amy.magruder@schools.utah.gov](mailto:amy.magruder@schools.utah.gov)
- [YouTube](#)
  - (<https://www.youtube.com/c/USBEAssessment>)

# State Assessments 2024-2025 Testing Schedule

## AAPPL (ACTFL Assessment of Performance towards Proficiency in Languages)

**Grade Level:** 3-9

**Content Area:** Dual Language Immersion (DLI)

**Testing Window:** October 14 – November 29, 2024

**Retests for UR/RR:** December 2-December 6, 2024

**Remote Testing Allowed:** Only for students who receive DLI instruction exclusively online

**Student Data:** UTREx – school and core codes

**Student Results:** IL & IR ratings are released nightly; PW & ILS ratings are typically released within 2 weeks

**Contact:**

- World Languages – Karl Bowman, [karl.bowman@schools.utah.gov](mailto:karl.bowman@schools.utah.gov) 801-538-7743
- Test Administration – Aliese Fry, [Aliese.fry@schools.utah.gov](mailto:Aliese.fry@schools.utah.gov) 801-538-7568

## ACT

**Grade Level:** 11

**Content Area:** English, Reading, Mathematics, Science

**Testing Window options:** No Standard Paper testing

- **Online Testing (Standard and Accommodated)**
  - Window 1: March 11-14 & March 17-21, 2025
  - Window 2: March 25-28 April 1-4, 2025
  - Window 3: April 8-11 and April 14-18, 2025
- **Paper Testing – Accommodated**
  - Window 1: March 11-14 and March 17-21, 2025
  - Window 2: March 25-28, April 1-4, 2025
  - Window 3: April 8-11 and April 14-18, 2025

**Remote Testing Allowed:** No

**Student Data:** UTREx - one statewide extract in December. LEAs must add all additional data.

**Student Results:** Individual student reports will be available in students' MyACT accounts approximately 3 to 8 weeks after students complete their test. Test scores are available for districts and schools in ACT's reporting site, [success.ACT.org](http://success.ACT.org), within 72 hours of scores being posted to students' MyACT accounts (approximately 3-8 weeks after testing).

**Contact:** Scott Roskelley, [scott.roskelley@schools.utah.gov](mailto:scott.roskelley@schools.utah.gov) 801-538-7663

**Accommodations:** Jessica Wilhelm [jessica.wilhelm@schools.utah.gov](mailto:jessica.wilhelm@schools.utah.gov) 801-538-7565

## Acadience Mathematics

Grade Level: K-3

Content Area: Math

Testing Windows:

- **Beginning of Year (BOY):** Beginning of school year – September 30, 2024
  - *Data Entry by October 30, 2024*
- **Middle of Year (MOY):** December 1, 2024 – January 31, 2025
  - *Data Entry by February 28, 2025*
- **End of Year (EOY):** April 15, 2025 – June 15, 2025
  - *Data Entry by June 30, 2025*

Remote Testing Allowed: Yes

Student Data: UTREx – nightly upload

Student Results: Student results are available immediately after student scores are fully submitted.

Contact:

- Jared Wright, [jared.wright@schools.utah.gov](mailto:jared.wright@schools.utah.gov), 801-538-7871
- Accommodations: Tracy Gooley, [tracy.gooley@schools.utah.gov](mailto:tracy.gooley@schools.utah.gov) 801-538-7887
- Cydnee McCarty, [cydnee.mccarty@schools.utah.gov](mailto:cydnee.mccarty@schools.utah.gov), 801-538-7654

## Acadience Reading

Grade Level: K-6 (4-6 are OPTIONAL)

Content Area: Reading

Testing Windows:

- **Beginning of Year (BOY):** Beginning of school year – September 30, 2024
  - *Data Entry by October 30, 2024*
- **Middle of Year (MOY):** December 1, 2024 – January 31, 2025
  - *Data Entry by February 28, 2025*
- **End of Year (EOY):** April 15, 2025 – June 15, 2025
  - *Data Entry by June 30, 2025*

Remote Testing Allowed: Yes

Student Data: UTREx – nightly upload

Student Results: Student results are available immediately after student scores are fully submitted.

Contact:

- Teresa McEntire, [Teresa.mcentire@schools.utah.gov](mailto:Teresa.mcentire@schools.utah.gov) 801-538-7542
- Accommodations – Tracy Gooley, [tracy.gooley@schools.utah.gov](mailto:tracy.gooley@schools.utah.gov) 801-538-7887
- Cydnee McCarty, [cydnee.mccarty@schools.utah.gov](mailto:cydnee.mccarty@schools.utah.gov), 801-538-7654

## **DLM (Dynamic Learning Maps) Alternate Assessment**

**Grade Level:** 3-11 ELA/Math, 4-11 Science

**Content Area:** English Language Arts, Mathematics, Science

**Testing Windows:**

- **Instructionally Embedded/Mid-year Window** (OPTIONAL, but recommended): September 9, 2024 – February 21, 2025
- *System offline:* December 20, 2024 – January 1, 2025
- **Spring Summative Window (required):** March 10, 2025 - June 6, 2025

**Remote Testing Allowed:** No

**Student Data:** UTREx – nightly upload

**Student Results:** Available on August 1, 2025 (Educator Portal)

**Contact:** Tracy Gooley, [tracy.gooley@schools.utah.gov](mailto:tracy.gooley@schools.utah.gov) 801-538-7887

## **KEEP (Kindergarten Entry and Exit Profile) OPTIONAL**

**Grade Level:** K

**Content Area:** Literacy and Numeracy

**Testing Windows:** No testing dates since assessment is optional

**Remote Testing Allowed:** Yes

**Student Data:** UTREx – nightly upload

**Student Results:** Student results are available immediately after student scores are fully submitted.

**Contact:**

- ELA – Teresa McEntire, [Teresa.mcentire@schools.utah.gov](mailto:Teresa.mcentire@schools.utah.gov) 801-538-7542
- Mathematics – Jared Wright, [jared.wright@schools.utah.gov](mailto:jared.wright@schools.utah.gov) , 801-538-7871
- Accommodations – Tracy Gooley, [tracy.gooley@schools.utah.gov](mailto:tracy.gooley@schools.utah.gov) 801-538-7887

## **NAEP (National Assessment of Educational Progress)**

**Grade Level:** Selected schools only (Usually 4<sup>th</sup>, 8<sup>th</sup>, and 12<sup>th</sup> grades)

**Content Area:** Year dependent

**Testing Window:** January 27-March 7, 2025 If selected, schools will be notified directly of their testing date

**Remote Testing Allowed:** No

**Student Data:** Initial data submitted by USBE. School will submit updated student roster in January.

**Student Results:** Individual student results are not available for NAEP.

**Contact:** Angela Battaglia, [angela.battaglia@schools.utah.gov](mailto:angela.battaglia@schools.utah.gov) 801-538-7814

## PEEP

**Grade Level:** Pre-Kindergarten

**Content Area:** Literacy and Numeracy

### Testing Window:

- **Entry (Beginning of Year):** 4 weeks before the first day of school until 4 weeks after pre-school starts
  - *Data entry due by September 30, 2024*
- **Exit (End of Year):** Last 4 weeks of pre-school
  - *Data entry due by June 15, 2025*

**Remote Testing Allowed:** No

**Student Data:** Manual rostering of students by individual districts/charters/private programs

**Student Results:** Student results are available immediately after student scores are fully submitted.

### Contact:

- ELA - Teresa McEntire, [teresa.mcentire@schools.utah.gov](mailto:teresa.mcentire@schools.utah.gov) 801-538-7542
- Mathematics – Jared Wright, [jared.wright@schools.utah.gov](mailto:jared.wright@schools.utah.gov) , 801-538-7871
- Accommodations – Tracy Gooley, [tracy.gooley@schools.utah.gov](mailto:tracy.gooley@schools.utah.gov) 801-538-7887

## RISE (Readiness. Improvement. Success. Empowerment.)

**Grade Level:** 3-8

**Content Area:** English Language Arts (ELA) Reading, Writing (grades 5 & 8), Mathematics, Science (grades 4-8)

### Testing Windows:

- **Fall and Midyear Window**
  - Benchmark Modules (OPTIONAL): August 1 – December 20, 2024, January 2 – June 6, 2025
  - Please note: (ELA will be delayed until October 2024 due to standards update)
    - *Writing Benchmark Modules available for grades 3-8; Science Benchmark Modules available for grades 4-8. Please note:* No summative science tests for grade 3. Grade 3 science benchmark modules provided for instructional use
  - Fall Interims (OPTIONAL): August 1 – December 20, 2024
    - *No Writing or Science Interims available*
    - *Note: any interim tests started before December 20, 2024, must be submitted before COB December 20, 2024*
  - Midyear Summative: November 5 – December 20, 2024, January 2 – February 28, 2025
    - *Note: any summative tests started before February 28, 2025, must be submitted before COB February 28, 2025*
- **Winter Window**
  - Benchmark Modules (OPTIONAL): January 2 – June 6, 2025
    - *Writing Benchmark Modules available for grades 3-8; Science Benchmark Modules available for grades 4-8. Please note:* No summative science tests for grade 3. Grade 3 science benchmark modules provided for instructional use
  - Winter Interims (OPTIONAL): January 2 – February 28, 2025
    - *No Writing or Science Interims available*
    - *Note: any Winter Interim tests started before February 28, 2025, must be submitted before COB February 28, 2025*
  - Midyear Summative: November 5 – December 20, 2024, and January 2 – February 28, 2025
    - *Note: any summative tests started before February 28, 2025, must be submitted before COB February 28, 2025*

(RISE Cntd.)

- **Spring Window**

- Benchmark Modules (OPTIONAL): August 1 – December 20, 2024, January 2 – June 6, 2025
  - *Writing Benchmark Modules available for grades 3-8; Science Benchmark Modules available for grades 3-8. Please note:* No summative science tests for grade 3. Grade 3 science benchmark modules provided for instructional use
- Summative: March 11-June 6, 2025
  - LEAs have 8 weeks within the statewide Spring Window
  - Use *Example of an LEA Testing Window* below to help calculate your LEA testing window

- **Example of an LEA Testing Window**

MARCH/APRIL 2021						MAY 2021					
Week	M	T	W	Th	F	Week	M	T	W	Th	F
1	29	30	31	1	2	6	3	4	5	6	7
2	5	6	7	8	9	7	10	11	12	13	14
3	12	13	14	15	16	8	17	18	19	20	21
4	19	20	21	22	23		24	25	26	27	28
5	26	27	28	29	30		31				

Annotations:
 

- First day of testing window: March 29
- Last day of testing window: May 21
- Last week of school: May 24-28

**Remote Testing Allowed:** Only for students who receive all instruction exclusively online; this includes all Benchmark Modules, Interim Assessments, and Summative Assessments

**Student Data:** UTREx – nightly upload

**Individual Student Results:** Available within 48 hours after administration in the RISE Reporting System.

**Contact:**

- Test Administration – Aliese Fry, [Aliese.fry@schools.utah.gov](mailto:Aliese.fry@schools.utah.gov) 801-538-7568
- Elementary ELA – Teresa McEntire, [Teresa.mcentire@schools.utah.gov](mailto:Teresa.mcentire@schools.utah.gov) 801-538-7542
- Elementary Mathematics – Jared Wright, [jared.wright@schools.utah.gov](mailto:jared.wright@schools.utah.gov), 801-538-7871
- Secondary ELA – Megan Lopez, [megan.lopez@schools.utah.gov](mailto:megan.lopez@schools.utah.gov) 801-538-7723
- Secondary Mathematics – Katie Bares, [katie.bares@schools.utah.gov](mailto:katie.bares@schools.utah.gov) 801-538-7809
- Secondary Science – Scott Roskelley, [scott.roskelley@schools.utah.gov](mailto:scott.roskelley@schools.utah.gov) 801-538-7663
- Accommodations – Jessica Wilhelm [jessica.wilhelm@schools.utah.gov](mailto:jessica.wilhelm@schools.utah.gov) 801-538-7565

## Utah Aspire Plus

**Grade Level:** 9-10

**Content Area:** English, Reading, Mathematics, Science

**Testing Window:** March 3-May 9, 2025

**Remote Testing Allowed:** For students who receive all instruction exclusively online

**Student Data:** UTREx – nightly upload

**Student Results:** Individual student OnDemand reports available in ADAM within 48 hours of completion of test. District-level reports and Individual Student Reports (ISRs) available by May 24, 2025

### Contact:

- Test Administration – Aliese Fry, [Aliese.fry@schools.utah.gov](mailto:Aliese.fry@schools.utah.gov) 801-538-7568
- Secondary ELA – Megan Lopez, [megan.lopez@schools.utah.gov](mailto:megan.lopez@schools.utah.gov) 801-538-7723
- Secondary Mathematics – Katie Bares, [katie.bares@schools.utah.gov](mailto:katie.bares@schools.utah.gov) 801-538-7809
- Secondary Science – Scott Roskelley, [scott.roskelley@schools.utah.gov](mailto:scott.roskelley@schools.utah.gov) 801-538-7663
- Accommodations – Wilhelm, [Jessica.wilhelm@schools.utah.gov](mailto:Jessica.wilhelm@schools.utah.gov) 801-538-7565

## Utah Core Standard Benchmarks—now in UTIPS

**Grade Level\*:** 9-12 \*8<sup>th</sup> grade students enrolled in high school courses (i.e., SMI) will also be rostered

**Content Area:** Mathematics (Secondary Math I, II, III; English; Reading; Physics, Chemistry, Biology, Earth Science)

**Testing Window:** August 1, 2024 – June 30, 2025

**Remote Testing Allowed:** Yes

**Student Data:** UTREx – nightly upload

**Student Results:** Available upon submission

### Contact:

- Test Administration – Aliese Fry, [Aliese.fry@schools.utah.gov](mailto:Aliese.fry@schools.utah.gov) 801-538-7568

## Utah Compose

**Grade Level:** 3-12 **Content Area:** all

**Contact:** Kim Rathke, [kim.rathke@schools.utah.gov](mailto:kim.rathke@schools.utah.gov) 801-538-7876

## UTIPS (Utah Test Item Pool Service)

**Grade Level:** K-12 **Content Area:** all

**Contact:** Aliese Fry, [Aliese.fry@schools.utah.gov](mailto:Aliese.fry@schools.utah.gov) 801-538-7568

## **WIDA - ACCESS for ELLs**

**Grade Level:** K-12

**Content Area:** English Language Proficiency (ELP)

**Testing Window:** January 7- March 7, 2025

**Remote Testing Allowed:** No

**Student Data:** UTREx – two statewide extracts; November and January. LEAs must add new students into WIDA-AMS after second UTREx extract.

**Student Results:** Online Reports are available early May 2025 in WIDA-AMS. Printed Reports will be shipped to LEAs mid-May 2025.

**Contact:**

- Ann-Michelle Neal, [ann-michelle.neal@schools.utah.gov](mailto:ann-michelle.neal@schools.utah.gov) 801-538-7651
- Megan Lopez, [megan.lopez@schools.utah.gov](mailto:megan.lopez@schools.utah.gov) 801-538-7723
- Accommodations: Tracy Gooley, [Tracy.gooley@schools.utah.gov](mailto:Tracy.gooley@schools.utah.gov) 801-538-7887

## **WIDA - Screener for ELLs**

**Grade Level:** K-12

**Content Area:** English Language Proficiency (ELP)

**Testing Window:** Throughout the school year.

**Remote Testing Allowed:** No

**Student Data:** LEAs must add student data into WIDA-AMS

**Student Results:** Results available immediately upon completion in WIDA-AMS (1-12) and in the WIDA Secure Portal (K).

**Contact:**

- Ann-Michelle Neal, [ann-michelle.neal@schools.utah.gov](mailto:ann-michelle.neal@schools.utah.gov) 801-538-7651
- Megan Lopez, [megan.lopez@schools.utah.gov](mailto:megan.lopez@schools.utah.gov) 801-538-7723
- Accommodations: Tracy Gooley, [Tracy.gooley@schools.utah.gov](mailto:Tracy.gooley@schools.utah.gov) 801-538-7887

## **Other Contacts:**

- **Accountability** – Ann-Michelle Neal, [ann-michelle.neal@schools.utah.gov](mailto:ann-michelle.neal@schools.utah.gov) 801-538-7651
- **Assessment Data** –Maureen Rushing, [Maureen.rushing@schools.utah.gov](mailto:Maureen.rushing@schools.utah.gov) 801-538-7949
- **MoveIt Access** – Emily Engh, [emily.engh@schools.utah.gov](mailto:emily.engh@schools.utah.gov) 801-538-7730
- **Testing Ethics & Test Administration:** Kim Rathke, [kim.rathke@schools.utah.gov](mailto:kim.rathke@schools.utah.gov) 801-538-7876



## Appendix A: 2024-2025 Testing Schedule – one pager (front and back)

Assessment	Grade	Content Area	Testing Window
AAPPL	3-9	Dual Language Immersion	October 14 – November 29, 2024
ACT	11	English, reading, mathematics, science	<p><b>Online Testing (Standard and Accommodated)</b></p> <ul style="list-style-type: none"> <li>Window 1: March 11-14 &amp; March 17-21, 2025</li> <li>Window 2: March 25-28 April 1-4, 2025</li> <li>Window 3: April 8-11 and April 14-18, 2025</li> </ul> <p><b>Paper Testing – Accommodated</b></p> <ul style="list-style-type: none"> <li>Window 1: March 11-14 and March 17-21, 2025</li> <li>Window 2: March 25-28, April 1-4, 2025</li> <li>Window 3: April 8-11 and April 14-18, 2025</li> </ul>
Acadience Mathematics	K-3	Mathematics	<p><b>Beginning of Year (BOY):</b> Beginning of school year – September 30, 2024</p> <ul style="list-style-type: none"> <li>Data Entry by October 30, 2024</li> </ul> <p><b>Middle of Year (MOY):</b> December 1, 2024 – January 31, 2025</p> <ul style="list-style-type: none"> <li>Data Entry by February 28, 2025</li> </ul> <p><b>End of Year (EOY):</b> April 15, 2025 – June 15, 2025</p> <ul style="list-style-type: none"> <li>Data Entry by June 30, 2025</li> </ul>
Acadience Reading	K-6	Reading	<p><b>Beginning of Year (BOY):</b> Beginning of school year – September 30, 2024</p> <ul style="list-style-type: none"> <li>Data Entry by October 30, 2024</li> </ul> <p><b>Middle of Year (MOY):</b> December 1, 2024 – January 31, 2025</p> <ul style="list-style-type: none"> <li>Data Entry by February 28, 2025</li> </ul> <p><b>End of Year (EOY):</b> April 15, 2025 – June 15, 2025</p> <p>Data Entry by June 30, 2025</p>
DLM	3-11	English Language Arts, mathematics, science	<p><b>Instructionally Embedded/Mid-year Window (OPTIONAL, but recommended):</b> September 9, 2024 – February 21, 2025</p> <p><i>System offline:</i> December 20, 2024 – January 1, 2025</p> <p><b>Spring Summative Window (required):</b> March 10, 2025 - June 6, 2025</p>
KEEP	K	Literacy, numeracy	No testing dates since assessment is optional
NAEP	4, 8, 12	Year dependent	January 27-March 7, <u>2025</u> If selected, schools will be notified directly of their testing date
PEEP	Pre-K	Literacy, numeracy	<p><b>Entry (Beginning of Year):</b> 4 weeks before the first day of school until 4 weeks after pre-school <u>starts</u></p> <ul style="list-style-type: none"> <li>Data entry due by September 30, 2024</li> </ul> <p><b>Exit (End of Year):</b> Last 4 weeks of pre-school</p> <ul style="list-style-type: none"> <li>Data entry due by June 15, 2025</li> </ul>

Assessment	Grade	Content Area	Testing Window
RISE	3-8	English Language Arts, mathematics, science, writing	<p><b>Fall and Midyear Window</b></p> <p><u>Benchmark Modules</u> (OPTIONAL): August 1 – December 20, 2024, January 2 – June 6, 2025</p> <p>Please note: (ELA will be delayed until October 2024 due to standards update)</p> <ul style="list-style-type: none"> <li>• <i>Writing Benchmark Modules available for grades 3-8; Science Benchmark Modules available for grades 4-8. <b>Please note:</b> No summative science tests for grade 3. Grade 3 science benchmark modules provided for instructional <a href="#">use</a></i></li> </ul> <p><u>Fall Interims</u> (OPTIONAL): August 1 – December 20, 2024</p> <ul style="list-style-type: none"> <li>• <i>No Writing or Science Interims available</i></li> <li>• <i>Note: any interim tests started before December 20, 2024, must be submitted before COB December 20, 2024</i></li> </ul> <p><u>Midyear Summative</u>: November 5 – December 20, 2024, January 2 – February 28, 2025</p> <ul style="list-style-type: none"> <li>• <i>Note: any summative tests started before February 28, 2025, must be submitted before COB February 28, 2025</i></li> </ul> <p><b>Winter Window</b></p> <p><u>Benchmark Modules</u> (OPTIONAL): January 2 – June 6, 2025</p> <ul style="list-style-type: none"> <li>• <i>Writing Benchmark Modules available for grades 3-8; Science Benchmark Modules available for grades 4-8. <b>Please note:</b> No summative science tests for grade 3. Grade 3 science benchmark modules provided for instructional <a href="#">use</a></i></li> </ul> <p><u>Winter Interims</u> (OPTIONAL): January 2 – February 28, 2025</p> <ul style="list-style-type: none"> <li>• <i>No Writing or Science Interims available</i></li> <li>• <i>Note: any Winter Interim tests started before February 28, 2025, must be submitted before COB February 28, 2025</i></li> </ul> <p><u>Midyear Summative</u>: November 5 – December 20, 2024, and January 2 – February 28, 2025</p> <ul style="list-style-type: none"> <li>• <i>Note: any summative tests started before February 28, 2025, must be submitted before COB February 28, 2025</i></li> </ul> <p><b>Spring Window</b></p> <p><u>Benchmark Modules</u> (OPTIONAL): August 1 – December 20, 2024, January 2 – June 6, 2025</p> <ul style="list-style-type: none"> <li>• <i>Writing Benchmark Modules available for grades 3-8; Science Benchmark Modules available for grades 3-8. <b>Please note:</b> No summative science tests for grade 3. Grade 3 science benchmark modules provided for instructional <a href="#">use</a></i></li> </ul> <p><u>Summative</u>: March 11-June 6, 2025</p> <ul style="list-style-type: none"> <li>• LEAs have 8 weeks within the statewide Spring Window</li> <li>• Use <i>Example of an LEA Testing Window</i> below to help calculate your LEA testing window</li> </ul>
Utah Aspire Plus	9-10	English, reading, mathematics, science	March 3-May 9, 2025
Utah Core Standard Benchmarks	9-12	English Language Arts, mathematics, science	August 1, 2024 – June 30, 2025
WIDA – ACCESS for ELLs	K-12	English Language Proficiency	January 7- March 7, 2025
WIDA – Screener for ELLs	K-12	English Language Proficiency	Throughout the school year